

Regular Meeting of the Board of Directors

Thursday, November 27, 2014 - 6:00 pm

**The Regional District of Kootenay Boundary
Board Room, Grand Forks, B.C**

FINAL AGENDA

1. Call to Order

2. Consideration of the Agenda (Additions/Deletions)

- a) The agenda for the November 27, 2014 meeting of the Regional District of Kootenay Boundary Board of Directors is presented.

Items to be brought forward on the agenda if required.

Corporate Vote Unweighted

Recommendation: That the agenda for the November 27, 2014 meeting of the Regional District of Kootenay Boundary Board of Directors be received as presented.

3. Minutes

- a) The minutes of the October 30, 2014 meeting of the Regional District of Kootenay Boundary Board of Directors are presented.

Corporate Vote Unweighted

Recommendation: That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held October 30, 2014 be adopted as presented.

[Minutes - Board of Directors - 30 Oct 2014 - Pdf](#)

4. Delegation(s)

5. Unfinished Business

a) Memorandum of Board Resolutions

The Regional District of Kootenay Boundary Board of Directors Memorandum of Board Resolutions for the period ending October 30, 2014 is presented.

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors Memorandum of Board Resolutions for the period ending October 30, 2014 be received as presented. [Memorandum of Board Resolutions-Ending October 30, 2014.pdf](#)

b) Grand Forks and District Recreation Commission Program and Services - Fees & Charges

The following resolution, which requires a formal recommendation from the RDKB Board of Directors was adopted by the Grand Forks and District Recreation Commission at a meeting held on October 9, 2014.

Stakeholder Vote Weighted

Recommendation: That effective January 1, 2015, that the Regional District of Kootenay Boundary Board of Directors approves a 2% increase to the current 2014 fees and charges for programs and services offered at the Grand Forks and District Aquatic Centre and the Jack Goddard Memorial Arena.

c) M. Forster - Nov. 18/14 re: Wood Stove Exchange Program

A staff report from Maureen Forster, Executive Assistant regarding a proposal for RDKB participation in the 2014 – 2015 Provincial

Wood Stove Exchange Program (WSEP) is presented. This report is an update to the report dated August 20, 2014 that was presented to the Board of Directors at the August 28, 2014 Board meeting.

Corporate Vote Unweighted

Recommendation: That the staff report from Maureen Forster, Executive Assistant, dated November 18, 2014 regarding a proposal for RDKB participation in the 2014 – 2015 Provincial Wood Stove Exchange Program be received.

Corporate Vote Weighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the Wood Stove Exchange Program Agreement in the amount of \$10,000 for a six (6) month term. **FURTHER** that the Board of Directors authorizes the RDKB's signatory to enter into the Agreement with the BC Lung Association.

[Staff Report-Contract-Wood Stove Exchange-Board-November 27, 2014.pdf](#)

6. Communications

7. Communications (Information Only)

- a) **A. Atamanenko-Oct. 27/14**
re: CPR Night Train Schedule

Corporate Vote Unweighted

Recommendation: That Communication (Information Only) Item a) - be received.

[Letter-A. Atamanenko-CPR Night Train Schedule-Board-November 27, 2014.pdf](#)

8. Reports

a) Corporate Vote Unweighted

Recommendation: That the following draft minutes be received: Beaver Valley Water Committee, November 3, 2014; East End Sewerage Committee, November 4, 2014; East End Services Committee, November 5, 2014; Solid Waste Management Plan Steering and Monitoring Committee, November 6, 2014; Environmental Services Committee, November 13, 2014; Electoral Area Services Committee, November 13, 2014; Beaver Valley Recreation Committee, November 12, 2014.

[Minutes-Beaver Valley Water Committee - 03 Nov 2014-Board-November 27, 2014 Pdf](#)

[Minutes-Sewerage Committee - 04 Nov 2014 Board-November 27, 2014- Pdf](#)

[Minutes-East End Services Committee - 05 Nov 2014 - Board-November 27, 2014Pdf](#)

[Minutes - Solid Waste Management Plan Steering Committee - 06 Nov 2014 - Board-November 27, 2014 Pdf](#)

[Minutes-Environmental Services Committee - 13 Nov 2014-Board-November 27, 2014Pdf](#)

[Minutes-Electoral Area Services Committee - 13 Nov 2014 Board-November 27, 2014 - Pdf](#)

[Minutes-Beaver Valley Recreation Committee - 12 Nov 2014 - Board-November 27, 2014Pdf](#)

b) Environmental Services Committee

Chair of Committee - Director Cacchioni

Corporate Vote Weighted

- i) Recommendation:** That the Regional District of Kootenay Boundary Board of Directors directs staff to proceed with the sale of the Regional District of Kootenay Boundary Recycling Plant at 9370 Highway 22, Trail, B.C. to Alpine Disposal and Recycling for the offered price of \$365,000.00

Corporate Vote Unweighted

- ii) **Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approves the expenditure of up to \$25,000 in 2015 for completion of a Feasibility Study-Phase 1 to support a program of restoration and afforestation in the RDKB.

Corporate Vote Unweighted

- iii) **Recommendation:** That the Regional District of Kootenay Boundary Board of Directors endorses the Kettle River Watershed Management Plan (the Plan) by considering information in the Plan in relevant discussion and decision making; by implementing the priority strategies and actions, as appropriate through local government planning documents (i.e. official community plans and zoning bylaws) and participation in partnerships and collaborative initiatives; and by promoting implementation of the Plan through endorsing it for use by other local and regional organizations, governments and stakeholders, and through lobbying other levels of government and agencies for policy support and capacity improvement.

Corporate Vote Unweighted

- iv) **Recommendation:** That the Regional District of Kootenay Boundary Board of Directors advertise and post a Notice of Intent for the expenditure of up to \$25,000 in 2015 for the completion of a Feasibility Study-Phase 1 to support a program of restoration and afforestation in the RDKB as per the Regional District of Kootenay Boundary Purchasing Policy.

Corporate Vote Weighted

- v) **Recommendation:** That the Regional District of Kootenay Boundary Board of Directors approves a contract with Kettle Valley Waste in the amount of

\$395,000 per year commencing July 1, 2014 for organics, recycling and garbage collection in Electoral Area 'C'/Christina Lake, Electoral Area 'D'/Rural Grand Forks and in the City of Grand Forks.

[Staff Report - Environmental Services Committee - Recycling Plant Sale-Nov. 13, 2014 - Pdf](#)

[Staff Report-Environmental Services Committee-Kettle River Feasibility Study-Nov 13, 2014-Board.pdf](#)

[Staff Report-Environmental Services Committee - Kettle River Watershed Endorsement of Plan-Nov 13, 2014.pdf](#)

c) **Electoral Area Services**

Chair of Committee - Director Worley

Corporate Vote Weighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves staff drafting and executing a contract with Cordilleran Ecological for core funding for Implementation of the Kettle River Watershed Management Plan at an annual cost of \$35,280 for three years at a total of \$105,840.

[Staff Report-Kettle River Watershed Funding-Board-November 27, 2014.pdf](#)

d) **Minutes - Electoral Area 'A' APC**

Corporate Vote Unweighted

Recommendation: That the minutes of the November 2014 Electoral Area 'A' Advisory Planning Commission meeting held via e-mail be received.

[Minutes - Area 'A' Advisory Planning Commission-Board-November 27, 2014.pdf](#)

e) **Minutes - Electoral Area 'C'/Christina Lake APC**

Corporate Vote Unweighted

Recommendation: That the minutes of the Electoral Area 'C'/Christina Lake Advisory Planning Commission meeting held November 4, 2014 be received.

[Minutes-Area 'C' Christina Lake Advisory Planning Commission-Board-November 27, 2014.pdf](#)

f) **Minutes - Electoral Area 'D'/Rural Grand Forks ACP**

Corporate Vote Unweighted

Recommendation: That the minutes of the Area 'D'/Rural Grand Forks Advisory Planning Commission meeting held November 4, 2014 be received.

[Minutes-Area 'D' Rural Grand Forks Advisory Planning Commission-Board November 27, 2014.pdf](#)

g) **Board Appointments Updates**

S.I.D.I.T. - Chair McGregor

S. I.B.A.C. - Chair McGregor

Okanagan Film Commission - Director Baird

Boundary Weed/Stakeholders Committee - Director Baird

Columbia River Treaty - Directors Rotvold and Worley

Chair's Update

[Board Appointments Update-SIBAC Status-Board-November 27, 2014.pdf](#)

h) **Interim Schedule of Accounts**

Chair of Finance Committee - Director Rotvold

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheques Nos. 45219-45875	\$1,549,686.18
Payroll	\$ 439,460.48
TOTAL	\$1,989,146.66

[Interim Schedule of Accounts-Oct 1-Oct 31-Board-November 27, 2014.pdf](#)

9. Bylaws

- a) **Bylaw No. 1565 Rivervale Waterworks Regulations and Rates
First, Second and Third Readings**

Corporate Vote Unweighted

Recommendation: That Regional District of Kootenay Boundary Rivervale Waterworks Regulations and Rates Bylaw No. 1565, 2015 be read a first, second and third time.

[Bylaw 1565-Rivervale Waterworks Regs & Rates 2015-Board-November 27, 2014.pdf](#)

- b) **Bylaw No. 1565 Rivervale Waterworks Regulations and Rates - Adoption**

Corporate Vote Unweighted

Recommendation: That Regional District of Kootenay Boundary Rivervale Waterworks Regulations and Rates Bylaw No. 1565, 2015 be reconsidered and adopted.

- c) **Bylaw No. 1566 Regional District of Kootenay Boundary Beaver Valley Water Service Rates
First, Second and Third Readings**

Stakeholder Vote Weighted

Recommendation: That Regional District of Kootenay Boundary Beaver Valley Water Service Rates Bylaw No. 1566, 2015 be read a first, second and third time.

[Bylaw 1566-BV Water User Rates 2015-Board-November 27, 2014.pdf](#)

- d) **Bylaw No. 1566 Regional District of Kootenay Boundary Beaver Valley Water Service Rates - Adoption**

Stakeholder Vote Weighted

Recommendation: That Regional District of Kootenay Boundary Beaver Valley Water Service Rates Bylaw No. 1566, 2015 be reconsidered and adopted.

- e) **Bylaw No. 1569 Regional District of Kootenay Boundary Oasis-Rivervale Sewer Regulations and Rates First, Second and Third Readings**

Corporate Vote Unweighted

Recommendation: That Regional District of Kootenay Boundary Oasis-Rivervale Sewer Regulations and Rates Bylaw No. 1569 be read a first, second and third time.

[Bylaw 1569-Oasis-Rivervale Sewer Reg & Rates 2015-Board-November 27, 2014.pdf](#)

- f) **Bylaw No. 1569 Regional District of Kootenay Boundary Oasis-Rivervale Sewer Regulations and Rates - Adoption**

Corporate Vote Unweighted

Recommendation: That Regional District of Kootenay Boundary Oasis-Rivervale Sewer Regulations and Rates Bylaw No. 1569 be reconsidered and adopted.

10. New Business

a) **B. Burget-Nov 17/14**
re: Service 010 Rationalized Waste Management

A staff report from Beth Burget, General Manager of Finance requesting that the Board approve a transfer from the Landfill Closure Reserves totaling \$1,185,106 to Service 010 Regionalized Waste Management and amend the 2014-2018 Five Year Financial Plan accordingly is presented.

Corporate Vote Unweighted

Recommendation: That the staff report from Beth Burget, General Manager of Finance requesting that the Board approve a transfer from the Landfill Closure Reserves totaling \$1,185,106 to Service 010 Regionalized Waste Management and amend the 2014-2018 Five Year Financial Plan accordingly be received.

Corporate Vote Weighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the transfer of \$1,185,106 Landfill Closure Reserve funds to Service 010 Regionalized Waste Management and amend the 2013-2018 Five Year Financial Plan accordingly.

[Staff Report-Landfill Closure Reserves Transfer-Regionalized Waste-Board-November 27, 2014.pdf](#)

b) **B. Burget-Nov. 18/14**
re: Liability Under Agreement Application Approval

A staff report from Beth Burget, General Manager of Finance requesting that the Board approve obtaining financing through Liability Under Agreement with the Municipal Finance Authority (MFA) to finance short term financing (under five years) for projects included in the 2014 Financial Plan is presented.

Corporate Vote Unweighted

Recommendation: A staff report from Beth Burget, General Manager of Finance requesting that the Board approve obtaining financing through Liability Under Agreement with the Municipal Finance Authority (MFA) to finance short term financing (under five years) for projects included in the 2014 Financial Plan be received.

Corporate Vote Weighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves application be made to the Municipal Finance Authority for short term financing pursuant to Section 819 of the *Local Government Act* for the Culture Arts and Recreation in the Lower Columbia Boiler Replacement project, and the Recreation-Grand Forks and Electoral Area 'D'/Rural Grand Forks Fitness Park and Grand Forks Curling Club Outside Siding Replacement projects in a combined total of \$298,071.

[Staff Report-Liability Under Agreement-Board-November 7, 2014.pdf](#)

c) **B. Burget - Nov 19, 2014**
re: Investment Strategies

A staff report from Beth Burget, General Manager of Finance, requesting direction from the Board on investment strategies is presented.

Corporate Vote Unweighted

Recommendation: That the staff report from Beth Burget, General Manager of Finance, requesting direction from the Board on investment strategies is received.

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approve staff to use a mix of investments utilizing Municipal Finance Authority, Chartered Bank and Credit Union.

[Staff Report - Investment Strategies - Board - Nov 19, 2014.pdf](#)

[Investment Review - Board - Nov 19, 2014.pdf](#)

- d) **B. Burget - Nov 19, 2014**
re: Management Early Retirement Incentive Program Policy

A staff report from Beth Burget, General Manager of Finance, requesting approval to renew the Early Retirement Incentive Plan for a period of January 1, 2015 to December 31, 2016 is presented.

Corporate Vote Unweighted

Recommendation: That the staff report from Beth Burget, General Manager of Finance, requesting approval to renew the Early Retirement Incentive Plan for a period of January 1, 2015 to December 31, 2016 be received.

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the Management Early Retirement Incentive Program Policy (ERIP) for employees of the Regional District of Kootenay Boundary who are members of the Municipal Pension Program and who are described more particularly in the details of the ERIP immediately following this resolution (Schedule 'A', revised November 19, 2014) **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors agrees to pay one hundred percent (100%) of the total cost of the ERIP as determined by the Pension Corporation. The ERIP will provide an unreduced pension for employees of the Regional District of Kootenay Boundary who are members of the Municipal Pension Program and who are at least 55, by waiving the "Rule of 90" (normal age plus contributory service) and substituting the "Rule of 80". The member is eligible to apply for an unreduced pension under the terms of this ERIP during the period from January 1, 2015 to December 31, 2016.

[Staff Report - Management Early Retirement Incentive Program Policy \(Renewal\) - Board - Nov 19, 2014.pdf](#)

[ERIP Early Retirement Incentive Program Policy - Board - Nov 19, 2014.pdf](#)

e) **J. Ginalias - Application for License of Occupation
Electoral Area 'D'/Rural Grand Forks**

A staff report from Jeff Ginalias, Senior Planner regarding a referral from FrontCounter BC submitted by Fortis BC for a license of occupation for utilities and electric power-line purposes for an aerial crossing of Crown land, being the bed of Granby River, fronting District Lot 1225 is presented.

Corporate Vote Unweighted

Recommendation: That the staff report from Jeff Ginalias, Senior Planner regarding a referral from FrontCounter BC submitted by Fortis BC for a license of occupation for utilities and electric power-line purposes for an aerial crossing of Crown land, being the bed of Granby River, fronting District Lot 1225 be received.

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by Fortis BC, for a license of occupation for utilities and electric powerline purposes for an aerial crossing of Crown land, being the bed of Granby River, fronting District Lot 1225 is supported and that the APC comments be provided to FrontCounter BC for consideration.

[Staff Report-Fortis BC License of Occupation-Board-November 27, 2014.pdf](#)

f) **J. Ginalias-Application for License of Occupation
Electoral Area 'D'/Rural Grand Forks**

A staff report regarding a referral from FrontCounter BC submitted by Michael Freisinger, Scot Gannon and Jo-Anne Gannon for a license of occupation for transportation and roadway purposes in the Danshin Village area in Electoral Area 'D'/Rural Grand Forks on Crown land legally described as the Crown land portion DL 2169s is presented.

Corporate Vote Unweighted

Recommendation: That the staff report regarding a referral from FrontCounter BC submitted by Michael Freisinger, Scot Gannon and Jo-Anne Gannon for a license of occupation for transportation and roadway purposes in the Danshin Village area in Electoral Area 'D'/Rural Grand Forks on Crown land legally described as the Crown land portion DL 2169s, be received.

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by Michael Freisinger, Scot Gannon and Jo-Anne Gannon, for a license of occupation for transportation and roadway purposes in the Danshin Village area in Electoral Area 'D'/Rural Grand Forks on Crown land legally described as: that part of the surface of District Lot 2071, SDYD, Except Sub-Lot 1, Plan 1184, Sub-Lot 2, Plan 1184, Sub-lot 3 Plan 1184, Sub-lot 4 Plan 1184, Sub-lot 5, Plan 1184, Sub-lot 6, Plan 1184, Sub-lot 8, Plan 1184, sub-lot 9, Plan 1184, Sub-lot 10, Plan 1184, Sub-lot 11, Plan 1184, Sub-lot 12, Plan 1184, Sub-lot 12, Plan 1184, Sub-lot 17, Plan 1184, Plan 534, lying within the boundaries of Lot 2169s, surveyed as the "Denver Mineral Claim, SDYD, more particularly shown on the Legal Description Schedule", is supported.

[Staff Report-License of Occupation-Transportation Roadway-Board-November 27, 2014.pdf](#)

g) J. Ginalias-Application for Licence of Occupation Electoral Area A

A staff report from J. Ginalias, Senior Planner regarding a referral from FrontCounterBC submitted by Fortis BC for a license of occupation for utilities and electric powerline purposes for three segments of Crown land near Blizzard Mountain is presented.

Corporate Vote Unweighted

Recommendation: That the staff report regarding a referral from FrontCounterBC submitted by Fortis BC for a license of occupation for utilities and electric powerline purposes for three segments of Crown land near Blizzard Mountain be received.

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Fortis BC, for a license of occupation for utilities and electric powerline purposes for three segments of Crown land between Blizzard Mountain and the Seven Mile Dam is supported and that the Advisory Planning Commission comments be provided to FrontCounterBC for consideration.

Staff Report-Fortis BC License of Occupation Area A-Board-November 27, 2014.pdf

h) **J. MacLean - Nov 20, 2014**
re: Big White Security Services

A staff report from John M. MacLean, CAO requesting that the Board extend the Big White Security Services contract for an additional year.

Corporate Vote Unweighted

Recommendation: That the staff report from John M. MacLean, CAO requesting that the Board extend the Big White Security Services contract for an additional year be received.

Corporate Vote Weighted

Recommendation: That the Board authorize the RDKB signatories to enter a one year contract with Securigard Services for the provision of security services at Big White at a monthly cost of \$19,622.60 during the months of November through April and \$13,932.13 the remainder of the year.

[Staff Report - Board - Big White Security Extension - November 2014 - Pdf](#)

- i) **J. MacLean - Nov. 25/14**
re: Economic Development Agreement-Kootenay Region (Greater Trail)

A staff report from John M. MacLean, CAO regarding an agreement for the provision of economic development services in the Kootenay Region (Greater Trail) is presented.

Corporate Vote Unweighted

Recommendation: That the staff report from John M. MacLean, CAO regarding an agreement for the provision of economic development services in the Kootenay Region (Greater Trail) be received.

Corporate Vote Weighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the agreement with the Lower Columbia Community Development Team Society for the provision of economic development services for a three year period, starting January 1, 2015, at an annual cost of one hundred and seventy six thousand dollars (\$176,600). FURTHER that the Board authorizes the RDKB signatories to sign and enter into the agreement.

[Staff Report - Board - Eco Dev Agreement - November 2014 - Pdf](#)

- j) **Grants in Aid**

Electoral Area Directors Only

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the following Grants-in-Aid:

1. Columbia Basin Environmental Education Network-Electoral Area 'A'-\$500
2. Columbia Basin Environmental Education Network-Electoral Area 'B'/Lower Columbia-Old Glory-\$500
3. 1st Warfield Scouts-Electoral Area 'B'/Lower Columbia-Old Glory-\$1,000
4. Christina Lake Community Christmas Dinner-Electoral Area 'C'/Christina Lake-\$500
- 5. Christina Gateway CDA-Electoral Area 'C'/Christina Lake - \$2,000**
6. Grand Forks Rotary-Electoral Area 'D'/Rural Grand Forks-\$1,500
7. Grand Forks Seniors Center BR 68-Electoral Area 'D'/Rural Grand Forks-\$400
8. Grand Forks and Boundary Regional Agricultural Society-Electoral Area 'D'/Rural Grand Forks-\$2,500
- 9. Grand Forks Community Dinner-Electoral Area 'D'/Rural Grand Forks-\$1,000**
10. Greenwood Heritage Society (Museum)-Electoral Area 'E'/West Boundary-\$434.05

[GIA-As At November 20, 2014-Board-November 27, 2014.pdf](#)

[**GIA-As At November 25, 2014-Board-November 27, 2014.pdf**](#)

11. Late (Emergent) Items

12. Discussion of items for future meetings

13. Question Period for Public and Media

14. Closed (Incamera) Session

15. Adjournment



Regular Meeting of the Board of Directors

Minutes

Thursday, October 30, 2014

**Regional District of Kootenay Boundary Board Room
Trail, B.C.**

4:00 p.m.

Present: Director G. McGregor, Chair
Director N. Kettle
Director R. Russell
Director M. Rotvold
Director B. Baird via teleconference
Director R. Cacchioni
Director B. Crockett
Director J. Danchuk
Director L. Worley
Director G. Granstrom
Director A. Grieve
Director P. Cecchini

Call to Order

The Chair called the meeting to order at 4:00 p.m.

Consideration of the Agenda (Additions/Deletions)

The Chair advised that there were additional items to be included on the agenda. A discussion regarding changing the location of the November 27th Board meeting and a staff report regarding an application for a 2015 Age-friendly Community Planning and Project Grant for Christina Lake was added to Item 11; *Late Emergent Items* and an additional Grant-in-Aid application was added to Item 10 o); *Reports*. An update from

Director Russell regarding The Land Conservancy was added to Item 8 e) *Reports-Board Appointments Update* and Item 10 l) was removed from the agenda.

Corporate Vote Unweighted

375-14 Moved: Director Cecchini Seconded: Director Rotvold

That the agenda for the October 30, 2014 RDKB Board of Directors meeting be adopted as amended.

Carried.

Minutes

The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held October 2, 2014 were presented.

Corporate Vote Unweighted

376-14 Moved: Director Cacchioni Seconded: Director Kettle

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held October 2, 2014 be adopted as presented.

Carried.

Delegation(s)

There were no delegations in attendance.

Unfinished Business

Memorandum of Board Resolutions

The Regional District of Kootenay Boundary Board of Directors Memorandum of Board Resolutions for the period ending October 2, 2014 was presented.

Corporate Vote Unweighted

377-14 Moved: Director Grieve Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors Memorandum of Board Resolutions for the period ending October 2, 2014 be received.

Carried.

Communications

Chair McGregor - Oct. 20/14 re: Special Voting Opportunity Schedule Change - RDKB Board Meeting

A Memorandum from RDKB Board Chair McGregor regarding the use of the Regional District Special Voting Regulation for changes to the location and time of the October 30, 2014 Board meeting was presented.

Corporate Vote Unweighted

378-14 Moved: Director Rotvold Seconded: Director Granstrom

That the Memorandum from RDKB Board Chair McGregor regarding the use of the Regional District Special Voting Regulation for changes to the location and time of the October 30, 2014 Board meeting be received.

Carried.

Corporate Vote Unweighted

379-14 Moved: Director Rotvold Seconded: Director Granstrom

That on October 14, 2014 and pursuant to the Regional District Special Voting Regulation; BC Regulation 41/91, that the Regional District of Kootenay Boundary Board of Directors approved changing the time and location of the October 30, 2014 regularly scheduled Board meeting from 6:00 p.m., Thursday, October 30, 2014 in the Grand Forks Boardroom to 4:00 p.m., Thursday, October 30, 2014 in the Trail Boardroom.

Carried.

Communications (Information Only)

- a. Minutes - Grand Forks & District Recreation Commission - Oct 9/14

- b. Minutes - Area C Christina Lake - Parks and Recreation Commission - Oct. 8/14
- c. Minutes - APC - Big White - Oct. 2014
- d. Minutes - APC - Electoral Area A - Oct. 7/14
- e. Minutes - APC - Electoral Area C/Christina Lake - Oct 7/14
- f. Minutes - APC - Electoral Area D/Rural Grand Forks - Oct. 7/14
- g. Municipal Insurance Association - Oct. 9/14
re: Dividend Cheque
- h Atamanenko - Oct 15/14
re: CPR Night Trains
- i. Christina Lake Stewardship Society - Oct 7/14
re: Zebra & Quagga Mussels

Corporate Vote Unweighted

380-14 Moved: Director Cacchioni Seconded: Director Granstrom

That Communications Information Only Items a) - i) be received.

Carried.

Reports

Corporate Vote Unweighted

381-14 Moved: Director Cecchini Seconded: Director Kettle

That the following draft minutes be received as presented:

Beaver Valley Water Committee, October 6, 2014; Boundary Economic Development Committee, October 7, 2014; Policy, Executive and Personnel Committee, October 8, 2014; Beaver Valley Recreation Committee, October 9, 2014; Electoral Area Service Committee, October 16, 2014.

Carried.

**Policy, Executive and Personnel Committee
Workplace Bullying and Harassment Policy**

Corporate Vote Unweighted

382-14 Moved: Director Crockett Seconded: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors approves the Workplace Bullying and Harassment Policy as presented.

Carried.

Electoral Area Services Committee

Christina Waterworks District-Water Transition Study

Corporate Vote Weighted

383-14 Moved: Director Worley Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors approves the contract with MMM Group Limited to complete the Christina Waterworks District Water Transition Study in 2015 for an amount not to exceed \$15,000. **FURTHER** that the Board of Directors authorizes the RDKB signatories to endorse the contract with MMM Group Limited.

Carried.

**Development Variance Permit
0985028 BC Ltd-Electoral Area E/West Boundary (Big White)**

Electoral Area Directors Only

384-14 Moved: Director Worley Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by 0985028 BC Ltd. for the property legally described as DL 5085 requesting an interior side parcel line setback variance of 5.0 meters (from 5 metres to 0 metres) to permit the placement of a deck attached to the adjacent existing building.

Carried.

OCP and Zoning Amendments Electoral Area C/Christina Lake-K. Smythe

Electoral Area Directors Only

385-14 Moved: Director Worley Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors denies the application for amendments to the Electoral Area C/Christina Lake Official Community Plan and Zoning Bylaw submitted by Kathleen Smythe for the properties legally described as Lots 3 and 4, Block 4, DL 963, SDYD, Plan KAP6348.

Carried.

Interim Schedule of Accounts

Corporate Vote Unweighted

386-14 Moved: Director Rotvold Seconded: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheques Nos. 44744 - 45218	\$1,054,922.87
Payroll	388,872.22
TOTAL	\$1,443,795.09

Carried.

Board Appointments Updates

S.I.D.I.T. - Chair McGregor

Chair McGregor advised that presently, there is no new S.I.D.I.T. business to report.

S.I.B.A.C. - Chair McGregor

Chair McGregor noted that since the October 2nd RDKB Board meeting, that there are no new developments with S.I.B.A.C.

Okanagan Film Commission - Director Baird

Director Baird stated that the Okanagan Film Commission did not meet in October.

Boundary Weed/Stakeholders Committee - Director Baird

The Committee is organizing a Budget meeting for mid-November.

Columbia River Treaty - Directors Worley and Rotvold

Director Worley advised that there was a Columbia River telecon meeting held on October 7th and that she attended the 2014 Columbia Basin Conference held in Spokane Washington October 21-23rd. She provided the RDKB Board members with two written reports respecting the meetings and activities that took place at the Conference.

Chair's Update

The Chair requested Director Russell to provide information respecting the Hardy Mountain Historic Doukhobor Village site.

Director Russell explained that The Land Conservancy (TLC) holds the mortgage for the Doukhobor Village site, but that the organization is in bankruptcy. Director Russell has been in contact with the TLC to discuss possible interest from local groups and the role of the RDKB in assuming the remaining mortgage of approximately \$35,000 along with the transfer of title to preserve the heritage status of the facility and active use. Discussions are in the preliminary stages only.

Bylaws**M. Andison- Oct. 20/14****re: Revisions to the RDKB Delegation Bylaw No. 1249****Planning Department Authority to Issue Development Permits**

A staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer regarding a proposal to revise the RDKB Delegation Bylaw No. 1249 was presented.

Corporate Vote Unweighted

387-14 Moved: Director Worley Seconded: Director Grieve

That the staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer regarding a proposal to revise the RDKB Delegation Bylaw No. 1249 be received.

Carried.

Electoral Area Directors Only

388-14 Moved: Director Worley Seconded: Director Baird

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RDKB Board of Directors

October 30, 2014

That the Regional District of Kootenay Boundary Board of Directors approves a revision to the Delegation Bylaw, changing Section 2 of the current bylaw to replace "*either the Director of Planning and Development or Chief Administrative Officer*" as a possible delegate with the following in the revised bylaw: "*the Manager of Planning and Development; the General Manager of Operations; or the Chief Administrative Officer*".

Carried.

**Bylaw No. 1567 - RDKB Delegation Bylaw
Planning Department Authority to Issue Development Permits
First and Second Readings, Third Reading and Adoption**

Electoral Area Directors Only

389-14 Moved: Director Baird Seconded: Director Russell

That Regional District of Kootenay Boundary Delegation Bylaw No. 1567, 2014 be given first and second readings.

Carried.

Electoral Area Directors Only

390-14 Moved: Director Baird Seconded: Director Grieve

That Regional District of Kootenay Boundary Delegation Bylaw No. 1567, 2014 be given third reading.

Carried.

Electoral Area Directors Only

391-14 Moved: Director Baird Seconded: Director Russell

That Regional District of Kootenay Boundary Delegation Bylaw No. 1567, 2014 be reconsidered and finally adopted.

Carried.

**M. Andison - Oct. 20/14
re: Proposed Amendment to Boundary Animal Control Bylaw
3-Dog Limit in Greenwood**

A staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer regarding a proposed amendment to the current Boundary Animal Control Bylaw as submitted by the City of Greenwood was presented.

Corporate Vote Unweighted

392-14 Moved: Director Kettle Seconded: Director Russell

That the staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer regarding a proposed amendment to the current Boundary Animal Control Bylaw as submitted by the City of Greenwood be received.

Carried.

Stakeholder Vote Weighted

393-14 Moved: Director Kettle Seconded: Director Russell

That Section 17 of the Boundary Animal Control Bylaw No. 1550 be amended to restrict the number of dogs that may be kept on a residential property within the boundaries of the City of Greenwood to three (3).

Carried.

**Bylaw No. 1568-Amending Boundary Animal Control Bylaw No. 1550
3-dog limit City of Greenwood
First and Second Readings, Third Reading and Adoption**

Stakeholder Vote Weighted

394-14 Moved: Director Kettle Seconded: Director Russell

That Regional District of Kootenay Boundary/Boundary Animal Control Amendment Bylaw No. 1568, 2014 be given first and second readings.

Carried.

Stakeholder Vote Weighted

395-14 Moved: Director Russell Seconded: Director Kettle

That Regional District of Kootenay Boundary/Boundary Animal Control Amendment Bylaw No. 1568, 2014 be given third reading.

Carried.

Stakeholder Vote Weighted

396-14 Moved: Director Kettle Seconded: Chair McGregor

That Regional District of Kootenay Boundary/Boundary Animal Control Amendment Bylaw No. 1568, 2014 be reconsidered and finally adopted.

Carried.

New Business

M. Andison - Oct. 20/14

re: Building Bylaw Contravention Electoral Area A

A staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer, regarding a Building Bylaw Contravention in Electoral Area 'A' was presented.

Corporate Vote Unweighted

397-14 Moved: Director Rotvold Seconded: Director Grieve

That the staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer, regarding a Building Bylaw Contravention in Electoral Area 'A' be received.

Carried.

It was noted that the owners of the property started construction of an addition to a single family dwelling without obtaining a building permit. However, the owners have since made the proper building permit application therefore the matter of a building bylaw contravention should be deferred at this time.

Electoral Area Directors Only

398-14 Moved: Director Grieve Seconded: Director Worley

That the matter of a Building Bylaw Contravention in Electoral Area 'A' be deferred.

Carried.

M. Andison - Oct. 16/14**re: Building Bylaw Contravention Electoral Area A**

A staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer regarding a Building Bylaw Contravention in Electoral Area 'A' was presented.

Corporate Vote Unweighted

399-14 Moved: Director Cacchioni Seconded: Director Cecchini

That the staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer regarding a Building Bylaw Contravention in Electoral Area 'A' be received.

Carried.

Electoral Area Directors Only

400-14 Moved: Director Worley Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors invites the owner, Jason Ricketts, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot 201, D.L. 1236, KD, Plan 785B.

Carried.

M. Andison - Oct. 21/14**re: Building Bylaw Contravention - Electoral Area 'E'/West Boundary**

A staff report from Mark Andison, General Manager of Operations / Deputy Chief Administrative Officer regarding a Building Bylaw Contravention in Electoral Area E/West Boundary was presented.

Corporate Vote Unweighted

401-14 Moved: Director Cacchioni Seconded: Director Rotvold

That the staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention in Electoral Area 'E'/West Boundary be received.

Carried.

Electoral Area Directors Only

402-14 Moved: Director Russell Seconded: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors invites the owner, Christian Bond, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the Community Charter against the property legally described as Lot A, D.L. 1545, SDYD, Plan KAP83857.

Carried.

M. Andison - Oct. 21/14

re: Building Bylaw Contravention in Electoral Area 'E'/West Boundary

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention in Electoral Area 'E'/West Boundary was presented.

Corporate Vote Unweighted

403-14 Moved: Director Cacchioni Seconded: Director Danchuk

That the staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention in Electoral Area 'E'/West Boundary be received.

Carried.

Electoral Area Directors Only

404-14 Moved: Director Worley Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors invite the owners, Richard Kroetsch and Laura Robinson, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 32, D.L. 3638, SDYD, Plan 33084.

Carried.

J. Ginalias**re: Application to FrontCounter BC
Crown Land License of Occupation**

A staff report from Jeff Ginalias, Planner regarding a referral from FrontCounter BC submitted by Rogers Communication Inc. for a license of occupation to establish a radio communication facility on Crown land near Greenwood, legally described as the Crown land portion of District Lot 2944, SDYD, together with Surface of District Lot 1773 SDYD was presented.

Corporate Vote Unweighted

405-14 Moved: Director Kettle Seconded: Director Rotvold

That the staff report from Jeff Ginalias, Planner regarding a referral from FrontCounter BC submitted by Rogers Communication Inc. for a license of occupation to establish a radio communication facility on Crown land near Greenwood, legally described as the Crown land portion of District Lot 2944, SDYD, together with Surface of District Lot 1773 SDYD be received.

Carried.

Corporate Vote Unweighted

406-14 Moved: Director Cacchioni Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by Rogers Communication Inc. for a license of occupation to establish a radio communication facility on Crown land near Greenwood, legally described as the Crown land portion of District Lot 2944, SDYD, together with Surface of District Lot 1773 SDYD is supported.

Carried.

J. Ginalias**re: Adjacent Local Government Referral
RDCK Transportation Roadway Referral**

A staff report from Jeff Ginalias, Planner regarding a referral from the Regional District of Central Kootenay on a Provincial referral for Transportation-Roadways on land in the Regional District of Central Kootenay north of Genelle near the boundary with the Regional District of Kootenay Boundary was presented.

Corporate Vote Unweighted

407-14 Moved: Director Worley Seconded: Director Rotvold

That the staff report regarding a referral from the Regional District of Central Kootenay on a Provincial referral for Transportation-Roadways on land in the Regional District of Central Kootenay north of Genelle near the boundary with the Regional District of Kootenay Boundary be received.

Carried.

Corporate Vote Unweighted

408-14 Moved: Director Worley Seconded: Director Crockett

That the Regional District of Kootenay Boundary Board of Directors advise the Regional District of Central Kootenay that the Regional District of Kootenay Boundary has no objections to the proposed Transportation-Roadways on Crown land located in the Regional District of Central Kootenay near the boundary with the Regional District of Kootenay Boundary.

Carried.

J. Ginalias

**re: Adjacent Local Government Referral
Village of Fruitvale-Zoning Bylaw Referral**

A staff report from Jeff Ginalias, Planner regarding the Village of Fruitvale's new Zoning Bylaw No. 846, 2013 was presented.

Corporate Vote Unweighted

409-14 Moved: Director Cecchini Seconded: Director Grieve

That the staff report from Jeff Ginalias, Planner regarding the Village of Fruitvale's new Zoning Bylaw No. 846, 2013 be received.

Carried.

Corporate Vote Unweighted

410-14 Moved: Director Granstrom Seconded: Director Cecchini

That the Regional District of Kootenay Boundary Board of Directors notify the Village of Fruitvale of its support for the Village of Fruitvale Zoning Bylaw 846, 2013.

Carried.

M. Andison - Oct. 21/14

**re: Mutual Aid Agreement - Big White Fire Department
and Joe Rich Fire Department**

A staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer regarding a proposed Mutual Aid Fire Protection Agreement between the Regional District of Kootenay Boundary (Big White Fire Department) and the Regional District of Central Okanagan (Joe Rich Fire Department) was presented.

Corporate Vote Unweighted

411-14 Moved: Director Baird

Seconded: Director Rotvold

That the staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer regarding a proposed Mutual Aid Fire Protection Agreement between the Regional District of Kootenay Boundary (Big White Fire Department) and the Regional District of Central Okanagan (Joe Rich Fire Department) be received.

Carried.

Corporate Vote Weighted

412-14 Moved: Director Baird

Seconded: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors approves the Mutual Aid Fire Protection Agreement between the Regional District of Central Okanagan (Joe Rich Fire Department) and the Regional District of Kootenay Boundary (Big White Fire Department) as presented. **FURTHER** that the Board of Directors authorizes the RDKB signatories to endorse the Mutual Aid Fire Protection Agreement.

Carried.

J. MacLean - Oct. 23/14

re: East End Transit

A staff report from John M. MacLean regarding a service change to the East End Transit Conventional Service increasing service on Saturdays and improving linkages between Trail and Nelson was presented.

Corporate Vote Unweighted

413-14 Moved: Director Cecchini Seconded: Director Crockett

That the staff report from John M. MacLean regarding a service change to the East End Transit Conventional Service increasing service on Saturdays and improving linkages between Trail and Nelson be received.

Carried.

Corporate Vote Weighted

414-14 Moved: Director Crockett Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors approves the Implementation Plan Memorandum of Understanding for an increase in the conventional transit Saturday service between Nelson and Trail, with the Regional District of Kootenay Boundary's local share of costs being \$11,800. **FURTHER** that the Board of Directors authorizes the RDKB signatories to endorse the agreement.

Carried.

J. MacLean - Oct. 23/14
re: East End Transit Master Operating Agreement

A staff report from John M. MacLean, CAO regarding the Master Operating Agreement between BC Transit, Trail Transit and the RDKB for the provision of conventional and custom transit services in the Greater Trail area was presented.

Corporate Vote Unweighted

415-14 Moved: Director Cacchioni Seconded: Director Worley

That the staff report from John M. MacLean, CAO regarding the Master Operating Agreement between BC Transit, Trail Transit and the RDKB for the provision of conventional and custom transit services in the Greater Trail area be received.

Carried.

Corporate Vote Weighted

416-14 Moved: Director Crockett Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors approves the Master Operating Agreement between BC Transit, Trail Transit and the Regional District of Kootenay Boundary for the provision of conventional and custom transit services in the Greater Trail area. **FURTHER** that the Board of Directors authorizes the RDKB signatories to endorse the agreement in the East End Service area.

Carried.

J. MacLean - Oct. 23/14
re: Waneta Expansion Lands

A staff report from John M. MacLean, CAO regarding the future of the Waneta Expansion Project lands in the Columbia Gardens Industrial Park was presented.

Corporate Vote Unweighted

417-14 Moved: Director Grieve Seconded: Director Rotvold

That the staff report from John M. MacLean, CAO regarding the future of the Waneta Expansion Project lands in the Columbia Gardens Industrial Park be received.

Carried.

Corporate Vote Unweighted

418-14 Moved: Director Grieve Seconded: Director Cecchini

That correspondence be forwarded to the Waneta Dam Expansion Project Partners requesting that the lands purchased, developed and used for the Projects offices, shops and storage areas be made available in a serviced condition that will facilitate industrial development and/or expansion in the Columbia Gardens area.

Carried.

J. MacLean - Oct. 27/14
re: Beaver Valley Arena Energy Savings Implementation

A staff report from John M. MacLean, CAO requesting that the Board approve and enter into a contract to undertake an energy savings project at the Beaver Valley Arena was presented.

Corporate Vote Unweighted

419-14 Moved: Director Cecchini Seconded: Director Kettle

That the staff report from John M. MacLean, CAO requesting that the Board approve and enter into a contract to undertake an energy savings project at the Beaver Valley Arena be received.

Carried.

Corporate Vote Weighted

420-14 Moved: Director Danchuk Seconded: Director Cecchini

That the Regional District of Kootenay Boundary Board of Directors approves the contract with Kootenay A Plus Systems Ltd. in the amount of \$61,425.00 (taxes in) for the Energy Savings Implementation Project (Beaver Valley Arena). **FURTHER** that the Board of Directors authorizes the Regional District's signatories to endorse the contract.

Carried.

B. Burget - Oct. 27/14
re: 2015-2019 Five Year Financial Plan

A staff report from B. Burget, General Manager of Finance regarding the 2015-2019 Five Year Financial Plan was presented.

Corporate Vote Unweighted

421-14 Moved: Director Rotvold Seconded: Director Granstrom

That the staff memorandum from B. Burget, General Manager of Finance regarding the 2015-2019 Five Year Financial Plan be received.

Carried.

Corporate Vote Unweighted

422-14 Moved: Director Granstrom Seconded: Director Russell

That the 2015-2019 Five Year Financial Plans be referred to the Regional District of Kootenay Boundary Committees for review.

Carried.

Grants-in-Aid

Electoral Area Directors Only

423-14 Moved: Director Baird Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors approves the following Grants-in-Aid:

1. Remembrance Day Free Lunch - Area 'A' - \$500
2. Seniors Programming - Area 'A' - \$800
3. Age Friendly - Area 'A' - \$250
4. Christina Gateway CDA - Area 'C'/Christina Lake - \$2,995.33
5. Christina Gateway CDA - Area 'C'/Christina Lake - \$7,000
6. West Boundary ATV Club - Area 'E'/West Boundary - \$1,000
7. Kettle Valley Golf Club - Area 'E'/West Boundary - \$1,500
8. Big White Community Policing Society - Area 'E'/West Boundary - \$1,000
9. Beaverdell Community Club and Recreation Commission – Area 'E'/West Boundary - \$2,000

Carried.

Late (Emergent) Items

Board of Directors Meeting November 27, 2014

Change of Location

The Chair explained that pursuant to a recommendation made on October 14, 2014, through the Regional District Special Voting Regulation that the location of the October 30th Board meeting was approved to be changed from Grand Forks to Trail.

A recommendation to change the location of the November 27, 2014 Board meeting which is currently scheduled to be held in Trail, to Grand Forks is required, and it was;

Corporate Vote Unweighted

424-14 Moved: Director Rotvold Seconded: Director Kettle

That the location of the November 27, 2014 RDKB Board of Directors meeting be changed from Trail, BC to Grand Forks, BC.

Carried.

J. MacLean - Oct. 30/14
re: Age-friendly Grant Application

A staff report from J. M. MacLean, Chief Administrative Officer regarding a 2015 Age-friendly Community Planning and Projects Grant application prepared for Electoral Area C/Christina Lake was presented.

Corporate Vote Unweighted

425-14 Moved: Director Grieve Seconded: Director Baird

That the staff report from J. M. MacLean, Chief Administrative Officer regarding a 2015 Age-friendly Community Planning and Projects Grant application prepared for Electoral Area C/Christina Lake be received.

Carried.

Corporate Vote Unweighted

426-14 Moved: Director Grieve Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors supports the proposed age-friendly community planning project for Charting a Course for an Age Friendly Christina Lake Community. **FURTHER** that the Board of Directors supports administrative grant management for the proposed project and the submission of a Local Government Program Services (UBCM) application for a Seniors' Housing Support Initiative 2015 Age-friendly Community Planning and Project Grant requesting funding in the amount of \$20,000.

Carried.

Discussion of items for future meetings

A discussion was not required.

Question Period for Public and Media

A question period was not required.

Closed (Incamera) Session

A closed meeting to adopt the minutes of the closed meeting held on October 2, 2014 was required, and it was;

427-14 Moved: Director Rotvold Seconded: Director Kettle

That the Regional District of Kootenay Boundary Board of Directors convene to a closed meeting (time: 4:45 p.m.).

Carried.

428-14 Moved: Director Cacchioni Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors reconvene to the open meeting (time: 4:50 p.m.).

Carried.

Adjournment

There being no further business, it was;

429-14 Moved: Director Baird

That the October 30, 2014 regular meeting of the Regional District of Kootenay Boundary Board of Directors be adjourned (time: 4:50 p.m.).

Carried.

Chair

Manager of Corporate Administration

TL

**RDKB Board of Directors
Memorandum of Resolutions**

Action Items Arising from Board Direction (Task List)

Updated on November 13, 2014

PENDING TASKS

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
231-10	May 26/10	Sidley Mtn. Fire Protection	Staff met with Okanagan Similkameen Regional District in June re. Satellite Service in Area 'E' (Sidley Mountain/Anarchist)	Ongoing
***Note: More work re. communications, management, administration & costs for satellite fire service is required				
232-10	May 26/10	Christian Valley Mosquito Control Service	Staff working with proponents	Ongoing
***Note: Staff continue to wait for proponents as to whether they wish to move forward				
102-14	March 20/14	Mosquito Control	Include use of bat houses in proposed Feasibility Study	IP
5-14	Jan 30/14	Carbon Emissions Reduction	Continue current partnership agreement subject to approved partnership funding contributions	Ongoing
34-14	Jan 30	Org/governance review	Refer to 2015 Budget deliberations	IP
N/A	May 1/14	Sale of Airport	Directors take time to consider future use of proceeds from sale of Trail Airport	IP

TASKS FROM August 28, 2014 BOARD MEETING

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
N/A	Aug 28/14	Big White Community	Staff will meet with Stakeholders after November election to discuss Big White's Advisory Stakeholders Committee and possible financial support	Ongoing

TASKS FROM October 2, 2014 BOARD MEETING

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
345-14	Oct 2/14	<i>Columbia Basin Trust Appointment Policy</i>	Staff to add statement under Procedure section that appointment of RDKB rep to the CBT BOD shall be for a term of office to be determined by Province from time to time	C
349-14	Oct 2/14	Kootenay Booth	Further detailed discussions with possible adjustments to cost on FCM and UBCM Kootenay Booth(s) Projects in 2015 to be held during Budget deliberations	IP

**Page 1 of 2
Board Resolutions/Action Items
Ending October 31, 2014**

350-14	Oct 2/14	Kootenay Booth	Staff to thank Audrey Repin, by letter, for services and assistance at FCM Kootenay Booth	C
367-14	Oct 2/14	Modifications to Regional Interceptor	Staff will enter into agreement with Teck for construction and installation of a Sanitary Sewer Monitoring Station	C

TASKS FROM October 30, 2014 BOARD MEETING

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
338-14	Oct 30/14	2015-2019 Five Year Financial Plan	The 2015-2019 Five Year Financial Plan be referred to the RDKB Committees for review	C
339-14	Oct 30/14	November 27/14 Board Mtg.	The location of the Nov 27/14 RDKB Board meeting will be changed from Trail to Grand Forks	C

Staff & Board Follow-Up –In Addition to Board Resolutions

Date	Item/Issue for future meetings
Oct 2/14	Discussion of scheduling and times of Board meetings when they are held in other communities.



STAFF REPORT

Date: November 18, 2014

**File: Admin-Wood Stove Exchange
(Contracts 2230-10)**

To: Chair McGregor and Directors

From: Maureen Forster, Executive Assistant

RE: 2014-2015 Wood Stove Exchange Program

Issue Introduction

A staff report from Maureen Forster, Executive Assistant, regarding a proposal for RDKB participation in the 2014 – 2015 Provincial Wood Stove Exchange Program (WSEP) is presented. This report is an update to the report dated August 20, 2014 that was presented to the Board of Directors at the August 28, 2014 Board meeting.

History/Background Factors

The Provincial WSEP is designed to encourage British Columbians to upgrade their wood stoves to low-emission appliances including new CSA/EPA certified clean-burning wood stoves. Communities benefit from better air quality and individuals benefit from increased efficiency saving money and reducing pollution.

John Vere, RDKB Wood Stove Exchange Program Coordinator has advised that the Province is renewing its commitment to fund successful air quality programs and is releasing funding for the 2014-2015 WSEP. The Program is facilitated and financially supported by the Ministry of Environment and the BC Lung Association. The Province has approved funding to the RDKB in the amount of \$10,000 to administer the WSEP.

Implications

There are no financial costs to the RDKB other than in-kind services from the Administration and Finance Departments. Most of the work is initiated and completed by John Vere as Program Coordinator.

Advancement of Strategic Goals

This initiative would meet RDKB Strategic Plan Goals of environment stewardship/climate preparedness and improving and enhancing communication in the Region.

Background Information Provided

Provincial Wood Stove Exchange Program Grant Agreement

Alternatives

1. Receipt
2. Approve the Agreement with BC Lung Association in the amount of \$10,000 for a six (6) month term and authorize the RDKB's signatory to endorse the Agreement.
3. Not to approve the Agreement with BC Lung Association in the amount of \$10,000 for a six (6) month term and authorize the RDKB's signatory to endorse the Agreement.

Recommendations

That the staff report from Maureen Forster, Executive Assistant, dated November 18, 2014 regarding a proposal for RDKB participation in the 2014 – 2015 Provincial Wood Stove Exchange Program be received.

That the Regional District of Kootenay Boundary Board of Directors approves the Agreement with BC Lung Association in the amount of \$10,000 for a six (6) month term.

FURTHER That the Board of Directors authorizes the RDKB's signatory to endorse the Agreement.



PROVINCIAL WOOD STOVE EXCHANGE PROGRAM GRANT AGREEMENT

(Note: agreement can be faxed back to the BC Lung and a copy of the signed agreement should be made available to the recipient once the cheque is issued)

November 6, 2014

RECIPIENT OF THE GRANT

The Regional District Kootenay Boundary
202 - 843 Rossland Avenue
Trail, BC, V1R 4S8

Attention:

Mr. John Vere
Coordinator
250.442.3857
woodstove@telus.net

RE: AMENDED WOOD STOVE EXCHANGE PROGRAM, THE REGIONAL DISTRICT KOOTENAY BOUNDARY

Thank you for your proposal requesting financial assistance for community-based wood stove exchange program.

I am pleased to advise that under the Provincial Wood Stove Exchange Program (facilitated and financially supported by the Ministry of Environment), the BC Lung Association, is able to provide funding of **\$10,000.00** (the "Grant").

PURPOSE

The BC Lung Association's payment is to provide funds for: *A region wide Wood Stove Exchange Program to run from November 2014 to April 30, 2015* (the "Project").

This reflects the description of the project as set out in The Regional District Kootenay Boundary's grant application dated September 10, 2014 (the "Application").

TERMS

The Ministry of Environment and BC Lung Association's support of the above project is subject to the following conditions:

1. The Regional District Kootenay Boundary's program coordinator or staff member designated to coordinate the Project must attend a half-day training workshop in November/December, 2014 (dates to be determined). This training session will run as a webinar.

Please indicate who will be attending (if known) and which session date is preferred at the space provided below.

2. The Regional District Kootenay Boundary must complete a program evaluation and submit it to the BC Lung Association no later than May 30, 2015 (30 days after finish date). The evaluation template is and a guide to evaluation is available online at www.env.gov.bc.ca/epd/woodstove/index.htm.

3. The Regional District Kootenay Boundary must incorporate "Burn It Smart" education and workshops in the Project.
4. The Regional District Kootenay Boundary must follow the program guidelines that is available online www.env.gov.bc.ca/epd/woodstove/index.htm.
5. The Grant must only be spent on the project, as specified in this Agreement.
6. If The Regional District Kootenay Boundary is unable to spend the entire Grant on or before April 30, 2015, then The Regional District Kootenay Boundary may either carry over and apply the remaining Grant to the budget of a future Wood Stove Exchange Program (if applicable) or return the remaining funds to the BC Lung Association.
7. This Agreement will be effective on the later of the date that is executed by The Regional District Kootenay Boundary and when a copy is received by the BC Lung Association (the "effective date").
8. The BC Lung Association will provide the Grant to The Regional District Kootenay Boundary on or soon after the Effective Date.
9. Subject to the Freedom of Information and Protection of Privacy Act, The Regional District Kootenay Boundary will permit representatives from the BC Lung Association to inspect records relating to the project at any reasonable time.
10. The BC Lung Association may audit, at its expense, the books, records and accounts of The Regional District Kootenay Boundary that pertain to its operation of the Project at any reasonable time.
11. The Regional District Kootenay Boundary will acknowledge support provided by the Ministry of Environment and the BC Lung Association in any written reports or promotional materials that result from the Project.
12. The BC Lung Association and the Ministry of Environment assumes no liability for any loss, injury or damage suffered or caused as a result of this project.

PROJECT DATES

The Recipient will commence the Project by November 2014 with completion on or before April 30, 2015. Nothing in this agreement will commit the BC Lung Association to provide funding for any project works not completed prior to the completion date.

TRAINING SESSION (To be filled by the Recipient)

The Regional District Kootenay Boundary appoints Mr. John Vere as its Project Coordinator. The Project Coordinator's contact information is as follows:

Mr. John Vere
Coordinator
7400 Danshin Village Road
Grand Forks BC V0H 1H5
1-250-442-3857
johnvere@telus.net

Please send check to :

Regional District of Kootenay Boundary
 Care of: John MacLean
 Chief Administrative Officer
 202-843 Rossland Avenue
 Trail, BC V1R 4S8
 250-368-9148 (Main Reception)
tlenardon@rdkb.com

LIASION

Unless advised to the contrary, our BC Lung Association contact in whom we ask you to speak to about foregoing matters is:

Menn Biagtan, MD, MPH
 Program Manager
 2675 Oak Street,
 Vancouver, BC V6H 2K2
 P: 604.731.5864
 F: 604.731.5810
 E-mail: biagtan@bc.lung.ca

ACCEPTANCE

Upon the acceptance of this Agreement, please arrange to make a second copy of the agreement to be retained for The Regional District Kootenay Boundary's records and the other to be returned to the BC Lung Association.

The BC Lung Association

Per: _____
 Scott McDonald

 Date

The Regional District Kootenay Boundary

Per: _____
 (Authorized Representative)

 Date



Mike LoVecchio
Director
Government Affairs

General Yard Office
1670 Lougheed Highway
Port Coquitlam BC
Canada V3B 5C8

T 778 772 9636

mike_lovecchio@cpr.ca

October 27, 2014

Alex Atamanenko, M.P.
337 Columbia Avenue
Castlegar BC V1N 1G6
alex.atamanenko.c1@parl.gc.ca

Katrine Conroy, M.L.A.
#2 - 1006 3rd Street
Castlegar BC V1N 3X6
katrine.conroy.mla@leg.bc.ca

Mayor Lawrence Chernoff
Castlegar City Hall
460 Columbia Avenue
Castlegar BC V1N 1G7
lchernoff@castlegar.ca

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	NOV - 4 2014
DOC #	
REF. TO:	M.P.
CC:	J. Maclean / L. Wootley
Board Communication Info	

Dear Mr. Atamanenko, Ms. Conroy and Mayor Chernoff:

Thank you for taking the time to write on behalf of your constituents.

Canadian Pacific (CP) operates 24 hours a day, seven days a week across six provinces and 13 states. Our service is mandated under the Canadian Transportation Act. Our obligation to do safely is mandated under the Rail Safety Act. These are responsibilities we take seriously.

I would like to thank the City of Castlegar for the opportunity to expand on those points during my appearance before Castlegar City Council on October 6th.

As noted in my appearance before Council, the train whistle is a vital safety device. Rule 14 (L) (i) of the *Canadian Railway Operating Rules* requires train crews to sound the whistle at all crossings. The duration and decibel of the whistle are federally regulated.

I disagree with your suggestion that residents of your communities have been victimized by the sounding of the train whistle. In fact, Castlegar and the surrounding area hear the train whistle much less frequently than most communities with train operations.

I spoke in my appearance before Council about Transport Canada's procedure for whistle cessation at level crossings. The whistle cessation process must be initiated by Council. Only through the successful completion of the whistle cessation process can CP crews cease sounding the train whistle. More information can be found on Transport Canada's website: www.tc.gc.ca/eng/railsafety/guideline-287.htm

At CP, we do believe we must be accountable for our operations. We have an obligation to provide service for customers, and we must do so safely. We also have a responsibility to our customers and shareholders to provide efficient service. Locomotives, in particular, are multimillion dollar assets. The revisions made to local operations have resulted in a more efficient use of these valuable assets.

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Despite our differing perspectives on the outcome of recent operational changes, I hope you will agree with me that values of safety, service and efficiency are aspirational traits for citizens, corporate or otherwise.

I want to thank Castlegar City Council again for the opportunity to build some understanding of CP's local operation. Residents with concerns are encouraged to contact CP Community Connect toll free at 800 766-7912 or via email at community_connect@cpr.ca. We made the decision to revise operations locally and we will address individual concerns directly.

Should you have any questions, please contact me at 778 772-9636.

Sincerely yours,

A handwritten signature in dark ink, appearing to read 'Mike', followed by a horizontal line.

Mike LoVecchio
Director Government Affairs.

cc. Hon. Lisa Raitt, P.C., M.P., Minister of Transport
Hoang Mai, M.P., Official Opposition Transport Critic
Gordon Zaitsoff, Director Area J, Regional District of Central Kootenay
Linda Worley, Director Area B, Kootenay Boundary Regional District
CP Community Connect



**Beaver Valley Water Committee
Minutes
Monday, November 3, 2014
Fruitvale Council Chambers, Village of Fruitvale
4:45 pm**

Committee Members Present:

Councillor T. Webber, Chair	Alternate Director, Village of Fruitvale
Director A. Grieve	R.D.K.B. Electoral Area 'A'
Councillor B. Kniss	Village of Fruitvale
R. Johnston	
J. Peters	

Staff Present:

B. Teasdale, Manager of Infrastructure and Sustainability, RDKB
M. Forster, Executive Assistant/Recording Secretary, RDKB
L. Cresswell, Chief Administration Office, Village of Fruitvale

CALL TO ORDER

The Chair called the meeting to order at 4:45 pm.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the November 3, 2014 Beaver Valley Water Committee meeting was presented.

Moved: Councillor Kniss Seconded: Jim Peters

That the agenda for the November 3, 2014 meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the Beaver Valley Water Committee meeting held on October 6, 2014 were presented.

Moved: Director Grieve Seconded: Councillor Kniss

That the minutes of the Beaver Valley Water Committee meeting held on October 6, 2014 be received as presented.

Carried.

GENERAL DELEGATIONS

There were no delegations present.

UNFINISHED BUSINESS

Beaver Valley Water Committee Memorandum of Action Items

The Beaver Valley Water Committee Memorandum of Action Items for the period ending October 31, 2014 was presented.

Moved: Rick Johnston Seconded: Councillor Kniss

That the Beaver Valley Water Committee Memorandum of Action Items for the period ending October 31, 2014 be received as presented.

Carried.

Director Grieve inquired about the timing of the next Beaver Valley Water Committee newsletter. The Committee members concurred to wait until January 2015 to publish the next newsletter. Topics may include installation of signage, conservation bylaw and water restrictions.

Update on General Administrative Activities

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an update on recent RDKB administrative activities related to the Beaver Valley Water Service was presented.

Moved: Director Grieve Seconded: Councillor Kniss

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an update on recent RDKB administrative activities related to the Beaver Valley Water Service, be received.

Carried.

The Committee members were informed that RDKB staff is still working with its solicitor on developing a formal Service Agreement Contract between the Village of Fruitvale and the RDKB. Once a draft has been completed it will be forwarded to the RDKB Board of Directors and Village of Fruitvale for review and approval.

NEW BUSINESS

BV Water System - Operational Report (October 2014)

A Staff Report from Lila Cresswell, CAO Village of Fruitvale, regarding Monthly Operations for October 2014 was presented.

Moved: Director Grieve Seconded: Rick Johnston

That the Staff Report from Lila Cresswell, CAO Village of Fruitvale, regarding Monthly Operations for October 2014 be received.

Carried.

Draft 2015-2019 Budget and Five-Year Financial Plan

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the Draft 2015-2019 Budget and Five-Year Financial Plan for the Beaver Valley Water Service was presented.

Moved: Director Grieve Seconded: Jim Peters

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the Draft 2015-2019 Budget and Five-Year Financial Plan for the Beaver Valley Water Service, be received.

Carried.

The Committee members were informed that a surplus of approximately \$79,000 has been projected for the 2014 operations of the Beaver Valley Water Service however it

will not be confirmed until early January 2015. The surplus is partially due to increases in user fee revenues.

The Committee requested that the Beaver Valley Manor be notified in advance of the increase to their 2015 user fees.

The Committee members were also informed that there will be no anticipated projects under the CBT Water Smart Program. However, CBT will be approached to discuss the Capital Replacement Plan's eligibility for funding. Director Grieve suggested adding information on the Capital Replacement Plan in the next newsletter scheduled for January 2015.

Draft Bylaw #1566 - Beaver Valley Water Service Rates Bylaw (2015)

A draft bylaw to amend current User Fee rates in 2015 for the Beaver Valley Water Service was presented.

Moved: Rick Johnston Seconded: Jim Peters

That the draft bylaw to amend current User Fee rates in 2015 for the Beaver Valley Water Service be received.

Carried.

The Committee members reviewed the draft bylaw and were informed that a category for non-profit housing was added to the bylaw. If adopted by the Regional District of Kootenay Boundary Directors, the bylaw will come into force on January 1, 2015. The Committee requested that a definition of non-profit housing be added to the bylaw.

Moved: Rick Johnston Seconded: Jim Peters

That the Beaver Valley Water Committee recommend adoption of the Beaver Valley Water Service Rates Bylaw No. 1566, (2015) as amended, to the Regional District of Kootenay Boundary Board of Directors.

Carried.

LATE (EMERGENT) ITEMS

There will be no meeting in December 2014.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

There was no discussion of items for future meetings.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not necessary.

CLOSED (IN CAMERA) SESSION

There was a closed (in camera) meeting pursuant to Section 90 (1) (e) of the Community Charter.

Moved: Rick Johnston Seconded: Jim Peters

That the Committee convenes to a closed meeting pursuant to Section 90 (1) (e) of the Community Charter (5:23 pm).

Carried.

Moved: Councillor Kniss Seconded: Rick Johnston

That the Committee reconvene to the regular meeting (5:37 pm).

Carried.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:37 pm.

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**Sewerage Committee
Minutes**

**Tuesday, November 4, 2014
RDKB Board Room, Trail, BC**

3:00 P.M.

Directors Present

Director R. Cacchioni, Chair
Director B. Crockett
Director G. Granstrom

Staff Present

J. M. MacLean, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary
Bryan Teasdale, Manager of Infrastructure and Sustainability
Alan Stanley, General Manager of Environmental Services

Call to Order

The Chair called the meeting to order at 3:00 p.m.

Adoption of Agenda (Additions/Deletions)

The agenda for the November 4, 2014 East End Sewerage Committee meeting was presented.

Moved: Director Granstrom

Seconded: Director Crockett

That the agenda for the November 4, 2014 East End Sewerage Committee meeting be adopted as presented.

Carried.

Adoption of Minutes

The minutes of the Regional District of Kootenay Boundary East End Sewerage Committee meeting held on September 2, 2014 were presented.

Moved: Director Crockett

Seconded: Director Granstrom

That the minutes of the Regional District of Kootenay Boundary East End Sewerage Committee meeting held September 2, 2014 be adopted as presented.

Carried.

Delegation(s)

There were no delegations in attendance.

Unfinished Business

East End Sewerage Committee Memorandum of Action Items

The East End Sewerage Committee Memorandum of Action Items for the period ending October 31, 2014 was presented.

Moved: Director Crockett

Seconded: Director Granstrom

That the East End Sewerage Committee Memorandum of Action Items for the period ending October 31, 2014 be received as presented.

Carried.

New Business

CPCC Sanitary Sewer Monthly Reports - August/September 2014.

Staff Reports by Jeff Paakkunainen, Chief Operator, regarding the Sanitary Sewer Monthly reports for August and September 2014, were presented.

Moved: Director Granstrom

Seconded: Director Crockett

That the Staff Reports by Jeff Paakkunainen, Chief Operator, regarding the Sanitary Sewer Monthly reports for August and September 2014, be received.

Carried.

FortisBC Energy Inc.

Correspondence from FortisBC regarding the results of a system capacity analysis for the RDKB's submission of Expression of Interest for Biogas Production and Upgrading Projects to Supply Pipeline Quality Natural Gas was presented.

Moved: Director Crockett

Seconded: Director Granstrom

That the correspondence from FortisBC regarding the results of a system capacity analysis for the RDKB's submission of a Expression of Interest for Biogas Production and Upgrading Projects to Supply Pipeline Quality Natural Gas be received.

Carried.

B. Teasdale, Manager of Infrastructure and Sustainability reviewed the correspondence from FortisBC and he provided further details regarding the capacity of the pipeline in terms of the proposed level of biogas / biomethane supply at the CPCC.

WSER Transitional Authorization - Columbia Pollution Control Centre

Correspondence from Environment Canada regarding the RDKB's application for CCME Wastewater Systems Effluent Regulations (WSER) Transitional Authorization was presented.

Moved: Director Granstrom

Seconded: Director Crockett

That the correspondence from Environment Canada regarding the RDKB's application for CCME Wastewater Systems Effluent Regulations Transitional Authorization be received.

Carried.

The Manager of Infrastructure and Sustainability explained that the WSER transitional authorization is a Federal (Environment Canada) requirement and permits the RDKB/East End Sewerage Service, as of January 1, 2015, to deposit effluent that

contains deleterious substances. He also explained that this authorization joins into the liquid waste management planning process and will be forwarded to the Ministry of Environment (Province) as part of that process.

Regional Flow Metering Upgrade Project Update

Correspondence from ISL Engineering and Land Services Ltd. regarding a progress update on the Regional Flow Metering Upgrade Project was presented.

Moved: Director Granstrom Seconded: Director Crockett

That the correspondence from ISL Engineering and Land Services Ltd. regarding a progress update on the Regional Flow Metering Upgrade Project be received.

Carried.

The Manager of Infrastructure and Sustainability updated the Committee members on the interim progress of the flow meter project. He summarized the progress being made for the flow meter stations at the Warfield and Rossland sites noting that to avoid extensive bedrock and old concrete slabs, that the original Warfield flow meter site has been relocated downstream of the original site and now is situated near the Trail Bocce Court within the City of Trail. The City of Trail has no concerns with the revised location.

The Committee reviewed photos of the concrete chambers that will contain the flow metering equipment for the Rossland bypass. The Rossland bypass is operating properly.

The Manager of Infrastructure and Sustainability also explained that an additional \$10,000 was requested to install additional valves at each site on the bypass sewer, but that at this time, the total project costs are approximately \$370,000 which is approximately \$30,000 under Budget.

The flow meters should be fully operational by the end of November. RDKB staff have scheduled system-testing (e.g. wet-run) to commence in early December.

Proposed RDKB-City of Trail Pedestrian Bridge Maintenance Agreement

A staff report from John M. MacLean CAO regarding the proposed maintenance agreement for the proposed pedestrian walkway/pipe bridge project with the City of Trail was presented.

Moved: Director Crockett Seconded: Director Granstrom

That the staff report from John M. MacLean CAO regarding the proposed maintenance agreement for the proposed pedestrian walkway/pipe bridge project with the City of Trail be received.

Carried.

The Chief Administrative Officer reviewed the draft maintenance agreement with the Committee members noting that the bridge structure has been broken into 3 components; the "Bridge", the "Support Superstructure" and the "Works".

The "Bridge" is the overall structure including the "pedestrian" component, the "Support Superstructure" is the portion of the bridge needed to physically attach and support the "Works" and the "Works" are the pieces of infrastructure such as the interceptor pipe, fixtures, fittings and connections etc.

The Committee reviewed the access, insurance, indemnity and essential maintenance and repair clauses in the maintenance agreement.

The Chief Administrative Officer explained the City of Trail's concerns regarding the insurance clause as it relates to the RDKB's ownership of the "Bridge" and the Committee reviewed ways to allocate insurance costs between the participants.

Moved: Director Granstrom Seconded: Director Crockett

That the proposed Operation and Maintenance Agreement be amended to indicate that, without changing the overall liability structure, that the RDKB will reimburse the City of Trail the insurance costs of the bridge based on the RDKB's proportion of ownership of the overall project.

Carried.

Staff will refer the amended Operation and Maintenance Agreement to the City of Trail with a request for approval.

2015-2019 Budget and Financial Plan Development

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an update on the development of the draft 2015-2019 Budgets and Five Year Financial Plans for the Regional East End Sewer Utility Services was presented.

Moved: Director Crockett Seconded: Director Granstrom

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an update on the development of the draft 2015-2019 Budgets

and Five Year Financial Plans for the Regional East End Sewer Utility Services, be received.

Carried.

The Manager of Infrastructure and Sustainability provided an update on the 2015 Budgets and Financial Plans and he summarized the modifications that have been made during 2014.

In moving forward according to the Arbitrated Minutes of Settlement, one of the modifications included the creation of new Budgets for Trail and Rossland and the creation of a new budget for Rossland/Warfield resulting in Budgets 700, 700-01, 700-02 and 700-03.

Budget 700 (Regional Sewer Infrastructure) is the Budget wherein the RDKB retains ownership and control over the infrastructure and will continue to develop and implement the 2015 Budget and Five Year Financial Plan for the service. Budgets 700-01 (City of Trail) and 700-02 (City of Rossland) pertain to the sole benefiting sewer infrastructure for these communities where in 2015 they take ownership and control over all infrastructure now considered "sole" to their jurisdiction. The Budgets and Financial Plans will be developed and administered by the respective municipality.

Budget 700-03 (City of Rossland/Village of Warfield-dual benefiting sewer infrastructure) relates to the portion of infrastructure considered as "dual". At this time, the RDKB will retain ownership and control over this infrastructure and for preparing the 2015 Budget and 2015-2019 Five Year Financial Plan.

Late (Emergent) Items

There were no late emergent items to discuss.

Discussion of items for future agendas

A discussion was not required.

Question Period for Public and Media

A question period was not required.

Closed (In camera) Session

A closed meeting was not required.

ADJOURNMENT

There being no further business, it was;

Moved: Director Granstrom Seconded: Director Crockett

That the November 4, 2014 meeting of the RDKB East End Sewerage Committee be adjourned (time: 3:50 p.m.).

Carried.

TL



**East End Services Committee
Minutes
Wednesday, November 5, 2014
Trail Board Room
4:30 P.M.**

Directors Present

Director A. Grieve, Chair
Director G. Granstrom
Director B. Crockett
Director R. Cacchioni
Director J. Danchuk
Director P. Cecchini
Director L. Worley

Staff Present:

J. MacLean, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary

Others Present:

T. Van Horne, LCIC Economic Development Coordinator

Call to Order

The Chair called the meeting to order at 4:30 p.m.

Acceptance of the Agenda (additions/deletions)

The agenda for the November 5, 2014 East End Services Committee meeting was presented.

Moved: Director Cacchioni Seconded: Director Worley

That the agenda for the November 5, 2014 East End Services Committee meeting be adopted as presented.

Carried.

Minutes

The minutes of the East End Services Committee meeting held September 16, 2014 were presented.

Moved: Director Granstrom Seconded: Director Crockett

That the minutes of the East End Services Committee meeting held September 16, 2014 be adopted as presented.

Carried.

Delegations

There were no delegations in attendance.

Unfinished Business

East End Services Committee Memorandum of Action Items

The East End Services Committee Memorandum of Action Items for the period ending October 31, 2014 was presented.

Moved: Director Cacchioni Seconded: Director Worley

That the East End Services Committee Memorandum of Action Items for the period ending October 31, 2014 be received as presented.

Carried.

The Chief Administrative Officer advised that the expansion in hours for the West Kootenay Connector Transit Service will take effect in March 2015.

There was a discussion regarding the costs for the local transit service and ways to create more efficiencies.

Director Cacchioni expressed his concerns regarding the escalating costs of the local service and he suggested that reducing the number and size of the buses may help.

The Chief Administrative Officer advised that BC Transit will complete a full capital review of the local transit service, which will include a review of routes, peak hour service and moving students to travel on the School District buses. BC Transit controls the fleet for the local service. Smaller buses alone will not reduce the cost. Changing bus routes must also be considered. The capital review should be completed in 2017.

J. MacLean Nov. 3/14
re: Lower Columbia Economic Development

A staff report from John M. MacLean, CAO regarding the continuing discussion around the future of economic development services in the Lower Columbia was presented.

Moved: Director Worley

Seconded: Director Crockett

That the staff report from John M. MacLean, CAO regarding the continuing discussion around the future of economic development services in the Lower Columbia be received.

Carried.

J. MacLean, Chief Administrative Officer reviewed his staff report and provided background information noting that member Municipal Councils were requested to discuss the possible continuation of the economic development service, the potential of a new agreement with the Lower Columbia Community Development Team Society (LCCDTS) and should the service continue, the structure of the Lower Columbia Initiatives Corporation (LCIC) Board.

The LCCDTS and the LCIC are requesting a five (5) year contract with an annual requisition of \$176,600.

Director Cacchioni stated that the City of Trail favours a five-year agreement and that the City would ratify only after the other participants ratify.

After further discussion, it was;

Moved: Director Cecchini

Seconded: Director Danchuk

That the East End Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors that the RDKB enter into an Economic Development Services Agreement with the Lower Columbia Community Development Team Society for the delivery of economic development services in the Lower Columbia region by the Lower Columbia Initiatives Corporation for a five (5) year term at an annual cost of \$176,600.

Moved: Director Crockett

Seconded: Director Granstrom

That the resolution be amended to a three (3) year term.

Carried.

(Director Cacchioni opposed)

Voting on the original motion as amended.

Carried.

The Committee members then discussed the composition of the LCIC Board of Directors and whether elected officials should be on the Board. The Chief Administrative Officer provided information on five options that were provided with the staff report.

Director Cacchioni noted that he supports the composition of the LCIC Board without the inclusion of non-elected members.

After further review, most Directors agreed that the LCIC Board should not include elected officials and that each local community should be able to appoint non-elected community members to the Board. Director Cecchini expressed concerns regarding this matter.

Director Cecchini noted that the LCIC Board is responsible for the oversight of taxpayers' money and she expressed concerns with the exclusion of elected officials. She also noted that due to their knowledge and expertise gained from participation in other Regional District business and involvement in community issues, that elected officials are able to provide valuable and relevant input regarding economic development, and it was;

Moved: Director Cecchini

Seconded: Director Danchuk

That the Regional District of Kootenay Boundary East End Services Committee advise the Lower Columbia Initiatives Corporation (LCIC) that the composition of the LCIC Board of Directors will be structured by Option 1; "Status-Quo" where:

"The economic development service shall be overseen by a Committee to be known as the Lower Columbia Initiatives Corporation and appointed by the Service Stakeholders. The LCIC shall be made up of eleven members to be appointed as follows:

- a) Eight members to be nominated by the Lower Columbia Community Development Team Society (LCCDTS) and appointed by the Service Stakeholders. The nominees cannot be members of the LCCDTS.
- b) One non-elected official of the City of Trail, nominated by the City and appointed by the Service Stakeholders.
- c) Two elected officials from the Lower Columbia communities, with the exception of the City of Trail, nominated by their respective jurisdiction and appointed by the Service Stakeholders."

Defeated

(Chair Grieve and Directors Danchuk, Worley, Crockett, Granstrom and Cacchioni opposed)

Moved: Director Granstrom

Seconded: Director Cacchioni

That the Regional District of Kootenay Boundary East End Services Committee advise the Lower Columbia Initiatives Corporation (LCIC) that the composition of the LCIC Board of Directors will be structured by Option 4; "Non-elected members appointed by local jurisdictions" where:

"The economic development service shall be overseen by a Committee to be known as the Lower Columbia Initiatives Corporation (LCIC) and appointed by the Service Stakeholders. The LCIC shall be made up of eleven members to be appointed as follows:

- a) Eight members who are non-elected to be nominated by the LCCDTS and appointed by the Service Stakeholders. The nominees cannot be members of the LCCDTS.
- b) One non-elected member appointed by the City of Trail.
- c) Two non-elected members nominated jointly by the other six jurisdictions and appointed by the East End Services Committee."

Carried.

(Director Cecchini opposed)

Staff will forward copies of a revised agreement and the service amendment bylaw to the member municipalities for their review.

New Business

There was no new business to discuss.

Late (Emergent) Items

There were no late emergent items.

Discussion of items for future agendas

It was noted that the next Committee meeting has been scheduled for November 18th. There was agreement that due to the upcoming election and the short timeline between this November 5th meeting and November 18th, that the November 18th meeting be cancelled and it was;

Moved: Director Granstrom Seconded: Director Crockett

That the November 18, 2014 meeting of the East End Services Committee be cancelled.

Carried.

Question Period for Public and Media

The Chair asked Terry Van Horne, LCIC Economic Development Coordinator if she had any inquiries or comments regarding the discussion on the LCCDTS/LCIC agreement and Board structure.

Ms. Van Horne thanked the Committee members for their support and acknowledged the members of the current LCIC Board of Directors for their hard work and expertise.

Closed (In camera) Session

A closed meeting was not required.

Adjournment

There being no further business, it was;

Moved: Director Cacchioni Seconded: Director Granstrom

That the meeting be adjourned (time: 5:25 p.m.)

Carried.

TL



Solid Waste Management Plan Steering and Monitoring Committee Meeting

Minutes
Thursday, November 6, 2014
RDKB Board Room, Trail, BC

Directors Present

Director R. Cacchioni, Chair
Director P. Cecchini
Director G. McGregor
Director L. Worley
Director M. Rotvold
Director R. Russell

Staff Present:

Alan Stanley, General Manager of Environmental Services
Tim Dueck, Solid Waste Program Coordinator (Recording Secretary)
Maureen Forster (Note taker)

CALL TO ORDER

Chair Cacchioni called the meeting to order at 3:00 pm

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

That the Agenda be adopted as presented.

Moved: Director Cecchini Seconded: Director Rotvold

Carried

MINUTES

That the Minutes from the May 28 SWMP Steering and Monitoring Committee be accepted.

Moved: Director Rotvold Seconded: Director Cecchini

Carried

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DELEGATIONS

None

UNFINISHED BUSINESS**ES Administration - SWMP ES Administration - SWMP**

A Staff Report from Alan Stanley, General Manager of Environmental Services regarding policy discussions on the Solid Waste Management Plan update.

Moved: Director McGregor Seconded: Director Cecchini

That the Solid Waste Management Plan Steering and Monitoring Committee receive the Staff Report from Alan Stanley, General Manager of Environmental Services regarding policy discussions on the Solid Waste Management Plan update.

Carried

The Committee discussed the following issues:

UNSTAFFED RECYCLING DEPOTS, SMALL BUSINESS ACCESS TO RECYCLING PROGRAMS**Issues:**

Depots provide small business with recycling services.

Depots are still being used by communities and residents who don't have curb side collection service.

Some organizations benefit financially from refundable beverage donation bins. More groups would like to be part of this.

Providing unstaffed recycling depots is a duplication of service as 95% of Regional District residents have curb side service.

Maintenance and cleanliness problems are issues at the depots.

Residents complain about unsightly depot locations.

Unrecyclable materials are left at recycling depots.

Committee Discussion:

The policy needs clear communication about removal of unstaffed recycling depots.

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Options need to be provided to residents who will be affected by removal of unstaffed recycling depots.

Residents who have curbside services will be encouraged to use them as a first option.

MULTI MATERIALS BC DEPOTS AT RDKB FACILITIES

Issues:

Duplication of residential services.

RDKB separates commercial and residential materials to comply with MMBC rules and receives incentives for residential materials but not for business materials.

Staffed depots are the only places that accept glass, Styrofoam and film packaging. MMBC has provided megabags for this material but will be a problem in the winter. The bags weigh 20 kilos and staff is expected to lift these. As per WorkSafe BC, there is no safe way to lift the bags. Materials originating from businesses are not managed by MMBC. A lot of the material is orphaned and the RDKB should work to divert and market this material.

Program coordinator and staff spend a lot of time on paper work from MMBC and trying to come up with a reconciliation system. This has become very complicated.

Committee Discussion:

At what point do we address issues in job descriptions and capital acquisitions?

MMBC is expanding over the next few years so we may be in a transition period. This may cost us now but in the long run it could work out.

Public relations are weak and it will just take time to work out.

Is a card lock system a possibility for business recycling? A fenced area with a bin and key?

The RDKB could provide a weekly curbside collection service for small businesses.

The RDKB doesn't have contracts with the City of Kelowna and RDCO to accept garbage coming out of Big White. The RDKB should formalize this arrangement to ensure long-term access.

EXTENDED PRODUCER RESPONSIBILITY (EPR) AND MATERIALS

Issues:

There is incorrect information in Grand Forks about certain material being taken to the landfill. There are frequently changes in BCUOMA drop off depots for used oil. Communications by the Steward need to be addressed.

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There are 15 stewardship agencies/depots/provincially regulated programs that are constantly changing and we have problems keeping up to the changes. The RDKB should assist in communicating accurate information on what facilities are available to communities.

Staff comments on EPR materials:

RDKB currently subsidizes the removal of ODS materials. Staff recommends that stewardship programs look after this now. We will suggest that the Province monitors this program more closely.

RDKB will need to communicate to residents where they can find information on stewardship program and enforce landfill bans.

The RDKB should consider discontinue subsidizing this program.

RE-USE CENTRES AT RDKB FACILITIES

Issues:

Some regular Reuse Centre patrons generate a large number customer/staff conflict.

Reuse Centres compete with private sector used goods dealers and non-profit thrift stores

Reuse traffic creates congestion distracting staff from monitoring other public use.

Used by people to avoid tipping fees.

Much of the dropped off material is not claimed and is landfilled anyway.

Consideration should be given to shutting down the Trail Reuse Building b/c of congestion issues.

Committee Discussion:

RDKB staff will work with businesses and agencies in the community to create alternative and convenient reuse options.

Expand Trash to Treasure Days to both the spring and fall.

Charge tipping fees on all materials and phase in over 5 – 6 years.

NON-PROFIT REFUNDABLE BOTTLE BINS

Issues:

No Board policy, current arrangement staff-implemented.

Currently non-profit groups take bottles and pay the RDKB 10% back to cover RDKB costs.

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No transparency in how participants are selected.

No term of agreement so no opportunity for other groups to be involved.

Committee Discussion:

There have been some groups who would also like to participate. Committee would like to have a policy around rotating non-profit groups.

Policy that establishes criteria, sets time limits and allows multiple groups access to program.

ILLEGAL DUMPING

Issues:

Public perception that the RDKB can address or clean up illegal dumping activity.

Public perception that RDKB policies contribute to illegal dumping.

Committee Discussion:

This is more of a historic community standards ethic than a solid waste management issue.

Have a budget to fund champions or provide stipends (fundraising) and safety equipment to groups who clean up illegal dumping.

Continue to provide free tipping for groups bringing in illegally dumped material as per RDKB policy.

REVENUE

Issue:

The current SWMP describes increasing user proportion of revenue. It is clear that user fees drive recycling. With recycling costs shifting to industry, how should the RDKB fund non-disposal activities, i.e. green bin collection.

Committee Discussion:

Move to a pay as you throw and direct billing for garbage and green bin services to move away from taxation.

Expand green-bin program region-wide.

Consider different funding models.

NEW BUSINESS

None

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LATE (EMERGENT) ITEMS

None

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

Upcoming RDKB Environmental Services Meeting on November 13 at 4:00 pm

QUESTION PERIOD FOR PUBLIC AND MEDIA

None

CLOSED (IN CAMERA) SESSION

None

ADJOURNMENT

Director McGregor moved that the Meeting be adjourned at 4:32 pm.

Carried

November 6, 2014

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Environmental Services

Minutes

Thursday, November 13, 2014
RDKB Board Room, Trail, BC

Directors Present

Director R. Cacchioni, Chair
Director B. Taylor
Director N. Kettle
Director G. Granstrom
Director P. Cecchini
Director G. McGregor
Director L. Worley
Director M. Rotvold
Director J. Danchuck
Director B. Crockett
Director R. Russell
Director B. Baird (on phone)

Staff Present:

Alan Stanley, General Manager of Environmental Services
Tim Dueck, Solid Waste Program Coordinator (Recording Secretary)
Bryan Teasdale, Manager of Infrastructure and Sustainability
Mark Andison, General Manager of Operations, Deputy CAO.
Donna Dean, Manager of Planning and Development
Graham Watt, Cordilleran Ecological

CALL TO ORDER

Chair Cacchioni called the meeting to order at 4pm.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

That the Agenda be adopted as presented.

Moved: Director Worley Seconded: Director Granstrom

November 13, 2014

Page 1 of 5

Carried

MINUTES

September 11, 2014 Environmental Services Committee Meeting Minutes

DELEGATIONS

UNFINISHED BUSINESS

The Environmental Services Memorandum of Committee Action Items for the period ending October 2014 is presented.

Moved: Director McGregor Seconded: Director Crockett

That the Environmental Services Memorandum of Committee Action Items for the period ending October 2014 be received.

Carried.

A Staff Report from Alan Stanley, General Manager of Environmental Services regarding the sale of the RDKB Recycling Plant at 9370 Highway 22, Trail, BC.

Moved: Director Granstrom Seconded: Director Rotvold

That the Environmental Services Committee receive the Staff Report from Alan Stanley, General Manager of Environmental Services regarding the sale of the RDKB Recycling Plant at 9370 Highway 22, Trail, BC.

Carried.

Moved: Director Crockett Seconded: Director Worley

That the Environmental Services Committee recommend that the RDKB Board of Directors direct Staff to proceed with the sale of the RDKB Recycling Plant at 9370 Highway 22, Trail, BC to Alpine Disposal and Recycling for the offered price of \$365,000.

Carried.

NEW BUSINESS

Correspondence from the Village of Midway to Alan Stanley regarding expansion of green bin program.

November 13, 2014

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Moved: Director McGregor Seconded: Director Worley

That the Environmental Services Committee receive the correspondence from the Village of Midway to Alan Stanley regarding expansion of the green bin program.

Carried.

Discussion about the expansion of the Green Bin program to Area C, Greenwood, Midway and Greater Trail. GM of ES Stanley suggested that each municipality send a letter expressing their support of this program to the RDKB.

ES Administration - Climate ES Administration - Climate

A Staff Report from Graham Watt (Consultant to the RDKB, Kettle River Watershed Management Plan) regarding a project to study the feasibility of using local government and third-party carbon offset funding to support a program of restoration and afforestation in the RDKB.

RPT - 424 Moved: Director McGregor Seconded: Director Rotvold

That the Staff Report from Graham Watt (Consultant to the RDKB, Kettle River Watershed Management Plan) regarding a project to study the feasibility of using local government and third-party carbon offset funding to support a program of restoration and afforestation in the RDKB, be received.

Carried.

Discussion:

Q: Director Crockett: How does this affect carbon credits?

A: RDKB Manager Teasdale: Monies budgeted for Carbon Neutral Kootenays could be designated for this afforestation project... not sure if this is eligible for carbon credits.

Q: Director Rotvold: Does this meant that the organics recovery project is off the table?

A: Stanley: No.

Q: Director Granstrom: Who will get the work? Will this be advertised?

A: Follow up Resolution...

Moved: Director Rotvold Seconded: Director Baird

That the Environmental Services Committee recommend that the RDKB Board of Directors approve the expenditure of up to \$25,000 in 2015 for completion of a Feasibility Study - Phase 1 to support a program of restoration and afforestation in the RDKB.

November 13, 2014

Page 3 of 5

Carried.

Moved: Director Granstrom Seconded: Director Crockett

That the RDKB advertise and post a Notice of Intent for the expenditure of up to \$25,000 in 2015 for completion of a Feasibility Study - Phase 1 to support a program of restoration and afforestation in the RDKB as per the purchasing policy of the RDKB.

Carried.

Staff Report by Donna Dean, Manager of Planning and Development and Graham Watt, Cordilleran Ecological

Moved: Director Rotvold Seconded: Director Russell

That the Staff Report regarding the Kettle River Watershed Management Plan be received.

Carried.

Moved: Director McGregor Seconded: Director Russell

That the Environmental Services Committee recommends that the Regional District of Kootenay Boundary Board of Directors endorses that Kettle River Watershed Management Plan (the Plan), by considering information in the Plan in relevant discussions and decision making; by implementing the priority strategies and actions, as appropriate through local government planning documents (i.e. official community plans, and zoning bylaws), and participation in partnerships and collaborative initiatives; and by promoting implementation of the Plan through endorsing it for use by other local and regional organizations, governments and stakeholders, and through lobbying other levels of government and agencies for policy support and capacity improvement.

Carried.

LATE (EMERGENT) ITEMS

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

Director Danchuck: Requested that the ES Committee examine the policy of charging Sanctuary 10% of the proceeds from beverage container donations at McKelvey Creek Landfill.

Director Russell asked for a review of the RDKB's communication policy and the resources applied to this function.

QUESTION PERIOD FOR PUBLIC AND MEDIA

November 13, 2014

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CLOSED (IN CAMERA) SESSION

Closed session pursuant to the Community Charter Section 90(1)(j) - Regarding commercial interests of a third party

Moved: Director McGregor Seconded: Director Russell

That, pursuant to Section 90 (1)(j), the ES Committee proceeds to a Closed Meeting

Carried. (4:53)

That the ES Committee reconvene to the Open Meeting

Moved: Director Russell Seconded: Director

Carried. (5:01)

That the resolution regarding the Grand Forks/Area C/Area D curbside collection contract RDKB/Kettle Valley Waste be released to the Open Meeting.

Moved: Director Kettle Seconded: Director Russell

Carried

That the Environmental Services Committee recommend that the RDKB Board of Directors pay Kettle Valley Waste \$395,000 per year starting July 1, 2014 for organics, recycling and garbage collection in Electoral Areas 'C'/Christina Lake and 'D'/Rural Grand Forks and the City of Grand Forks.

Moved: Director McGregor Seconded: Director Crockett

Carried

ADJOURNMENT

Director Rotvold moved that the ES Committee Meeting be adjourned.

Carried. (5:01)

November 13, 2014

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Electoral Area Services Minutes

Thursday, November 13, 2014
RDKB Board Room
843 Rossland Ave., Trail, BC
6:00 p.m.

Directors Present:

Director Linda Worley
Director Grace McGregor
Director Roly Russell
Director Bill Baird, via teleconference

Directors Absent:

Director Ali Grieve

Staff Present:

Donna Dean, Manager of Planning and Development
Mark Andison, General Manager of Operations/Deputy CAO
Maria Ciardullo, Recording Secretary

Others:

Graham Watt

CALL TO ORDER

Director Worley called the meeting to order at 6:00 p.m.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the November 13, 2014 Electoral Area Services committee was presented.

Moved: Director McGregor Seconded: Director Russell

That the November 13, 2014 Electoral Area Services Committee be adopted as presented.

Carried.

MINUTES

Minutes of the October 16, 2014 were presented.

Moved: Director McGregor Seconded: Director Baird

That the minutes of the October 16, 2014 Electoral Area Services Committee meeting be received as presented.

Carried.

DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

The Electoral Area Services Committee Memorandum of Action Items was presented.

It was noted that the Grant in Aid Report by Mark Andison, should be changed to 'completed' on the Memorandum.

Moved: Director McGregor Seconded: Russell

That the Electoral Area Services Committee Memorandum of Action Items for the period ending October 2014 be received as presented.

Carried.

NEW BUSINESS

David Cook and Susan Bennie

RE: Development Permit

4230 Boat Access, Electoral Area 'C'/Christina Lake
Block B, DL 4060s, SDYD
RDKB File: C-4060s-09124.325

The staff report regarding the application for a Development Permit submitted by David B. Cook and Susan M. Bennie, for the property legally described as Block B, DL 4060S, SDYD was presented.

Donna Dean, Manager of Planning and Development reviewed the application with those present. The issues brought forward from the Advisory Planning Commission have been addressed.

Moved: Director McGregor Seconded: Director Baird

That the staff report regarding the application for a Development Permit submitted by David B. Cook and Susan M. Bennie, for the property legally described as Block B, DL 4060S, SDYD, be received as presented.

Carried.

Mary and Richard Slasor
RE: Development Permit

1930 Setterland Road, Electoral Area 'C'/Christina Lake
 Lot 5, Plan KAP2164, DL 750, SDYD, Except Plans 2412, B4557, 3426, B5691, B6221, and
 25939 For Cedar Cove MHP BAYS C/REF 70025.012 et al.
 RDKB File: C-750-04040.000

The staff report regarding the application for a Development Permit submitted by Mary and Richard Slasor, for the property legally described as Lot 5, Plan KAP2164, DL 750, SDYD, Except Plans 2412, B4557, 3426, B5691, B6221, and 25939 For Cedar Cove MHP BAYS C/REF 70025.012 et al., was presented.

Donna Dean, Manager of Planning and Development reviewed the application with the Committee members. The concerns of the Advisory Planning Commission were addressed and the Engineer's recommendations will be incorporated into the Development Permit.

Moved: Director Russell Seconded: Director McGregor

That the staff report regarding the application for a Development Permit submitted by Mary and Richard Slasor, for the property legally described as Lot 5, Plan KAP2164, DL 750, SDYD, Except Plans 2412, B4557, 3426, B5691, B6221, and 25939 For Cedar Cove MHP BAYS C/REF 70025.012 et al., be received as presented.

Carried.

Kettle River Watershed Management Plan
RE: Core Funding

RDKB File: K-7

The staff report regarding Core Funding for Implementation of the Kettle River Watershed Management Plan was presented.

Core funding to date has been provided Electoral Areas 'C', 'D', and 'E' Gas Taxes and also the Real Estate Board and the Southern Interior Beetle Action Coalition. It appears that sufficient funding is in place until the end of 2015, after which it will have to be re-visited.

Director Russell suggested that the contract be clear about deliverables while being flexible to allow for extra deliverables.

Moved: Director Baird Seconded: Director McGregor

That the staff report regarding Core Funding for Implementation of the Kettle River Watershed Management Plan be received.

Carried.

Moved: Director Baird Seconded: Director McGregor

That staff be authorized to draft and execute a contract with Cordilleran Ecological for core funding for Implementation of the Kettle River Watershed Management Plan at an annual cost of \$35,280, with a three year total of \$105,840.

Carried.

Moved: Director Baird Seconded: Director Russell

That staff be directed to provide an update regarding the Kettle River Watershed Study account by November 2015, or sooner, if additional gas tax funds are required before the end of 2015.

Carried.

Benefits for Elected Officials

Director Worley opened the conversation stating that she is interested in the Dental plan and would like to know if others were interested. There was some discussion regarding who will pay and how much it costs. It was noted that this will be brought forward at the January 2015 meeting.

Grant in Aid Report

The Grant in Aid report was presented.

Moved: Director McGregor Seconded: Director Russell

That the Grant in Aid report be received as presented.

Carried.

Grants in Aid Issues

The staff report regarding "Grant-In-Aid Issues" from Mark Andison, General Manager of Operations/Deputy CAO was presented.

Mark reviewed the staff report with the Committee members and explained the additional comments from the Committee members, what other Regional Districts are doing, tracking system, recognition/acknowledgement, financial management, accounting of spending, transparency, online application forms with criteria attached, and granting cycles (annually, bi-annually).

Page 4 of 5
Electoral Area Services
November 13, 2014

Additional discussion among the Committee members included tailoring the Grant in Aid for each Electoral Area and identifying groups that get funding and those that do not.

Moved: Director Russell Seconded: Director McGregor

That the staff report regarding "Grant-In-Aid Issues" from Mark Andison, General Manager of Operations/Deputy CAO be received as presented.

Carried.

Gas Tax Report

The Gas Tax report was presented.

It was noted that projects need to be in progress before funds can be 'ear-marked'.

Moved: Director McGregor Seconded: Director Russell

That the Gas Tax report be received as presented.

Carried.

LATE (EMERGENT) ITEMS

There were no late items.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

There was no discussion.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not needed.

CLOSED (IN CAMERA) SESSION

There was no closed session.

ADJOURNMENT

There being no further business to discuss, Chair Worley adjourned the meeting at 6:50 p.m.



**Beaver Valley Recreation Committee
Minutes
Wednesday, November 12, 2014
Beaver Valley Arena Meeting Room, Fruitvale, BC
4:30 pm**

Committee Members Present:

Director A. Grieve - Chair
Director P. Cecchini

Staff Present:

M. Daines, Manager of Facilities and Recreation
M. Forster, Executive Assistant/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 4:30 pm.

ACCEPTANCE OF THE AGENDA (additions/deletions)

The agenda for the November 12, 2014 Beaver Valley Recreation Committee meeting was presented.

Moved: Director Grieve Seconded: Director Cecchini

That the agenda for the November 12, 2014 Beaver Valley Recreation Committee meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the Beaver Valley Recreation Committee meeting held October 9, 2014 were presented.

Moved: Director Cecchini Seconded: Director Grieve

That the minutes of the Beaver Valley Recreation Committee meeting held October 9, 2014 be adopted as presented.

Carried.

DELEGATIONS

There were no delegations present.

UNFINISHED BUSINESS

Beaver Valley Recreation Committee Memorandum of Action Items

The Beaver Valley Recreation Committee Memorandum of Action Items for the period ending October 31, 2014 was presented.

Moved: Director Grieve Seconded: Director Cecchini

That the Beaver Valley Committee Memorandum of Action Items for the period ending October 31, 2014 be received as presented.

Carried.

M. Daines, Manager of Facilities and Recreation, informed the Committee members that a proposal for the painting of the exterior arena building has been sent to CBT as well as proposals for five other programs.

Director Cecchini inquired on the status of the TV monitor installation above the concession. The Committee members were informed that it has not been installed. Director Cecchini requested that an email be sent to J. MacLean and D. Green inquiring as to when the installation will be completed.

Canadian Tire has requested statistics on arena usage in response to a proposal for advertising on the zamboni.

NEW BUSINESS

M. Daines, Manager of Facilities and Recreation

re: Beaver Valley Recreation 2015 - 2019 Financial Plans

A staff report from Mark Daines, Manager of Facilities and Recreation regarding the Beaver Valley Recreation 2015 - 2019 Financial Plans (Beaver Valley Arena, Parts and Trails, Beaver Valley Recreation) was presented.

Moved: Director Grieve Seconded: Director Cecchini

That the staff report from Mark Daines, Manager of Facilities and Recreation, regarding the Beaver Valley Recreation 2015 - 2019 Financial Plans be received.

Carried.

M. Daines, Manager of Facilities and Recreation, reviewed the draft budgets with the Committee members.

LATE (EMERGENT) ITEMS

Meeting Invitations to Councils

Fruitvale and Montrose councils will be invited to attend the January 2015 Beaver Valley Recreation Committee meeting in order to be provided with an introduction to the BV Recreation Committee's history, current levels of service and its future direction. J. MacLean, CAO and M. Daines, Manager of Facilities and Recreation, will be asked to draft a letter to be sent to councils.

Moved: Director Grieve Seconded: Director Cecchini

That the Beaver Valley Recreation Committee directs staff to send a letter of invitation to Fruitvale and Montrose Councils to attend the January 2015 meeting.

Carried.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

There was no discussion of items for future meetings.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

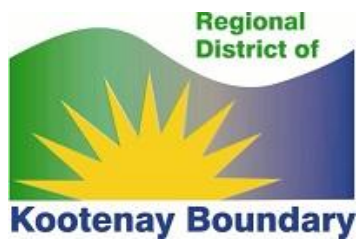
CLOSED (IN CAMERA) SESSION

There was no closed (in camera) session.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:15 pm.

mf

**STAFF REPORT****Date:** 06 Nov 2014**File**ES Administration -
Solid Waste**To:** Chair Cacchioni and Members
Environmental Services
Committee**From:** Alan Stanley - General Manager of
Environmental Services**Re:** Sale of Recycling Plant at 9370
Highway 22, Trail, BC**Issue Introduction**

A Staff Report from Alan Stanley, General Manager of Environmental Services regarding the sale of the RDKB Recycling Plant at 9370 Highway 22, Trail, BC.

History/Background Factors

The Regional District of Kootenay Boundary Board of Directors directed Staff to dispose of the recycling plant at 9370 Highway 22, Trail, BC through the capital assets disposal process prescribed in Section 187 of the *Local Government Act*.

Section 187 of the *Local Government Act* required a notice, published in a newspaper, that the RDKB is inviting offers from the public to purchase the land and improvements. The notice included a description of the land and improvements, that the disposition is for sale of the fee simple title, and the process by which the land may be acquired. The notice included to whom the offers should be delivered and the end date of October 31, 2014. The notice indicated that no offers below the appraised market value of \$360,000 could be legally accepted.

The public notice was published:

1. on the RDKB website from October 7, 2014 to October 31, 2014;
2. in the Trail times on October 7th and 28th 2014; and
3. in the Grand Forks Gazette on October 8th and 29th, 2014.

One offer was received from Alpine Disposal and Recycling for the amount of \$365,000.

As per Section 187 of the *Local Government Act*, the RDKB is be free to accept or reject any offer.

Implications

Sale of the surplus property is included in the budgeted revenue for 2014.

Advancement of Strategic Planning Goals

When Multi Material BC assumed the operation and funding of the majority of recycling services in the east sub-region, ownership of a recycling plant became extraneous to delivery of core services.

Background Information Provided

September 30, 2014 Staff Report to RDKB Board of Directors regarding sale of recycling plant.

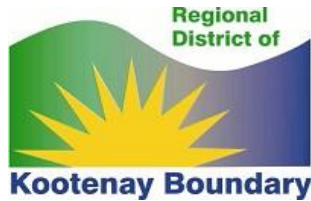
Alternatives

1. Receive the Staff Report regarding the sale of the recycling plant
2. Direct Staff to accept the offer of \$365,000 from Alpine Disposal and Recycling
3. Direct Staff to reject the offer of \$365,000 from Alpine Disposal and Recycling

Recommendation(s)

That the Environmental Services Committee receive the Staff Report from Alan Stanley, General Manager of Environmental Services regarding the sale of the RDKB Recycling Plant at 9370 Highway 22, Trail, BC.

That the Environmental Services Committee recommend that the RDKB Board of Directors direct Staff to proceed with the sale of the RDKB Recycling Plant at 9370 Highway 22, Trail, BC to Alpine Disposal and Recycling for the offered price of \$365,000.

**STAFF REPORT****Date:** 30 Sep 2014**File**ES Administration -
Recycling Plant Sale**To:** Chair McGregor and RDKB Board
of Directors**From:** Alan Stanley - General Manager of
Environmental Services**Re:** Closed Meeting Staff Report - RDKB
Recycling Plant**Issue Introduction**

A Staff Report from Alan Stanley, General Manager of Environmental Services regarding the RDKB recycling plant at Columbia Gardens.

History/Background Factors

At the last Environmental Services Committee meeting held on September 11th, the Committee discussed the disposal of the RDKB recycling plant located at Columbia Gardens and adopted the following resolutions:

That the Environmental Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors dispose of the recycling plant at 9370 Highway 22, Trail, BC through the capital assets disposal process prescribed in Section 187 of the Local Government Act.

That the Environmental Services Committee recommends to the Regional District of Kootenay Boundary Board of Directors that Staff be instructed to initiate a competitive bidding process for the RDKB recycling work in the East Sub-Regional currently performed by Alpine Disposal and Recycling.

At the May, 2014 Environmental Services Committee (ESC) meeting the ESC directed Staff to prepare a Partnering Agreement between the RDKB and Alpine Disposal and Recycling (Alpine), for presentation to and approval of the Board of Directors for transfer of ownership of the RDKB recycling plant to Alpine in exchange for recycling services of equal or greater value than the appraised value of the RDKB recycling plant.

In discussions with Alpine Disposal and Recycling and the RDKB lawyer, it was determined that a Partnering Agreement was not in the best interests of all parties. The main difficulties were in how changes to regulation or changes to service delivery methods would impact the agreement and how the RDKB could insure best pricing for services provided without ongoing competitive bidding.

As the plant is surplus to the needs of the RDKB, Staff recommend sale of the property.

In order to sell the plant and land, the RDKB must follow the rules in section 187 of the Local Government Act. This requires a notice, published in a newspaper, that the RDKB is inviting offers from the public to purchase the land and improvements. The notice must include a description of the land and improvements, that the disposition is for sale of the fee simple title, and the process by which the land may be acquired. The RDKB may use a real estate agent and include in the notice to whom the offers should be delivered, and there should be an end date indicated as well. It is not necessary to have a public offer opening. It is preferable not to consider these offers as "bids" since this will not be a tender process. The RDKB will be free to accept or reject any offer. The RDKB should have a reasonable estimate of the value of the land and improvements in advance, as it is not permitted to sell lands below market value except in certain circumstances, as that would amount to assistance. Where there is a public invitation of this kind for prospective purchasers to submit offers, there is some leeway regarding the rule against providing assistance.

The current market-value appraisal values the property at \$360,000.

In anticipation of establishing a Partnering Agreement between the RDKB and Alpine, Alpine has been providing some recycling services that the RDKB has not been invoiced for and in turn, Alpine has continued to occupy the plant without paying rent. Should the ESC/Board agree to sale of the property, and if Alpine is successful in acquiring the property, balancing the outstanding service invoices and rent could be achieved in the sale agreement.

Should the sale of the property proceed as recommended, a competitive process for the recycling work not funded by Multi Material BC that the RDKB is continuing to provide will be required which could take the form of a Request for Proposal or a simple contract tender.

Implications

Sale of the surplus property is included in the budgeted revenue for 2014.

Advancement of Strategic Planning Goals

Background Information Provided

Alternatives

1. That the Environmental Services Committee receive the Staff Report regarding the RDKB recycling plant.
2. That the Environmental Services Committee recommend that the Board of Directors maintain ownership of the recycling plant, charge rent for the facility and pay for recycling services provided.
3. That the Environmental Services Committee recommend that the RDKB Board of Directors dispose of the recycling plant through the capital assets disposal process prescribed in Section 187 of the Local Government Act.
4. That the Environmental Services Committee direct Staff to initiate a competitive bidding process for RDKB recycling work in the East Sub-Region currently performed by Alpine Disposal and Recycling.

Recommendation(s)

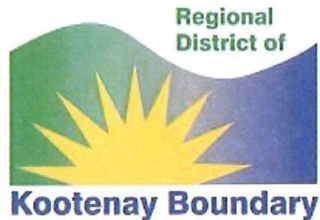
Recommendation: That the staff report from Alan Stanley, General Manager of Environmental Services regarding the RDKB recycling plant at Columbia Gardens be received.

Recommendation: That the Regional District of Kootenay Boundary Board of Directors dispose of the recycling plant at 9370 Highway 22, Trail, BC through the capital assets disposal process prescribed in Section 187 of the *Local Government Act*.

Recommendation: That the Regional District of Kootenay Boundary Board of Directors instructs Staff to initiate a competitive bidding process for the RDKB recycling work in the East Sub-Regional currently performed by Alpine Disposal and Recycling.

Recommendation: That the Regional District of Kootenay Boundary Board of Directors release to the open meeting the matter the disposal of the recycling plant at 9370 Highway 22, Trail, BC through the capital assets disposal process prescribed in Section 187 of the Local Government Act.

ITEM ATTACHMENT # B)

**STAFF REPORT****Date:** 06 Nov 2014**File**ES Administration –
Climate**To:** Chair Cacchioni and Members, Environmental Services Committee**From:** Graham Watt**Re:** Feasibility Study for RDKB Local Afforestation and Restoration Program**Issue Introduction**

A Staff Report from Graham Watt (Consultant to the RDKB, Kettle River Watershed Management Plan) regarding a project to study the feasibility of using local government and third-party carbon offset funding to support a program of restoration and afforestation in the RDKB.

History/Background Factors

The climate is changing. Human release of greenhouse gases is unequivocally raising global temperatures and disrupting long-stable climate regimes, putting multiple aspects of settlement, resource management and agriculture at risk around the world. These impacts may be felt locally in the Kootenay-Boundary Region as the increase in extreme precipitation and flood events, the rise in forest and agricultural pest and drought concerns, and the increase in flooding and terrain hazard risks to settlements and infrastructure. All levels of government, industry, commerce, and resource management have the opportunity and responsibility to plan for climate resilience by reducing greenhouse gas emissions and implementing strategies to adapt to regional and local impacts.

The Regional District of Kootenay Boundary has shown its leadership in responding to the challenge of climate change through being a voluntary signatory to the BC Climate Action Charter. This is part of a strong commitment to climate responsibility and environmental stewardship that includes the Kettle River Watershed Management Plan and the Organics Recovery Project.

In response to the combined impacts of riparian clearing, flooding, erosion, and channel migration, the draft Kettle River Watershed Management Plan has identified the need for a Watershed Restoration Strategy to prioritize, select, design and

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ITEM ATTACHMENT # B)

implement riparian and floodplain restoration. It has also identified the need to secure a stable source of matching funds for use in conservation and restoration projects.

Afforestation, which means the establishment of new trees and forested areas on currently non-forested sites such as marginal agricultural land, slope hazard areas, open space, and brownfields will increase resilience to climate disruption while sequestering greenhouse gases. Land may subsequently be used for conservation purposes, agroforestry or silvopastoral systems, or selective or rotation forestry on longer time spans. Afforestation and reforestation are recognized and certified carbon offset protocols by ISO (14064-2: 2006) and The Gold Standard Foundation (<http://www.goldstandard.org/wp-content/uploads/2013/07/AR-Requirements.pdf>)

This staff report outlines a three-phase program to investigate, pilot, and implement a regional program of carbon sequestration and climate resilience through afforestation and restoration of floodplain, riparian, brownfield and slope hazard sites within the RDKB.

Phase 1 Feasibility Study (2015)

Prepare a detailed proposal and carry out a feasibility study to:

- Inventory potential land base within the RDKB Electoral Areas for pilot projects and implementation phase (floodplains and riparian areas, pasture or forage lands with agroforestry or silvopastoral potential, parks and protected areas / open space, brownfields);
- Document the links with regional and local priorities for watershed restoration, brownfield and mining reclamation, urban forestry, and other afforestation and restoration contexts;
- List the resources and assets in the region including planting stock, nurseries, silvicultural contractors, and related supplies and equipment;
- Model carbon sequestration potential for different sites based on regional productivity data as well as greenhouse gas emissions from carrying out planting and management activities;
- Document the market potential for local and regional municipal carbon offsets;
- Describe options for third-party verification, reporting requirements, and marketing of carbon offsets; and
- Prepare a detailed proposal and plan for Phase 2 Pilot Projects, including site inventory, permitting, and access / use agreements.

ITEM ATTACHMENT # B)

Phase 2 Pilot Projects (2016-2019)

Preparing, planting and monitoring of three to five sites in different landscape contexts (soil moisture and nutrient regime, surrounding land use, invasive plant management needs) to

- a) properly document silviculture costs, survivorship, early-stage growth and contracting and planting stock requirements;
- b) investigate and develop options for securement or conservation of private lands for afforestation projects; and
- c) establish the business case and develop the market research for funding afforestation and restoration in the RDKB and possibly, our member municipalities.

Phase 3 Implementation (2020 and ongoing)

Utilization of local government offset purchases and third-party offsets to coordinate and implement the carbon offset program in identified lands in the RDKB and possibly, our member municipalities.

As a Pilot Project, Phase 1 would require approximately \$25,000 and be completed in 2015. Upon completion, the results of the project would be reviewed by the RDKB in order to determine the possibility of moving into future phases of the project as presented above. Phase 2 would also require similar funding as indicated above; however, Phase 3 would be expected to be fully funded through municipal carbon offset and/or third-party carbon offset funds/purchases. Work for the Phase 1 Feasibility Study would be coordinated under contract with Graham Watt, watershed management and restoration specialist (Cordilleran Ecological), with support from Brad Rabiey, afforestation and carbon market specialist (The Carbon Farmer / www.thecarbonfarmer.ca).

Implications

As the Carbon Neutral Kootenay's Project came to completion in 2014, the RDKB will not be funding this project in 2015 (an annual contribution of \$25,000). Additionally, as the RDKB does not yet have any specific local/regional/sub-regional Climate Initiative Project identified to replace this project in 2015, there is an opportunity to re-allocate this funding to the Local Afforestation and Restoration Feasibility Study.

Proposal development, review, and program oversight would require some RDKB Environmental Services Department staff and committee time and resources.

All three phases of the program would be considered part of implementation of the Kettle River Watershed Management Plan, but could be used for all RDKB Electoral Areas and partnering municipal lands.

ITEM ATTACHMENT # B)

The proposal may be of interest to other local municipal and regional governments and public agencies who are signatories to the BC Climate Action Charter, therefore partnerships should be investigated for the funding of the study and implementation phases and use of sites on private, municipal, School District, and provincial crown lands.

The proposal is consistent with the Provincial Climate Action Charter and the BC Climate Action Toolkit.

Advancement of Strategic Planning Goals

This proposal is in support of Environmental Stewardship and Climate Preparedness strategic planning goals, as it supports climate change adaptation and watershed planning (improving floodplain resilience to extreme weather events and flooding) and mitigation (sequestering carbon).

Background Information Provided

N/A

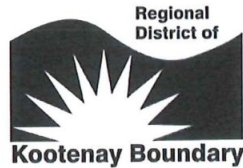
Alternatives

1. Receive the Staff Report,
2. Receive the Staff Report and approve the expenditure of up to \$25,000 in 2015 for completion of a Feasibility Study - Phase 1 to support a program of restoration and afforestation in the RDKB.
3. Not to receive the Staff Report.

Recommendation(s)

That the Staff Report from Graham Watt (Consultant to the RDKB, Kettle River Watershed Management Plan) regarding a project to study the feasibility of using local government and third-party carbon offset funding to support a program of restoration and afforestation in the RDKB, be received.

That the Environmental Services Committee recommend to the RDKB Board of Directors approval of expenditures of up to \$25,000 in 2015 for the completion of a Feasibility Study - Phase 1 to support a program of restoration and afforestation in the RDKB.



Environmental Services Committee Staff Report

Prepared for meeting of November 2014

Draft Kettle River Watershed Management Plan	K7
Report Prepared by: Donna Dean, Manager of Planning and Development and Graham Watt, Cordilleran Ecological	

ISSUE INTRODUCTION

The purpose of this report is to present the Draft Kettle River Watershed Management Plan (the Plan) (*see attached*).

BACKGROUND

The Plan is Phase 2 of a three phase process. The Phase 1 Technical Assessment was completed in November 2012 by Summit Environmental Consultants Inc. Phase 2 of the Plan was initiated in April 2012 and will be finalized by the end of 2014. Graham Watt of Cordilleran Ecological is the Regional District's consultant for Phase 2. Mr. Watt will also be the consultant for Phase 3 (implementation) of the Plan; which will involve carrying out and coordinating the action items identified in the Plan. The RDKB Board has committed funds for Mr. Watt to carry out a three year implementation phase.

The Draft Plan was released for public comment on September 16 with a deadline for public review of October 14th. A final review by the Stakeholder Advisory Committee was completed on November 6, 2014. Additional information, including the five Discussion Papers that lead to the creation of the Plan, can be found at www.kettleriver.ca.

The Plan considers issues that have been identified by a Stakeholder's Advisory Group and through public consultation, and presents a total of 59 actions related to the following four overall strategies:

1. Increasing community understanding, support and capacity for stewardship of the Kettle River Watershed (14 actions);
2. Improving the quality, reliability and security of water supplies through sustainable management of water resources (22 actions),
3. Improving watershed health and function in the Kettle River Watershed (14 actions); and
4. Maintaining or enhancing recreational, cultural and amenity values (9 actions).

ITEM ATTACHMENT # C)

IMPLICATIONS

The Planning and Development Department participated in and managed the development of the Draft Plan. The Planning and Development Department will also be part of the Implementation Team (Action #1.1.1), while the RDKB has been identified as a participant in several of the proposed action items in the Draft Plan. Approximately one-third of the actions identified in the Draft Plan would involve land use planning or other RDKB services. Those action items are listed below with some brief comments:

Strategy 1: Increasing community understanding, support and capacity	
Action	Comments
Integrate the Plan into local government decision-making through coordinated environmental planning, green bylaw development, conservation and park management planning (Action #1.1.4).	Would be implemented through review of existing OCPs and Parks Plans; and the development of any new OCPs and Parks Plans.
Build a digital map-based watershed information system (Action #1.2.1)	Would be hosted on the RDKB web site so it would be available to the public into the future. It would require a fair amount of up front work to coordinate and some on-going maintenance.
Action 1.2.3 Develop and implement a climate change resilience analysis for the Boundary that evaluates impacts and creates an action plan for carbon reduction, community adaptive capacity, and resilience measures (Action #1.2.3)	Would be implemented through revisions to the existing OCP Greenhouse Gas Reduction targets, actions and policies; and the adoption of any new Greenhouse Gas Reduction targets, actions and policies.
Assess and improve the consistency, alignment and application of policies and regulations for protecting water quality, water quantity, and habitat in aquatic and related upland ecosystems (Action #1.3.2).	Would be implemented through review of existing OCPs and Zoning Bylaws; and the development of any new OCPs and Zoning Bylaws.

ITEM ATTACHMENT # C)

Strategy 2: Improving the quality, reliability and security of water supplies	
Action	Comments
Adjust permitting, approvals and land use bylaws to support the remediation of areas where water quality is not meeting objectives (Action #2.5.3).	Would be implemented through review of existing OCPs and Zoning Bylaws; and the development of any new OCPs and Zoning Bylaws.
Develop aquifer management or source water protection plans for areas where risk assessment determines current or future threats to surface water or groundwater resources (Action #2.6.2).	
Give consideration to source water protection, water conservation and aquifer recharge protection (Action #2.6.4).	

Strategy 3: Improving watershed health and function	
Action	Comments
Create a Sensitive Ecosystem Inventory for the Kettle River Watershed (Action #3.1.1).	RDKB would have a supporting role in creation of the inventory.
Consider undertaking a planning-level Channel Migration Zone study for settle areas of the Kettle River, Granby River and Boundary Creek to identify land use hazards related to channel migration and avulsion (Action #3.1.3).	RDKB would have a supporting role in the study. Findings would be incorporated into OCPs and the Floodplain Bylaw.
Implement measures to provide increased protection for areas near water at risk of erosion due to vegetation removal and development (Action #3.2.1).	Consider establishment of: a) Development Permit Areas for protection of development from hazardous conditions; and b) Tree Cutting Permit Areas where there is evidence of the existence of a hazard.
Action 3.2.2 Update and implement, as appropriate and through municipal and Electoral Area planning processes, riparian area development permit guidelines (similar in intent to those previously drafted for Electoral Area C/Christina Lake) (Action #3.2.2).	This would be done in conjunction with the update of the Electoral Area 'C'/Christina Lake OCP and could be expanded to the other OCPs over time.
Develop and publish a 'Riparian Buffer Guide' booklet (Action #3.2.4).	Planning staff would work with other members of the Implementation Team.
Implement or extend local policies and	Incorporate into Development Permit

ITEM ATTACHMENT # C)

incentives for retaining or increasing native tree, shrub and grassland cover (Action #3.3.1).	Guidelines. RDKB Board may also consider financial incentives.
Strategy 4: Maintaining or enhancing recreational, cultural and amenity values	
Action	Comments
Actively promote use of the RAPP line for all natural resource, wildlife and fisheries violations (Action #4.2.2).	Reference to the RAPP line could be included in newsletters and other publications.
Develop and implement integrated road and recreation access plans to improve access management and staging in recreation settings (including backcountry, settled areas and water based recreation) and support integrated road, water trail and recreation access management (Action #4.3.2).	Roads are a Provincial responsibility. Non-road actions could be implemented through review of existing OCPs and Parks Plans and the development of any new OCPs and Parks Plans.
Implement regulation or other measures to prevent accidents and protect ecosystem attributes from motorized boat recreation (Action #4.3.3).	Regulation of motorized boats is a Provincial responsibility. Planning bylaws can, however include guidelines for riparian areas that can help protect ecosystem attributes.
Implement park and protected areas master planning (Action #4.3.4).	Would be implemented through review of existing OCPs and Parks Plans and the development of any OCPs and Parks Plans.

Status of RDKB Boundary Area Official Community Plans and Parks Plans

Electoral Area 'C'/Christina Lake	Current Official Community Plan was adopted in 2004 and is due for review in 2015.
	Parks Plan was developed in 2007.
Electoral Area 'D'/Rural Grand Forks	Current Official Community Plan was adopted in 1999. A draft revised OCP, which incorporates many of the relevant strategies in the Kettle River Watershed Management Plan, is near completion.
	There is no Parks Plan for this area although there is a Parks Function.
Electoral Area 'E'/West Boundary	The largest RDKB Electoral Area has Official Community Plans for the two ski resorts and the communities of Bridesville and Jewel Lake. The majority of the land area does not have any land use planning objectives, policies or regulations.
	There is no Parks Plan for this area although there is a Parks Function.

ITEM ATTACHMENT # C)

REFERRAL AGENCY COMMENTS

Referrals were emailed out September 16 (with response requested by October 6 - later extended to November 10) to nine Provincial agencies; six First Nations agencies; four adjacent Regional Districts and three local governments; Okanogan and Ferry Counties; Washington State Department of Ecology; three Improvement Districts; and three other local agencies, in addition to all member organizations of the Stakeholder Advisory Group and Technical Advisory Committee (42 individuals in total). In-depth review was held with the Stakeholder Advisory Group and the Technical Advisory Committee, and five additional meetings were held with different local organizations. Three agencies requested and received additional information (spatial boundaries of Plan Area; clarification of actions involving them, and definitions of unfamiliar terms); two agencies requested additional time (BC FLNR Water Allocation and Penticton Indian Band).

During the referral period the draft Plan and referral form was made widely available through social media, website, local newspapers and radio, and was circulated to interested parties by Stakeholder Advisory Group members.

A total of 24 responses were received by November 10. Four respondents, three of which were individual property owners did not recommend approval. The Okanogan Nation Alliance requested further consultation, which will be part of the implementation process. Seven recommended approval, eight had no concerns/interests unaffected, and five recommended endorsement subject to addressing of certain issues.

ADVISORY PLANNING COMMISSION COMMENTS

The Draft Kettle River Watershed Management Plan was forwarded to the Advisory Planning Commissions including Electoral Areas 'C'/Christina Lake, 'D'/Rural Grand Forks, and 'E'/West Boundary. None of the Advisory Planning Commissions expressed concern with the strategies and actions in the Plan.

STAKEHOLDER ADVISORY GROUP RECOMMENDATION

The Stakeholder Advisory Group met on November 7, 2014 and made the following resolution in support of the Plan:

That the Kettle River Watershed Management Plan, with amendments as discussed at the November 7, 2014 meeting of the Stakeholder Advisory Group, should be forwarded to the Regional District of Kootenay Board of Directors for consideration.

RECOMMENDATIONS

That the Staff report regarding the Kettle River Watershed Management Plan be received.

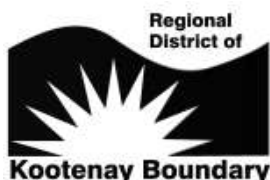
That the Environmental Services Committee recommends that the Regional District of Kootenay Boundary Board of Directors endorses the Kettle River Watershed Management Plan (the Plan), by considering information in the Plan in relevant discussions and decision making; by implementing the priority strategies and actions, as

ITEM ATTACHMENT # C)

appropriate through local government planning documents (i.e. official community plans, and zoning bylaws), services, and participation in partnerships and collaborative initiatives; and by promoting implementation of the Plan through endorsing it for use by other local and regional organizations, governments and stakeholders, and through lobbying other levels of government and agencies for policy support and capacity improvement.

ATTACHMENT

Kettle River Watershed Management Plan: Draft, November 10, 2014.



Electoral Area Services Committee Staff Report

Prepared for meeting of November 2014

Core Funding for Implementation of the Kettle River Watershed Management Plan	K7
Report Prepared by: Donna Dean, Manager of Planning and Development	

ISSUE INTRODUCTION

The purpose of this report is to provide the Electoral Area Services Committee with an update regarding the Kettle River Watershed Management account and projected costs for the next three years.

BACKGROUND

Creation of the Kettle River Watershed Management Plan (the Plan), Phase 2 of the study, commenced in 2011 and is scheduled for completion at the end of December 2014. Phase 2 was funded primarily through gas tax funds from the three participating Electoral Areas (Electoral Area C/Christina Lake, Electoral Area D/Rural Grand Forks, and Electoral Area E/West Boundary); and grants from the Real Estate Foundation, and the Southern Interior Beetle Action Committee (SIBAC).

The actual costs for Phase 2, the creation of the Plan, to the end of 2014 are projected to be \$243,000, which includes the consulting fees, disbursements, expense claims by the Stakeholder Advisory Group/Technical Committee and applicable taxes. The estimated funds remaining in the Kettle River Watershed Study account at the end of 2014 is \$66,341.

In January 2014 the Steering Committee agreed to fund the Implementation phase of the project (Phase 3) from January 2015 until December 2017. The following resolution was made at the January 16, 2014 Kettle River Watershed Management Plan Steering Committee meeting:

That the Project Coordinator's current contract be extended until December 31, 2014. Further that the contract be renewed for an additional 3 years at a 0.4 FTE (full time equivalent) from January 1, 2015 until December 31, 2017.

A project proposal for Phase 3 has been provided by Graham Watt of Cordilleran Ecological (see *attached October 27, 2014 letter*). The proposal estimates the annual consulting fees will be \$35,280, which does not include disbursements, expense claims by committee/advisory group members or applicable taxes.

IMPLICATIONS

It appears that the funds remaining in the Kettle River Watershed Study account at the end of 2014 should cover the Implementation costs for 2015; \$35,280 for consulting with a remainder of \$31,000 to cover additional expenses. The gas tax requisition amounts can be reassessed later in 2015 to ensure the budget is on target and to plan for 2016 and 2017.

Implications on RDKB Planning and Development staff and land use planning are discussed in a separate report.

RECOMMENDATION

That the staff report regarding Core Funding for Implementation of the Kettle River Watershed Management Plan be received.

That staff be authorized to draft and execute a contract with Cordilleran Ecological for core funding for Implementation of the Kettle River Watershed Management Plan at an annual cost of \$35,280, with a three year total of \$105,840.

That staff be directed to provide an update regarding the Kettle River Watershed Study account by November 2015, or sooner, if additional gas tax funds are required before the end of 2015.

ATTACHMENTS

*October 2014 Kettle River Watershed Management Plan Implementation Strategy:
Proposal for Coordinator – January 2015 – December 2017.*



Cordilleran
Ecological

Graham Watt

Box 173 Grand Forks BC
V0H 1H0 (250) 444-0550
graham@cordilleran.ca

October 27, 2014

Donna Dean
Manager, Planning and Development
Regional District of Kootenay Boundary

**Kettle River Watershed Management Plan Implementation Strategy: Proposal for Coordinator –
January 2015 - December 2017**

Introduction

The Kettle River Watershed Management Plan (KRWMP) is intended to provide guidance to decision-making authorities, resource managers, users and residents regarding water and land resources in the watershed. The Plan developed goals, strategies and actions to guide decision-making within the watershed, and set up a framework for governance and implementation to support its success. In January of 2014, the RDKB agreed to fund a three year implementation program by providing a part-time contract for the Project Coordinator, with the understanding that I would work with the Steering Committee to secure internal and external funding in support of priority implementation projects and the remaining 0.6 of the position.

In this letter I propose deliverables, timelines and compensation for the coordination of a three-year implementation phase (January 2015-December 2017) of the KRWMP for the Regional District of Kootenay Boundary. The role of the Coordinator is to work closely with the Steering Committee in coordinating the implementation of actions under the KRMWP by providing communication, working group coordination, project/grant management, and reporting. This role is a key component of the *Implementation Strategy*, which will include the scheduling, sequencing and prioritization of actions in the KRMWP. This letter is a starting point for discussions with the RDKB and the Steering Committee in terms of prioritization, work planning, fundraising, budget planning, and contract management.

Compensation

The core responsibilities of the Coordinator (described below) are to be covered by the 0.4 equivalent contract, with additional funded projects remunerated on a per-project basis. The Phase 2 contract was based on a per-diem of \$325, with 15% held back pending invoices for scheduled deliverables, and the number of days worked varying by month. This provided some complexity for RDKB accounting.

Due to the smaller core contract amount and the uncertainties of internal and external funding, I propose to simplify invoicing by a) calculating a fixed monthly invoice based on 0.4 equivalent of the yearly contract amount, and b) invoicing the full monthly amount of the 0.4 equivalent without a holdback for deliverables. Additional project funding will be invoiced based on installments for deliverables on a per-project basis.

I am requesting a modest increase to the per diem rate from \$325 to \$350 for three reasons:

- Cost of living is increasing approximately 2% per year (which has been factored into the agreement with equivalent RDKB staff positions);
- replacement costs of computer equipment and cell phone service is included (~\$8/per day); and
- the scope of the contract is changing, where I will be responsible for obtaining much of the remainder of funding from internal and external sources, therefore leveraging the RDKB's contribution of Gas Tax funds.

Based on a standard working year of 252 days, 0.4 equals approximately 101 days, or 8.4 days per month. Therefore the monthly invoice will be \$2,940.00 plus agreed-upon travel, meeting, miscellaneous expenses, and applicable taxes. Annual costs will be \$35,280.00, for three-year total of \$105,840.00.

Timeline and Draft Deliverables

Ongoing responsibilities:

- Prepare quarterly **progress reports** (i.e. December, March, June, September) and one **annual report**.
- Hold a **quarterly meeting of the Steering Committee** (i.e. first week of January, April, July, October) and **quarterly meetings of working groups** (governance and funding; water supply; riparian and watershed function)
- Hold a **semi-annual or annual meeting¹ of the Kettle River 'Round Table'** (Stakeholder Advisory Group), stakeholders and guests, to share monitoring & science results, provide progress reports on implementation actions, and review updates to the Watershed Plan.
- Coordinate working groups and liaise with external agencies and researchers
- Prepare terms of reference and develop funding proposals for priority projects (grant management and reporting to be covered by overhead portion of grant)
- Provide **monthly newspaper columns** or articles on learnings and progress, and maintain the website (kettleriver.ca) and social media presence to keep the general public informed
- Participate in local RDKB planning processes as appropriate.

January-June 2015

¹ At the discretion of the Steering Committee

- Obtain signatures to Memorandum of Understanding on supporting plan implementation, and hold additional dialogues with key groups (i.e. First Nations)
- Develop a *Governance Study* providing options on the structure of the 'watershed entity' (obtain additional funding if possible)
- Establish **Terms of Reference** for working groups and Kettle River Round Table
- Develop a *Governance Manual* for the Kettle River Round Table / watershed entity
- Initiate other high priority projects (as funding permits)

July-December 2015

- Continue core responsibilities and priority projects
- **Release KRWMP v. 1.1**

January-June 2016

- Continue core responsibilities and priority projects

July-December 2016

- Continue core responsibilities and priority projects
- **Release KRWMP v. 1.2**

January-June 2017

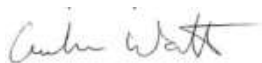
- Continue core responsibilities and priority projects

July-December 2017

- Continue core responsibilities and priority projects
- **Release KRWMP v. 1.3**
- **Final report on Phase 3**

I look forward to discussing this proposal with you, and I am thrilled to be able to work with the RDKB on the implementation of the Kettle River Watershed Management Plan and related environmental planning and management initiatives.

Sincerely,



Cordilleran Ecological

cc: [final version to be sent to Steering Committee, Mark Andison and John MacLean]

**ADVISORY PLANNING COMMISSION
ELECTORAL AREA 'A'**

**THE MEETING PLANNED FOR TUESDAY, NOVEMBER 04, 2014 -
CANCELLED**

Comments were sent via Email regarding the following application:

FortisBC

RE: Front Counter BC Referral - License of Occupation

Those parts of DL 11471 and DL 8077, except Parcel A,
RP 98220-1, and parts included in SRW Plans 13018 and
15669, KD, together with all that unsurveyed Crown land
in the vicinity of Blizzard Mountain, KD
RDKB File: A-1

Comments

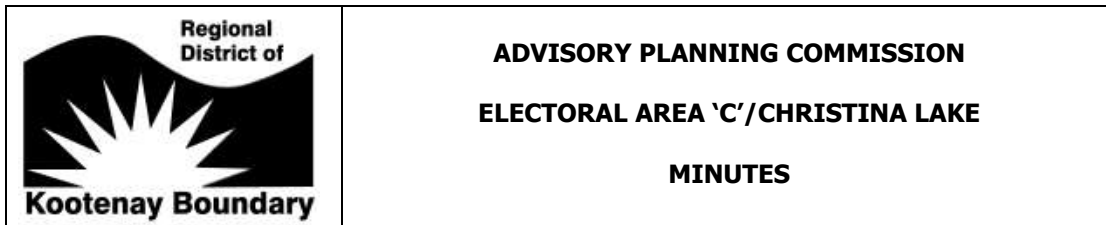
"As long as the application does not restrict access to the adjoining parcels I do not object to the application"

"I have no concerns regarding the application"

"In my opinion there isn't much to discuss with this application. Appears to me the power lines are existing and they are just dealing with the paper work for a licence of occupation."

Additional comment was made, related to, but not on the application:

"..a concern for the Fortis application even though it is on Crown land the line that supplies power to it goes through private land with no current legal access. There is a concern for the 5 or 6 landowners with no legal right of way by Fortis on their land."



Minutes of the Area 'C' Advisory Planning Commission meeting held on Tuesday, **November 4, 2014** at the Christina Lake Fire Hall, Swanson Road, commencing at 7:00 p.m.

PRESENT: Dave Durand, Jennifer Horahan, Jeff Olsen, Peter Darbyshire, Grace McGregor,
Don Nelson, Brenda LaCroix, Dave Bartlett

ABSENT: Terry Mooney, Butch Bisaro, John Mehmal, Dawn Sioga,

The Chair called the meeting to order at 7:00 p.m.

MINUTES OF THE PREVIOUS MEETING:

October 7, 2014

OLD BUSINESS: None

NEW BUSINESS:

David Cook and Susan Bennie

RE: Development Permit

4230 Boat Access, Electoral Area 'C'/Christina Lake
Bock B, DL 4060s, SDYD
RDKB File: C-4060s-09124.325

The APC expressed many concerns on this application.

Mary and Richard Slasor

RE: Development Permit

1930 Setterland Road, Electoral Area 'C'/Christina Lake
Lot 5, DL 750, SDYD, Except Plan 2412, B4557 3426 B5691 B6221 25939 for Cedar Cove MHP
Bays C/REF 70025.012 et al.
RDKB File: C-750-04040.000

The APC expressed many concerns on this application.

Advisory Planning Commission- Area D
Minutes –November 4, 2014
Note: Venue Change

In attendance:

Bob DeMaertelaere
Deb Billwiller
Edith MacAllister
Lesley Matthews
Werner Behrens
Roly Russell - Acting Director

Meeting was called to order at 7:02 p.m. in the Rotary Room at Gallery 2.

Minutes:

There were no corrections to the minutes.

New Business:

1. **Michael Freisenger and Scot and Jo-Anne Gannon**
RE: Front Counter BC Referral License of Occupation
Crown Land in the Danshin Village Area
DL 2169s
RDKB File: D-6

The APC has no concerns about this application.

2. **Fortis BC**
RE: Front Counter BC Referral License of Occupation
All that unsurveyed Crown foreshore being part of the bed of the Granby River, fronting Lot 1, District Lots 1225 and 3000, Similkameen Division of Yale District, Plan DAP54436, except Plan KAP71962, and Lot 1, District Lot 1225, Similkameen Division of Yale District, Plan KAP71962

We would like clarification regarding tree removal. Proposal, as stated in the staff report indicates "*no clearing is necessary*" but also says that "*some timber may be cut.*"
Also, adjacent property owner has concerns regarding a tree with an eagle nest that may be in the right of way.

Other Business:

Discussion regarding recycling and what goes where.

The meeting was adjourned at 8:00 p.m.

Theresa Lenardon

From: Dalyce Brandt [admin@sibacs.com]
Sent: November-07-14 2:48 PM
To: 'CFDC - CIFN'; 'Ktunaxa Nation Council'; 'Lillooet Tribal Council'; 'Nicola Valley Tribal Council'; 'Nlaka'pamux Nation Tribal Council'; 'Okanagan Nation Alliance'; 'RD-Central Kootenay'; 'RD-Central Okanagan'; 'RD-Columbia Shuswap'; 'RD-East Kootenay'; Theresa Lenardon; 'RD-North Okanagan'; 'RD-Okanagan Similkameen'; 'RD-Squamish Lillooet'; 'RD-Thompson Nicola'; 'Shuswap Nation Tribal Council'
Subject: SIBAC Members letter
Attachments: SIBAC November 2014 Letter to Member organizations.doc; SIBAC Accomplishments Report.pdf

Hello SIBAC Member Organizations.

Please find attached a letter from Chair Rhona Martin regarding SIBAC's status. I have also attached an electronic version of the hard copy Accomplishments Report mailed out to you in September. Please feel free to send this out to your network. Thank you.

Sincerely,

Dalyce Brandt
SIBAC Administrator
(250) 378-1929
www.sibacs.com



Southern Interior Beetle Action Coalition

PO Box 3006, Kamloops, B.C. V2C 6B7

November 7, 2014

To SIBAC Member Organizations:

On behalf of the Southern Interior Beetle Action Coalition (SIBAC) Board, I would like to express our appreciation for the support of the Member Organizations for the past 8 years. During this time SIBAC has effectively and strategically managed regional projects and financially supported community projects in efforts to mitigate the impact of Mountain Pine Beetle on southern interior communities and regions.

The Accomplishments Report attached in the email provides a snapshot of some of SIBAC's major accomplishments over the past five years.

During the early stages of SIBAC's engagement with communities it became apparent there were many issues affecting rural communities. These issues were broader and deeper than the impact of Mountain Pine Beetle. Through research, consultation, and reports created through the Rural BC Project, SIBAC has recognized there is crucial support needed in the area of rural development. To meet this need, over the next year, SIBAC intends to explore the possibility of fully evolving into an on-going rural development organization.

SIBAC is a unique organization with its Board representation from the nine southern interior Regional Districts, six Tribal Councils and Community Futures Development Corporation of the Central Interior First Nations. To effectively tackle the systemic issues around rural development, we believe SIBAC has the right structure to make a significant difference. Therefore, your continued support with an appointed member to the SIBAC Board is respectfully requested.

At the October 21, 2014 SIBAC Board meeting, it was decided that SIBAC will not be asking their member organizations for financial assistance in 2015. However, SIBAC is organizing and will host a major international Rural Development Conference during the week of May 26 to 29, 2015. We respectfully request therefore that our member organizations consider budgeting so that as many of the board members and staff from our organizations as possible can attend this event. More details regarding the conference will be sent to you in the coming months.

The SIBAC Board remains committed to assisting with rural development in the southern interior. If you have any questions, please feel free to contact myself at: 250-836-4509 /email: rmartin@csrd.bc.ca or Dalyce Brandt at: 250-378-1929 / email: admin@sibacs.com.

Sincerely,

Rhona Martin
SIBAC Chair

Phone: 250-378-1929 ♦ E-mail: admin@sibacs.com ♦ www.sibacs.com



Working to Advance Rural Development in the Southern Interior

Southern Interior Beetle Action Coalition
September 2014

Since April 2011, SIBAC has focussed on developing, supporting and funding projects and initiatives that will stimulate and advance rural development in the southern interior. This document highlights some of SIBAC's major initiatives over the past three years.



ENCOURAGING NEW RURAL DEVELOPMENT POLICIES AND ACTIONS

SIBAC understands that there are underlying rural development problems facing many of the smaller communities in the southern interior. SIBAC believes it is imperative that BC's rural development challenges are formally acknowledged and addressed by all levels of government. Therefore, SIBAC has led and supported a variety of initiatives to promote greater understanding of rural development challenges and to develop new tools to address these challenges.

Encouraging New Provincial Government Rural Development Policies

SIBAC has funded and led – in partnership with the other two regional Beetle Action Coalitions – a major initiative called the Rural BC Project. The purpose of the Rural BC Project is to provide recommendations to the provincial government on new policies and actions that will assist with rural development in BC. At the 2013 UBCM convention a resolution was passed that endorsed the recommendations of the Rural BC Project.

SIBAC was pleased when Premier Clark acted upon one of the key recommendations of the Rural BC Project and formally designated a Cabinet Minister - Minister Steve Thomson – with specific responsibility for rural development in BC. The three BACs continue to work collaboratively with Minister Thomson and Donna Barnett - Parliamentary Secretary for Rural Development - to identify further government actions that will assist with rural development in the province.

"We strongly encourage the Province of BC to endorse and support the efforts of the Rural BC Project." Regional District of Kootenay Boundary

"Chief and Council supports the work of the Rural BC project and we strongly encourage the Province of BC to endorse and support the efforts of the Rural BC Project..." Canim Lake Band

Providing a Rural Perspective to Government Consultation Processes

SIBAC understands that many southern interior communities continue to be heavily reliant on the forest sector. SIBAC therefore has developed and presented several detailed submissions to government including:

- Presentation to the Federal Minister of Finance on MPB impacts
- Submission to the Legislative Special Committee on Timber Supply
- Submission to the Ministry of Forests, Lands & Natural Resource Operations - Area Based Tenure public consultations
- Preparation and submission of a major Value-Added Wood Strategy to the provincial government on recommended actions to expand BC's value-added wood sector.

SIBAC—Working to Advance Rural Development In the Southern Interior

Some Communities Assisted thru Wood Waste to Rural Heat

Lumby
Lower Kootenay
Indian Band
Revelstoke
Clearwater
Westside Kelowna
Nakusp
Invermere
Logan Lake
Barriere
Nelson

"The business case WW2RH completed has provided us key information we need to make decisions to go forward. As a small rural community that struggles with capacity issues and costs, having WW2RH as a resource has been a critical part of propelling this project forward in a timely manner."

Mayor K. Acton, Lumby

"The funding support provided to WW2RH has provided our community the benefit of the organization by being able to utilize their knowledge without cost to our community. If we did not have this available to us we would not be moving forward with developing a biomass heating system."

L. Groulx, CAO
Clearwater

WW2RH provides small, rural communities with the information and knowledge that is required to make informed decisions related to biomass heating projects.

Alan Mason, Director,
Community Economic
Development
City of Revelstoke



BUILDING RURAL DEVELOPMENT CAPACITY

SIBAC recognizes that we must also enhance the ability of rural communities to undertake rural development projects - so that they have greater influence over the future of their communities. Rural communities often need access to specialized expertise, new tools or funding to help them implement their rural development projects. Therefore, SIBAC has led and partnered on the development of several major initiatives that provide direct assistance to small rural communities and increase rural development capacity.

Promoting Green Energy Development

While rural BC is the location of most green energy project developments, local municipalities and First Nations do not always receive direct benefits from this development. In some cases green energy projects can provide a valuable new source of revenue for the community. To address this issue, SIBAC partnered and led the development of the Green Energy as a Rural Development Tool Project. This project developed a variety of new information resources and tools that help rural communities evaluate and develop their green energy project concepts.

Assisting Communities with Bioenergy Development

Many rural communities and First Nations have expressed an interest in exploring the feasibility of installing bioenergy based heating systems in their communities. In order to provide rural communities with professional and objective advice and technical assistance, SIBAC partnered to develop and fund the Wood Waste to Rural Heat project (and its predecessor Green Heat Initiative). Through this project over 20 individual communities in the southern interior region have received assistance.

Developing Tools to Mobilize Local Capital in Rural Communities

Increased access to capital is absolutely critical to rural economic revitalization. Therefore, SIBAC has undertaken several initiatives to help develop new tools for mobilizing local capital:

- SIBAC organized two regional conferences that brought in experts from Nova Scotia and Alberta to explain their successful rural local capital mobilization programs.
- Through the Rural BC Project, SIBAC and the other two regional Beetle Action Coalitions have recommended that the provincial government create a BC equivalent to Nova Scotia's highly successful CEDIF program.
- SIBAC has supported and provided funding to assist with the creation of a new community-based Venture Capital Corporation in Christina Lake.
- SIBAC is the major BC funder and co-sponsor of a project to expand Alberta's Unleashing Local Capital (ULC) initiative into BC. The ULC initiative has been extremely successful in raising investment capital from rural residents for business development in their own communities.

"SIBAC funding and support has been critical in helping us with our community economic development initiatives and with establishing our community venture capital corporation."
Sandy Mark, Christina Lake Gateway Society

SIBAC—Working to Advance Rural Development In the Southern Interior



ASSISTING WITH MPB MITIGATION PROJECTS

During SIBAC's public consultations significant concerns were raised about the hydrological and wildfire impacts the Mountain Pine Beetle epidemic would have on watersheds, drinking water and public infrastructure. Early in its mandate, SIBAC responded by funding several projects in this area including:

- Regional Districts of Kootenay Boundary and Okanagan Similkameen to complete watershed plans and mitigation work.
- City of Kimberly to complete a watershed risk assessment.
- Coldwater Indian Band to organize a watershed ecosystem workshop.
- Provide funding to three projects with First Nations organizations to assist with fuel management and wildfire suppression training.



FACILITATING RURAL COMMUNITY ECONOMIC DEVELOPMENT

Partnering and Providing Funding for Economic Development Projects in Communities across the Southern Interior

Through its project activity and funding, SIBAC – as demonstrated by the map on the next page – has helped communities in every sub-region of the southern interior. Since inception, SIBAC has supported over 91 community projects and provided over \$1.8 million in funding which has leveraged an additional \$14.2 million. In supporting projects in individual communities, SIBAC's major objective is to develop information, tools, and templates that can be used by other communities in the southern interior.

SIBAC and the Future

"I believe SIBAC serves a unique and important role as a forum for local government and First Nations leaders to discuss our mutual concerns and aspirations for rural development." Chief Judy Wilson

SIBAC believes it has made a significant contribution to advancing rural development and will continue to do so. For the coming years, SIBAC will be strategically focussing the majority of its efforts and investments in three major areas:

1. Continue to advocate for new rural development policies and actions from the provincial government,
2. Continue to provide a southern interior rural perspective to provincial and federal government consultation processes, and
3. Continue to develop and fund strategic rural development projects that will have an impact across the southern interior.

For more information on SIBAC, its reports or projects please visit the SIBAC website www.sibacs.com or e-mail: admin@sibacs.com.

SIBAC Executive and Board of Directors

Chair: Rhona Martin,
Columbia Shuswap Regional District

Vice Chair: Grace McGregor
Regional District of Kootenay Boundary

Treasurer: Debbie Demare,
Squamish-Lillooet Regional District

Secretary: Geri Collins,
Community Futures of Central Interior First Nations

Members:

Eugene Foisy,
North Okanagan Regional District

Curtis Wullum,
Ktunaxa Nation Council

Rob Gay,
Regional District of East Kootenay

Tawnya Collins,
Nlaka'pamux Nation Tribal Council

Jim Edgson,
Central Okanagan Regional District

Lennard Joe,
Nicola Tribal Association

Chief Garry John,
Lillooet Tribal Council

Travis Kruger,
Okanagan Nation Alliance

Greg Lay,
Regional District of Central Kootenay

Angelique Wood,
Regional District of Okanagan-Similkameen

Chief Judy Wilson,
Shuswap Nation Tribal Council

Sally Watson,
Thompson Nicola Regional District

SIBAC – Supporting Rural Communities & Economic Development Across the Southern Interior

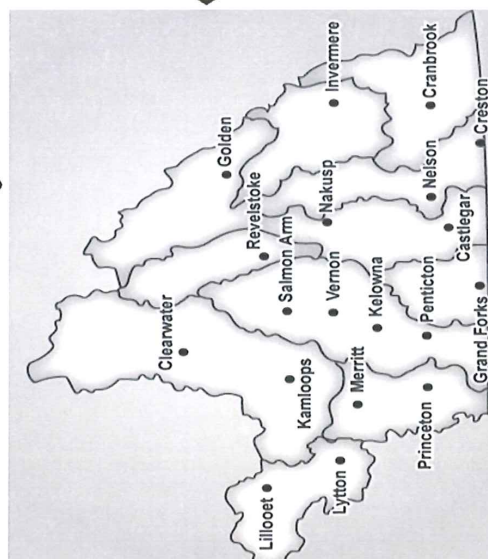
Thompson/Fraser Canyon

- Seton Band Heavy Equipment Training (WED-CEDI)
- Upper St'at'imc Cultural Heritage Tourism (WED-CEDI)
- Lillooet Tribal Council Pellet Plant Business Plan
- Nlaka'pamux Tribal Council Value Added/Bioenergy
- Lytton First Nations (TRU Tourism Project)
- Nicola Similkameen IFPA Salvage Strategy Viewer Tool
- Cayoose Creek Indian Band - Split Rock Wild Plant Nursery
- SLRD Ferguson Creek Hydropower Project

- First Nations Agricultural Association - Grass-Fed Beef Marketing
- North Thompson Agriplex
- SNTC Tourism Conference
- Clearwater (Green Energy & Bridges II)
- Thompson Shuswap Food Connections

Okanagan/Shuswap

- Princeton Bioenergy & fiber supply
- Princeton (TRU Tourism Project)
- Coldwater Indian Band - Coldwater River Eco Health Workshop
- First Nations Agricultural Association - Grass-Fed Beef Marketing
- Adams Lake Band Commercial Park Feasibility Study
- ONA Business Facilitation
- ONA Nursery Feasibility Study
- OSRD Economic Development
- Okanagan Falls Ec Dev/Tourism Strategy
- South Okanagan Similkameen Invasive Plant Partnership
- Eagle Valley Moving Forward Together Workshop
- OSRD Watershed Water Quality/Sustainability Plan
- City of Armstrong (Green Energy Project)
- Splatins First Nation - Non-Timber Forest Resource Forum
- First Nations Agricultural Assoc. Grass-Fed Beef
- Grindrod Recreation Association Community Hall
- Economic Gardening Conference Sponsorship



East Kootenay/Columbia Valley

- Kootenay Aboriginal Business Advocate
- Society Business Training
- Kootenay Rookies Regional Ec. Alliance
- Baseline Ec. Assessment
- Invest Kootenay Partnership
- East Kootenay Employment Lands Inventory
- KNC Fuel Management Project
- Nupqu Development Corp. Bioenergy Feasibility Study
- Kimberley Watershed Risk Assessment
- St. Mary's Band Biomass Heating
- Columbia Headwaters Community Forest Business Plan
- Economic Gardening Columbia Valley
- Columbia Tourism Strategy
- Canal Flats Discovery Centre
- Golden Area Regional Economic Development Assessment & Plan

West Kootenay/Boundary

- Lardeau Valley Forest Inventory/Investors Package
- Nakusp (WW2RH & Bridges II)
- Kaslo (Bridges II)
- Kettle River Watershed Management
- Boundary Business Retention & Expansion
- Boundary Chamber of Commerce
- Kettle River Riparian Work
- Beaverdel Heritage Museum
- Feasibility Study
- Grand Forks Rural BC Summit 2012

- Christina Lake Gateway Tourism
- Christina Lake Venture Capital Corporation
- Kaslo Rural BC Summit 2014

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Cheque Register-Summary-Bank



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Supplier : 084010 To ZUC010
 Cheque Dt. : 01-Oct-2014 To 31-Oct-2014
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

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45220	02-Oct-2014	ACK020	ACKLANDS-GRAINGER INC.	Cleared	391	C	155.60
45221	02-Oct-2014	ALE010	ALEX THE TIREMAN	Cleared	391	C	22.40
45222	02-Oct-2014	AMF010	AM FORD	Cleared	391	C	286.21
45223	02-Oct-2014	AND040	ANDREW SHERET LTD.	Cleared	391	C	56.64
45224	02-Oct-2014	ARM010	ARMSTRONG, VANCE	Cleared	391	C	41.23
45225	02-Oct-2014	BAR006	BARONE, MIKE	Cleared	391	C	52.00
45226	02-Oct-2014	BCM020	B.C. MUNICIPAL SAFETY ASSOCIATION	Cleared	391	C	1,102.50
45227	02-Oct-2014	BCM020	B.C. MUNICIPAL SAFETY ASSOCIATION	Cleared	391	C	315.00
45228	02-Oct-2014	BCT030	BC TRANSIT	Issued	391	C	115,792.00
45229	02-Oct-2014	BEA020	BEAVER FALLS MACHINING LTD	Cleared	391	C	112.00
45230	02-Oct-2014	BEA130	BEAVER VALLEY LIBRARY	Cleared	391	C	14,797.00
45231	02-Oct-2014	BIG025	BIG WHITE SEWER UTILITY LTD.	Cleared	391	C	250.96
45232	02-Oct-2014	BRA070	BRACE, MICHAEL	Cleared	391	C	230.48
45233	02-Oct-2014	BRI001	BRINK'S CANADA LIMITED	Cleared	391	C	326.48
45234	02-Oct-2014	BVT010	BV TOOL RENTALS (2011) LTD.	Cleared	391	C	49.72
45235	02-Oct-2014	CAN110	CANADIAN RED CROSS SOCIETY	Cleared	391	C	1,896.31
45236	02-Oct-2014	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	391	C	217.37
45237	02-Oct-2014	CAP070	CAP-IT CRANBROOK	Cleared	391	C	1,727.53
45238	02-Oct-2014	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	Cleared	391	C	6,554.84
45239	02-Oct-2014	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	Cleared	391	C	60.00
45240	02-Oct-2014	CHR270	CHRISTINA LAKE NEWS	Cleared	391	C	2,331.95
45241	02-Oct-2014	CHR440	CHRISTINA GATEWAY DEVELOPMENT ASSO	Cleared	391	C	10,750.00
45242	02-Oct-2014	CIB010	CIBC VISA	Cleared	391	C	12,123.37
45243	02-Oct-2014	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	391	C	93.78
45244	02-Oct-2014	CLA030	CLARKE, RON	Cleared	391	C	52.20
45245	02-Oct-2014	CLA130	CLARITY DEVELOPMENT CONSULTING INC.	Cleared	391	C	262.50
45246	02-Oct-2014	CLA140	CLAYTON, TOM	Issued	391	C	73.34
45247	02-Oct-2014	COM060	COMPLETE CLIMATE CONTROL INC.	Cleared	391	C	1,456.88
45248	02-Oct-2014	COO100	COOPER MEDICAL SUPPLIES LTD.	Cleared	391	C	9.37
45249	02-Oct-2014	COR100	CORDILLERAN ECOLOGICAL	Cleared	391	C	6,279.70
45250	02-Oct-2014	CRA025	CRATEX CONTAINER SALES & RENTALS	Cleared	391	C	2,352.00
45251	02-Oct-2014	CRO030	CROCKER EQUIPMENT CO LTD	Cleared	391	C	94.65
45252	02-Oct-2014	DDS010	D&D SERVICE CENTRE & STORAGE INC.	Cleared	391	C	218.40
45253	02-Oct-2014	DEN060	DENKOVSKI, GORAN	Cleared	391	C	61.40
45254	02-Oct-2014	DIX040	DIXON, SHERRY - IN TRUST	Cleared	391	C	272.20
45255	02-Oct-2014	EHM010	EHMAN, NATHAN	Cleared	391	C	230.48
45256	02-Oct-2014	ENO010	ENORMOUS PRODUCTIONS	Cleared	391	C	1,980.30
45257	02-Oct-2014	FER002	FERNO CANADA	Cleared	391	C	72.69
45258	02-Oct-2014	FLE015	FLEETCOR CANADA MASTERCARD	Cleared	391	C	2,799.32
45259	02-Oct-2014	FOR010	FORTISBC - ELECTRICITY	Cleared	391	C	18,454.78
45260	02-Oct-2014	FOR040	FORTIS BC - NATURAL GAS	Cleared	391	C	245.50
45261	02-Oct-2014	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	391	C	1,320.34
45262	02-Oct-2014	GOL100	GOLDSBURY, CORRIE	Cleared	391	C	115.00
45263	02-Oct-2014	GRA010	CITY OF GRAND FORKS	Cleared	391	C	212,516.00
45264	02-Oct-2014	GRA050	GRAND FORKS HOME HARDWARE	Cleared	391	C	28.51
45265	02-Oct-2014	GRA170	GRAND FORKS PUBLIC LIBRARY	Cancelled	424	C	0.00
45266	02-Oct-2014	GRE010	THE CITY OF GREENWOOD	Cleared	391	C	18,000.00
45267	02-Oct-2014	GRE080	GRESLEY-JONES, KEN	Cleared	391	C	675.00
45268	02-Oct-2014	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	391	C	218.04
45269	02-Oct-2014	HAL010	HALL PRINTING	Cleared	391	C	406.20
45270	02-Oct-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	391	C	512.67
45271	02-Oct-2014	HAR150	HARVEY GORSLINE COMPANY	Cleared	391	C	152.87
45272	02-Oct-2014	HIR010	HIRAM, JANICE	Cleared	391	C	217.00

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45273	02-Oct-2014	HOR015	HORIZON NORTH RELOCATABLE STRUCTUR	Cleared	391	C	106.05
45274	02-Oct-2014	KIN050	KING'S DOOR AND EXTERIOR LTD.	Cleared	391	C	1,103.40
45275	02-Oct-2014	KLE020	KLEIN, MIRANDA	Cleared	391	C	430.00
45276	02-Oct-2014	KOE010	KOERBER, LOREN A	Cleared	391	C	230.48
45277	02-Oct-2014	KON040	KONJOLKA, LAWRENCE	Issued	391	C	150.00
45278	02-Oct-2014	KOO200	KOOTENAY COFFEE COMPANY	Cleared	391	C	642.00
45279	02-Oct-2014	LEN002	LENARDON, THERESA	Cleared	391	C	250.00
45280	02-Oct-2014	LIN080	LINDSTEIN, LYNN	Cleared	391	C	27.86
45281	02-Oct-2014	LIS010	LISTOWEL TROPHIES AND ENGRAVING	Issued	391	C	14.28
45282	02-Oct-2014	LOR010	LORDCO PARTS LTD.	Cleared	391	C	103.71
45283	02-Oct-2014	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	391	C	11.22
45284	02-Oct-2014	MAR025	MARLEY'S ICE CREAM & PIZZA PARLOUR	Cleared	391	C	75.00
45285	02-Oct-2014	MAR110	Mark's B2B AR Dept	Cleared	391	C	50.39
45286	02-Oct-2014	MEQ010	MEQUIPCO LTD.	Cleared	391	C	548.80
45287	02-Oct-2014	MIN030	MINISTER OF FINANCE	Cleared	391	C	8,997.75
45288	02-Oct-2014	MIN040	MINISTER OF FINANCE	Cleared	391	C	157.28
45289	02-Oct-2014	OVE010	OVERWAITEA FOODS	Cleared	391	C	11.85
45290	02-Oct-2014	PAC020	PACIFIC BLUE CROSS	Cleared	391	C	30,480.73
45291	02-Oct-2014	PAR140	PARTRIDGE, JIM	Cleared	391	C	40.38
45292	02-Oct-2014	PEN030	PENNER, BRUCE	Cleared	391	C	75.00
45293	02-Oct-2014	PLA100	PLANET CLEAN	Cleared	391	C	44.75
45294	02-Oct-2014	POW100	POWER TECH ELECTRIC LTD.	Cleared	391	C	1,139.47
45295	02-Oct-2014	PRI025	PRISM ENGINEERING	Cleared	391	C	7,121.94
45296	02-Oct-2014	PUR020	PUROLATOR COURIER LTD.	Cleared	391	C	44.30
45297	02-Oct-2014	REC110	RECREATION FACILITIES ASSOC. OF B.C.	Cleared	391	C	349.65
45298	02-Oct-2014	RJA010	RJAMES MANAGEMENT GROUP	Cleared	391	C	349.56
45299	02-Oct-2014	ROT080	ROTSCHY, TOM	Cleared	391	C	230.48
45300	02-Oct-2014	SAV030	SAVOY EQUIPMENT LTD KELOWNA	Cleared	391	C	175.88
45301	02-Oct-2014	SEX010	SEXAUER LTD.	Cleared	391	C	211.70
45302	02-Oct-2014	SHA030	SHAW CABLE	Cleared	391	C	115.19
45303	02-Oct-2014	SIM130	SIMPSON, TYLER, J.	Issued	391	C	17.16
45304	02-Oct-2014	SKE010	SK ELECTRONICS LTD.	Cleared	391	C	537.60
45305	02-Oct-2014	SPC010	SOCIETY FOR PREVENTION OF CRUELTY TC	Issued	391	C	7,437.00
45306	02-Oct-2014	TED010	TED J. THOMAS & ASSOCIATES LTD.	Cleared	391	C	13,125.00
45307	02-Oct-2014	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	391	C	14,756.08
45308	02-Oct-2014	TEL002	TELUS MOBILITY	Cleared	391	C	4,029.85
45309	02-Oct-2014	THE410	THE BOUNDARY SENTINEL	Cleared	391	C	675.00
45310	02-Oct-2014	THO007	THOMPSON, BRENDA	Cleared	391	C	28.85
45311	02-Oct-2014	TIL010	TILLER, MEGAN	Cleared	391	C	75.00
45312	02-Oct-2014	TRA029	TRAIL COFFEE & TEA COMPANY	Cleared	391	C	200.00
45313	02-Oct-2014	VAB010	VAB ENTERPRISES	Cleared	391	C	682.50
45314	02-Oct-2014	VAL130	VALLIN	Cleared	391	C	1,131.01
45315	02-Oct-2014	VAN050	VAN HELLEMOND SPORTE LTD.	Cleared	391	C	772.62
45316	02-Oct-2014	VEC010	VECCHIO, JASON	Cleared	391	C	361.67
45317	02-Oct-2014	VIS025	VISION MECHANICAL LTD.	Cancelled	413	C	0.00
45318	02-Oct-2014	WAL080	WAL MART CANADA CORP	Cleared	391	C	45.88
45319	02-Oct-2014	WAL230	WALTS, MIKE	Cleared	391	C	1,117.06
45320	02-Oct-2014	WDS010	W.D. SHEETMETAL LTD.	Cleared	391	C	1,851.21
45321	02-Oct-2014	WES021	WESTECH INDUSTRIAL LTD.	Cleared	391	C	12,240.48
45322	02-Oct-2014	WES320	WEST KOOTENAY PEST CONTROL	Cleared	391	C	115.76
45323	02-Oct-2014	WHI100	WHITEHEAD, MARTIN	Cleared	391	C	292.50
45324	02-Oct-2014	WHO010	WHOLESALE FIRE & RESCUE LTD.	Cleared	391	C	422.42
45325	02-Oct-2014	YOR010	YORSTON, DAVID	Issued	391	C	17.16

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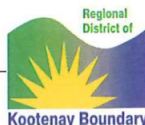
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 Cheque Dt. : 01-Oct-2014 To 31-Oct-2014
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Seq : Cheque No. Status : All
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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
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45326	02-Oct-2014	YRW010	Y & R WATER SALES & SERVICE INC.	Cleared	391	C	2.91
45327	02-Oct-2014	ZON020	ZONE WEST ENTERPRISES LTD.	Cleared	391	C	4,782.75
45359	08-Oct-2014	ACC050	ACCURAALARMS SECURITY SERVICE	Cleared	400	C	116.24
45360	08-Oct-2014	AIR001	AIR LIQUIDE CANADA INC.	Cleared	400	C	69.70
45361	08-Oct-2014	ALL140	ALLAN, JONATHAN	Issued	400	C	170.00
45362	08-Oct-2014	AMF010	AM FORD	Cleared	400	C	360.46
45363	08-Oct-2014	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	Cleared	400	C	761.60
45364	08-Oct-2014	BAI030	BAIRD, BILL	Issued	400	C	879.12
45365	08-Oct-2014	BCM020	B.C. MUNICIPAL SAFETY ASSOCIATION	Cleared	400	C	945.00
45366	08-Oct-2014	BEA026	BEAVERDELL GENERAL STORE	Cleared	400	C	6.25
45367	08-Oct-2014	BEA050	BEAVER VALLEY AGE FRIENDLY	Cancelled	413	C	0.00
45368	08-Oct-2014	BEA150	BEAVER VALLEY NITE HAWKS	Cleared	400	C	1,100.00
45369	08-Oct-2014	BEL020	BELLA TIRE SERVICE CENTRE LTD.	Cleared	400	C	372.17
45370	08-Oct-2014	BIG015	BIG WHITE GAS UTILITY LTD.	Cleared	400	C	204.68
45371	08-Oct-2014	BIG025	BIG WHITE SEWER UTILITY LTD.	Cleared	400	C	110.78
45372	08-Oct-2014	BIG030	BIG WHITE WATER UTILITY LTD.	Cleared	400	C	7,355.14
45373	08-Oct-2014	BIG045	BIG WHITE CHAMBER OF COMMERCE	Issued	400	C	2,800.00
45374	08-Oct-2014	BIG080	BIG WHITE COMMUNITY SCHOOL PAC	Issued	400	C	1,000.00
45375	08-Oct-2014	BIG085	BIG WHITE ART SOCIETY - ART E-SCAPE	Issued	400	C	2,500.00
45376	08-Oct-2014	BLA080	BLACK JACK SKI CLUB	Cleared	400	C	3,500.00
45377	08-Oct-2014	BLA090	BLACKWELL, CAMERON	Issued	400	C	90.00
45378	08-Oct-2014	BOU017	BOUNDARY INVASIVE SPECIES SOCIETY	Cleared	400	C	6,031.39
45379	08-Oct-2014	BOU070	BOUNDARY HOME BUILDING CENTRE	Cleared	400	C	135.73
45380	08-Oct-2014	BRE090	BREDBECK, HAROLD	Cleared	400	C	138.42
45381	08-Oct-2014	BVC001	BV COMMUNICATIONS LTD.	Cleared	400	C	616.00
45382	08-Oct-2014	CAC020	CACCHIONI, ROBERT CAESAR	Cleared	400	C	85.00
45383	08-Oct-2014	CAM070	CAM CAMPBELL HOLDINGS	Cleared	400	C	30,932.38
45384	08-Oct-2014	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	400	C	12.16
45385	08-Oct-2014	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Cleared	400	C	81.14
45386	08-Oct-2014	CAR012	CARO ANALYTICAL SERVICES	Cleared	400	C	1,817.03
45387	08-Oct-2014	CAR190	CARLETON RESCUE EQUIPMENT	Cleared	400	C	870.33
45388	08-Oct-2014	CAS016	CASCADES RECOVERY INC.	Cleared	400	C	1,921.34
45389	08-Oct-2014	CEC010	CECCHINI, PATRICIA	Cleared	400	C	116.56
45390	08-Oct-2014	CHR030	CHRISTINA LAKE FIRE DEPT	Cleared	400	C	5,304.00
45391	08-Oct-2014	CHR040	CHRISTINA LAKE MARINA	Cleared	400	C	1,736.51
45392	08-Oct-2014	COL017	COLBACHINI, CHERYL ANN	Cleared	400	C	119.50
45393	08-Oct-2014	COL370	COLENZO, KIM	Cleared	400	C	36.40
45394	08-Oct-2014	COO050	COOKSON MOTORS LTD.	Cleared	400	C	109.21
45395	08-Oct-2014	COO100	COOPER MEDICAL SUPPLIES LTD.	Cleared	400	C	314.17
45396	08-Oct-2014	COR130	CORMACK, CHRISTOPHER	Cleared	400	C	224.04
45397	08-Oct-2014	COU010	COUNTERFORCE INC.	Cleared	400	C	453.60
45398	08-Oct-2014	CRO060	CROCKETT, BERT	Cleared	400	C	50.00
45399	08-Oct-2014	DAN090	DANCHUK, JOE	Cleared	400	C	95.76
45400	08-Oct-2014	DDS010	D&D SERVICE CENTRE & STORAGE INC.	Cleared	400	C	264.12
45401	08-Oct-2014	DEA060	DEAN, DONNA	Cleared	400	C	554.86
45402	08-Oct-2014	DER030	DERBY, DANIEL, J.	Cleared	400	C	25.36
45403	08-Oct-2014	DGR020	D. G. REGAN & ASSOCIATES LTD.	Cleared	400	C	10,345.80
45404	08-Oct-2014	DHC010	DHC COMMUNICATIONS INC.	Cleared	400	C	368.55
45405	08-Oct-2014	DOE020	DOELL PHOTO	Cleared	400	C	1,254.40
45406	08-Oct-2014	DOM020	DORMAR CONSTRUCTION MANAGEMENT	Issued	400	C	7,203.24
45407	08-Oct-2014	DON060	DONEGAN, CAMERON	Cleared	400	C	140.00
45408	08-Oct-2014	DUE020	DUECK, TIM	Cleared	400	C	563.70
45409	08-Oct-2014	FIV020	FIVE TENENTS MARTIALARTS SOCIETY	Cleared	400	C	1,000.00

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Supplier : 084010 To ZUC010
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 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
45410	08-Oct-2014	FOR010	FORTISBC - ELECTRICITY	Cleared	400	C	455.55
45411	08-Oct-2014	FOR040	FORTIS BC - NATURAL GAS	Cleared	400	C	4,504.99
45412	08-Oct-2014	FRU010	THE VILLAGE OF FRUITVALE	Cleared	400	C	11,000.00
45413	08-Oct-2014	FRU120	FRUITVALE COMMUNITY CHEST	Cleared	400	C	1,500.00
45414	08-Oct-2014	GOL100	GOLDSBURY, CORRIE	Cleared	400	C	445.05
45415	08-Oct-2014	GRA047	GRANSTROM, GREG	Cleared	400	C	50.00
45416	08-Oct-2014	GRA050	GRAND FORKS HOME HARDWARE	Cleared	400	C	49.27
45417	08-Oct-2014	GRA100	GRAND FORKS GLASS	Cleared	400	C	1,172.71
45418	08-Oct-2014	HAA010	HAAS, IRENE D.	Cleared	400	C	231.70
45419	08-Oct-2014	HAL010	HALL PRINTING	Cleared	400	C	2,265.20
45420	08-Oct-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	400	C	2,404.95
45421	08-Oct-2014	HUZ010	HUZZEY, MARTIN, R.	Cleared	400	C	20.00
45422	08-Oct-2014	INL070	INLAND ALLCARE	Cleared	400	C	5,554.52
45423	08-Oct-2014	INT080	INTERIOR SIGNS	Cleared	400	C	924.00
45424	08-Oct-2014	ISL030	ISL ENGINEERING AND LAND SERVICES LTD	Cleared	400	C	42,799.42
45425	08-Oct-2014	JAM035	JAMIESON, DAN	Cleared	400	C	2,500.00
45426	08-Oct-2014	JUS010	JUSTICE INSTITUTE OF B.C.	Cleared	400	C	1,497.77
45427	08-Oct-2014	KEL030	CITY OF KELOWNA	Cleared	400	C	393.25
45428	08-Oct-2014	KET170	KETTLE VALLEY WASTE LTD.	Cleared	400	C	37,828.26
45429	08-Oct-2014	KET180	KETTLE, ALBERT	Cleared	400	C	403.60
45430	08-Oct-2014	KOO026	KOOTENAY WEED CONTROL	Cleared	400	C	13,173.98
45431	08-Oct-2014	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	400	C	233.80
45432	08-Oct-2014	KOO280	KOOTENAY ENGINEERING LTD.	Cleared	400	C	1,837.50
45433	08-Oct-2014	KOR010	KORTECH CALCIUM SERVICES LTD.	Issued	400	C	5,719.47
45434	08-Oct-2014	LEN030	LENARDUZZI, LOUANN	Cleared	400	C	397.00
45435	08-Oct-2014	LOR010	LORDCO PARTS LTD.	Cleared	400	C	410.68
45436	08-Oct-2014	MAK010	MAKI, PHILLIP	Cleared	400	C	232.72
45437	08-Oct-2014	MAR006	MARINO WHOLESALERS LTD.	Cleared	400	C	191.41
45438	08-Oct-2014	MCG002	MCGREGOR, GRACE	Cleared	400	C	737.60
45439	08-Oct-2014	MCG020	MCGREGOR, ROBERT	Cancelled	421	C	0.00
45440	08-Oct-2014	MCR002	MCRITCHIE, TERRI	Cleared	400	C	170.00
45441	08-Oct-2014	MEH010	MEHMAL, LEONARD	Cancelled	421	C	0.00
45442	08-Oct-2014	MET001	METTLER-TOLEDO INC.	Cleared	400	C	5,335.68
45443	08-Oct-2014	MIC020	MICHELIN NORTH AMERICA (CANADA) LTD.	Cleared	400	C	1,223.57
45444	08-Oct-2014	MIN040	MINISTER OF FINANCE	Cleared	400	C	422.78
45445	08-Oct-2014	MIN070	MINISTER OF FINANCE AND CORPORATE RE	Issued	400	C	300.00
45446	08-Oct-2014	MOH020	MOHAWK CANADA LTD.	Cleared	400	C	111.51
45447	08-Oct-2014	MYR010	MYRON'S DOOR SERVICE	Cleared	400	C	263.25
45448	08-Oct-2014	NOR200	NORTHLAND CHIPPER SALES LTD.	Cleared	400	C	9,214.30
45449	08-Oct-2014	OKA080	OKANAGAN VALLEY NEWSPAPER GROUP	Cleared	400	C	12,084.04
45450	08-Oct-2014	OKT010	OK TIRE STORE	Cleared	400	C	60.42
45451	08-Oct-2014	PET010	PETRO CANADA	Cleared	400	C	6,297.27
45452	08-Oct-2014	PLA100	PLANET CLEAN	Cleared	400	C	79.42
45453	08-Oct-2014	PUR020	PURULATOR COURIER LTD.	Cleared	400	C	30.79
45454	08-Oct-2014	RAC010	RACE TRAC FUELS	Cleared	400	C	470.25
45455	08-Oct-2014	REB001	REBELATO MORNING PERK	Cleared	400	C	53.69
45456	08-Oct-2014	REC010	RECEIVER GENERAL FOR CANADA	Cleared	400	C	68,125.37
45457	08-Oct-2014	RID010	RIDGETOP MEAT PIES	Cleared	400	C	4,444.60
45458	08-Oct-2014	RIG010	RIGHT WEIGH SCALES LTD.	Cleared	400	C	1,450.40
45459	08-Oct-2014	RJA010	RJAMES MANAGEMENT GROUP	Cleared	400	C	390.97
45460	08-Oct-2014	ROC001	WESTERN ROCKY MOUNTAIN INDUSTRIES	Cleared	400	C	538.04
45461	08-Oct-2014	ROC050	ROCKY MOUNTAIN AGENCIES	Cleared	400	C	1,279.36
45462	08-Oct-2014	ROT030	ROTVOLD, MARGUERITE	Cleared	400	C	630.84

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
45463	08-Oct-2014	SAV030	SAVOY EQUIPMENT LTD KELOWNA	Cleared	400	C	137.15
45464	08-Oct-2014	SEL010	SELECT OFFICE PRODUCTS	Cleared	400	C	29.62
45465	08-Oct-2014	SEL050	SELKIRK COLLEGE (GRAND FORKS)	Issued	400	C	2,500.00
45466	08-Oct-2014	SEL160	SELKIRK SECURITY SERVICE	Cleared	400	C	456.52
45467	08-Oct-2014	TAY020	TAYLOR, BRIAN	Cleared	400	C	390.08
45468	08-Oct-2014	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	400	C	274.71
45469	08-Oct-2014	TEL050	TELUS SERVICES INC.	Cleared	400	C	6,154.07
45470	08-Oct-2014	THE010	THE SOURCE	Cleared	400	C	23.39
45471	08-Oct-2014	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	400	C	34.50
45472	08-Oct-2014	VAL050	VALLEY FILTER LTD.	Cleared	400	C	19.38
45473	08-Oct-2014	VAL110	EMILY, VALIANT	Cleared	400	C	140.00
45474	08-Oct-2014	VAL130	VALLEN	Cleared	400	C	1,931.32
45475	08-Oct-2014	VIS050	VISTA RADIO LTD.	Cleared	400	C	598.50
45476	08-Oct-2014	VIT001	VITALAIRE	Cleared	400	C	472.35
45477	08-Oct-2014	WAL080	WAL MART CANADA CORP	Cleared	400	C	244.94
45478	08-Oct-2014	WAT020	WATER PURE AND SIMPLE	Cleared	400	C	160.00
45479	08-Oct-2014	WES016	WESTBRIDGE RECREATION SOCIETY	Issued	400	C	125.00
45480	08-Oct-2014	WIC010	WICKED SOUTHERN BARBEQUE	Cleared	400	C	391.84
45481	08-Oct-2014	WOR100	WORLEY, LINDA	Cleared	400	C	253.25
45482	08-Oct-2014	WYA010	WYATT AUTO PARTS	Cleared	400	C	427.02
45483	16-Oct-2014	ACE010	A.C.E. COURIER SERVICES	Cleared	410	C	103.89
45484	16-Oct-2014	AIR001	AIR LIQUIDE CANADA INC.	Cleared	410	C	21.17
45485	16-Oct-2014	ALB020	ALBERTA FIRE CHIEFS ASSOCIATION	Cleared	410	C	420.30
45486	16-Oct-2014	ALE010	ALEX THE TIREMAN	Cleared	410	C	22.40
45487	16-Oct-2014	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	410	C	141.49
45488	16-Oct-2014	AMF010	AM FORD	Cleared	410	C	83.13
45489	16-Oct-2014	ARM030	ARMOUR, JUSTINE	Cleared	410	C	37.38
45490	16-Oct-2014	ARN030	ARNOLD, DARCY	Cleared	410	C	530.00
45491	16-Oct-2014	AVI010	AVIS, DIANA	Cleared	410	C	27.85
45492	16-Oct-2014	BAE010	BAERG, ELIZABETH	Cleared	410	C	237.24
45493	16-Oct-2014	BAI020	BAILEY, JO	Issued	410	C	42.09
45494	16-Oct-2014	BEA020	BEAVER FALLS MACHINING LTD	Cleared	410	C	2,184.43
45495	16-Oct-2014	BEA038	BEATTIE, LEAH	Issued	410	C	27.85
45496	16-Oct-2014	BER120	BERTUZZI, LUIGI	Cleared	410	C	74.85
45497	16-Oct-2014	BIG050	BIG WHITE CENTRAL RESERVATIONS LTD.	Issued	410	C	115.50
45498	16-Oct-2014	BIG060	BIG WHITE SKI RESORT LTD.	Issued	410	C	1,362.93
45499	16-Oct-2014	BIG130	BIG WHITE ELECTRICAL LTD.	Cleared	410	C	1,910.89
45500	16-Oct-2014	BIL100	BILLY'S WATERWORKS	Cleared	410	C	1,068.10
45501	16-Oct-2014	BLA050	BLACK PRESS GROUP LTD.	Cleared	410	C	37.21
45502	16-Oct-2014	BOR110	BORSATO, CATHY	Cleared	410	C	62.48
45503	16-Oct-2014	BOU070	BOUNDARY HOME BUILDING CENTRE	Cleared	410	C	23.99
45504	16-Oct-2014	BOU320	BOUTIN, KYLE	Cleared	410	C	126.38
45505	16-Oct-2014	BOW040	BOWMAN, KARLEE	Cleared	410	C	145.59
45506	16-Oct-2014	BRO070	BROWN, MICHELLE	Cleared	410	C	230.48
45507	16-Oct-2014	BVC001	BV COMMUNICATIONS LTD.	Cleared	410	C	4,014.08
45508	16-Oct-2014	CAN110	CANADIAN RED CROSS SOCIETY	Cleared	410	C	158.85
45509	16-Oct-2014	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	410	C	196.24
45510	16-Oct-2014	CAN170	CANADA POST CORP	Cleared	410	C	75.42
45511	16-Oct-2014	CEN140	CENTURY MANUFACTURING CORPORATION	Cleared	410	C	285.00
45512	16-Oct-2014	CHR430	CHRISTINA LAKE PORTA POTTY	Cleared	410	C	720.00
45513	16-Oct-2014	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	410	C	187.56
45514	16-Oct-2014	CLE050	CLEARTECH INDUSTRIES	Cleared	410	C	453.05
45515	16-Oct-2014	COL390	COLUMBIA BASIN BROADBAND CORPORATIK	Cleared	410	C	1,120.00

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45516	16-Oct-2014	COM003	COMMERCIAL AQUATIC SUPPLIES	Cleared	410	C	174.01
45517	16-Oct-2014	COM020	COMMISSIONAIRES BRITISH COLUMBIA	Cleared	410	C	9,030.00
45518	16-Oct-2014	DEA080	DEADMARSH, RILEY	Cleared	410	C	230.48
45519	16-Oct-2014	DOD010	DODDS, JOYCE	Cleared	410	C	78.86
45520	16-Oct-2014	FIR020	FIRST REGISTRY SERVICES LTD.	Cleared	410	C	124.89
45521	16-Oct-2014	FOR010	FORTISBC - ELECTRICITY	Cleared	410	C	6,542.37
45522	16-Oct-2014	FOR040	FORTIS BC - NATURAL GAS	Cleared	410	C	432.09
45523	16-Oct-2014	FRA090	FRASER, SHANE	Cleared	410	C	334.05
45524	16-Oct-2014	FRU010	THE VILLAGE OF FRUITVALE	Cleared	410	C	120.00
45525	16-Oct-2014	FRU020	FRUITVALE CO-OP	Cleared	410	C	410.33
45526	16-Oct-2014	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	410	C	256.92
45527	16-Oct-2014	GOL100	GOLDSBURY, CORRIE	Cleared	410	C	208.52
45528	16-Oct-2014	GRA050	GRAND FORKS HOME HARDWARE	Cleared	410	C	261.16
45529	16-Oct-2014	GRA100	GRAND FORKS GLASS	Cleared	410	C	453.60
45530	16-Oct-2014	GRA540	GRAHAM MARINE CONSTRUCTION	Cleared	410	C	150.99
45531	16-Oct-2014	GRA590	GRAVES, TAD	Issued	410	C	17.12
45532	16-Oct-2014	HAL010	HALL PRINTING	Cleared	410	C	1,074.90
45533	16-Oct-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	410	C	197.74
45534	16-Oct-2014	HAR010	HARLAN FAIRBANKS	Cleared	410	C	403.48
45535	16-Oct-2014	INL070	INLAND ALLCARE	Cleared	410	C	2,975.80
45536	16-Oct-2014	INN010	INNOV 8 DS DIGITAL SOLUTIONS	Cleared	410	C	105.87
45537	16-Oct-2014	INT180	INTERIOR TECHNICAL SERVICES LTD.	Cleared	410	C	462.00
45538	16-Oct-2014	JON060	JONES, FRANCES	Cleared	410	C	74.86
45539	16-Oct-2014	JUS010	JUSTICE INSTITUTE OF B.C.	Cleared	410	C	110.00
45540	16-Oct-2014	KAL040	KAL TIRE	Issued	410	C	58.24
45541	16-Oct-2014	KAP020	KAPRAL, BRIANNA	Cleared	410	C	25.25
45542	16-Oct-2014	KET080	KETTLE RIVER MECHANICAL	Cleared	410	C	812.21
45543	16-Oct-2014	KIN110	KING, COREY	Issued	410	C	94.85
45544	16-Oct-2014	KOE010	KOERBER, LOREN A	Cleared	410	C	230.48
45545	16-Oct-2014	KOO041	KOOTENAY WOMENS HOCKEY	Issued	410	C	691.44
45546	16-Oct-2014	KOO200	KOOTENAY COFFEE COMPANY	Cleared	410	C	384.00
45547	16-Oct-2014	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	410	C	31.80
45548	16-Oct-2014	KOV010	KOVACS, MARGARET A.	Issued	410	C	24.89
45549	16-Oct-2014	KRE010	KREWSKI, DENIS	Issued	410	C	41.98
45550	16-Oct-2014	KUC050	KUCHER, SHARON	Issued	410	C	230.48
45551	16-Oct-2014	LIB010	LIBERTY FOOD STORES	Issued	410	C	19.42
45552	16-Oct-2014	LIN090	LIND STEIMECKE, DANIEL	Cleared	410	C	230.48
45553	16-Oct-2014	LIS020	LISA'S LAKESIDE BISTRO	Cleared	410	C	25.00
45554	16-Oct-2014	LOR010	LORDCO PARTS LTD.	Cleared	410	C	418.84
45555	16-Oct-2014	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	410	C	14.60
45556	16-Oct-2014	MAR006	MARINO WHOLESALE LTD.	Cleared	410	C	973.74
45557	16-Oct-2014	MAR007	MARIO'S TOWING & RECOVERY	Cleared	410	C	493.52
45558	16-Oct-2014	MAR300	MARGOREETH, JILLIAN	Cleared	410	C	252.03
45559	16-Oct-2014	MAR310	MARKUS, EVELIEN	Cleared	410	C	660.96
45560	16-Oct-2014	MCA030	MCAULEY, SHAY	Issued	410	C	27.86
45561	16-Oct-2014	MCM040	MCMARTIN, ALLAN	Cleared	410	C	230.48
45562	16-Oct-2014	MIC020	MICHELIN NORTH AMERICA (CANADA) LTD.	Cleared	410	C	1,223.57
45563	16-Oct-2014	MKL001	M K LAWN CARE	Cleared	410	C	252.00
45564	16-Oct-2014	OKT010	OK TIRE STORE	Cleared	410	C	596.96
45565	16-Oct-2014	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	410	C	2,980.32
45566	16-Oct-2014	OPU010	OPUS DAYTONKNIGHT CONSULTANTS LTD.	Cleared	410	C	1,718.85
45567	16-Oct-2014	ORC010	ORCHARD FORD SALES LTD.	Cleared	410	C	61.33
45568	16-Oct-2014	PAR150	PARKER, SHARON	Cleared	410	C	52.89

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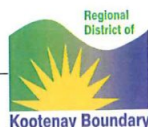
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Bank : 1 CIBC Bank - General							
45569	16-Oct-2014	PAS060	THE PASTRY SHOP	Issued	410	C	239.45
45570	16-Oct-2014	PAV015	PAVLICK, JOHN & MARLYN	Cleared	410	C	42.09
45571	16-Oct-2014	POW100	POWER TECH ELECTRIC LTD.	Cleared	410	C	393.91
45572	16-Oct-2014	PRA040	PRAXAIR DISTRIBUTION	Cleared	410	C	129.60
45573	16-Oct-2014	PRE130	PRECISION SAW REPAIR	Cleared	410	C	43.13
45574	16-Oct-2014	REG070	REGIONAL DISTRICT OF CENTRAL OKANAGA	Cleared	410	C	76,266.00
45575	16-Oct-2014	ROC100	ROCK CREEK & BOUNDARY FAIR ASSOC.	Cleared	410	C	300.00
45576	16-Oct-2014	ROS450	ROSS, ANDREA	Cleared	410	C	49.30
45577	16-Oct-2014	SAF090	SAFE-AIR GAS SERVICES LTD.	Cleared	410	C	1,302.33
45578	16-Oct-2014	SCP010	SCP DISTRIBUTORS INC.	Cleared	410	C	19.84
45579	16-Oct-2014	SEC040	SECURIGUARD SERVICES LIMITED	Cleared	410	C	14,628.74
45580	16-Oct-2014	SEL010	SELECT OFFICE PRODUCTS	Cleared	410	C	428.23
45581	16-Oct-2014	SEL050	SELKIRK COLLEGE (GRAND FORKS)	Issued	410	C	825.00
45582	16-Oct-2014	SEX010	SEXAUER LTD.	Cleared	410	C	134.56
45583	16-Oct-2014	SFE010	SFE LTD.	Cleared	410	C	5,260.50
45584	16-Oct-2014	SHA030	SHAW CABLE	Cleared	410	C	382.42
45585	16-Oct-2014	SKE010	SK ELECTRONICS LTD.	Cleared	410	C	655.20
45586	16-Oct-2014	SPE030	SPEEDPRO SIGNS PLUS	Cleared	410	C	32.59
45587	16-Oct-2014	STA090	STAR AUTOMOTIVE INC.	Issued	410	C	135.72
45588	16-Oct-2014	SUM015	SUMMIT SUBARU	Cleared	410	C	113.60
45589	16-Oct-2014	SWA100	SWANKHUIZEN, MARLISE	Cleared	410	C	49.30
45590	16-Oct-2014	TDC020	TD CANADA TRUST	Cleared	410	C	3,271.81
45591	16-Oct-2014	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	410	C	1,937.33
45592	16-Oct-2014	TEL040	TELEP, JOE	Cleared	410	C	390.75
45593	16-Oct-2014	THE010	THE SOURCE	Issued	410	C	44.79
45594	16-Oct-2014	TIT030	TITUS, WAYNE	Cleared	410	C	230.48
45595	16-Oct-2014	TOM040	TOMASHEWSKY, ROSANNE	Cleared	410	C	41.60
45596	16-Oct-2014	TOM060	TOMASHEWSKY, ROSANNE, IN TRUST	Cleared	410	C	126.77
45597	16-Oct-2014	TOO010	TOOL TIME SUPPLIES LTD.	Cleared	410	C	62.69
45598	16-Oct-2014	TRE080	TREMBLEY, ROBYN	Cleared	410	C	12.28
45599	16-Oct-2014	VAL020	VALKYRIE LAW GROUP LLP	Cleared	410	C	6,414.24
45600	16-Oct-2014	VAL130	VALLIN	Cleared	410	C	100.19
45601	16-Oct-2014	VAN140	VAN HEMERT JV	Cleared	410	C	110.25
45602	16-Oct-2014	VEN030	VENTURINI, AL	Issued	410	C	237.24
45603	16-Oct-2014	VIS050	VISTA RADIO LTD.	Cleared	410	C	483.00
45604	16-Oct-2014	WAS010	WASTE MANAGEMENT	Cleared	410	C	670.98
45605	16-Oct-2014	WAT020	WATER PURE AND SIMPLE	Cleared	410	C	268.80
45606	16-Oct-2014	WAY020	WAYNES CLEANING SERVICE	Cleared	410	C	420.00
45607	16-Oct-2014	WDS010	W.D. SHEETMETAL LTD.	Cleared	410	C	149.10
45608	16-Oct-2014	WIR020	WIRSCH, LARRY E	Issued	410	C	55.72
45609	16-Oct-2014	WOR010	WORKER'S COMPENSATION BOARD OF BC	Cleared	410	C	34,419.52
45610	16-Oct-2014	WOR100	WORLEY, LINDA	Cleared	410	C	400.00
45611	16-Oct-2014	WUR010	WURFLINGER, JOHN & WENDY	Cleared	410	C	14.58
45612	16-Oct-2014	XER010	XEROX CANADA LTD.	Cleared	410	C	8.90
45613	16-Oct-2014	XLW010	XL QUALITY INDUSTRIAL SERVICES	Cleared	410	C	67.20
45614	16-Oct-2014	YRW010	Y & R WATER SALES & SERVICE INC.	Cleared	410	C	21.85
45615	16-Oct-2014	MOR020	MORRIS, RICHARD	Cleared	412	C	500.00
45629	23-Oct-2014	ACC020	ACCESS SIGNS	Issued	422	C	311.36
45630	23-Oct-2014	ACC050	ACCURAALARMS SECURITY SERVICE	Cleared	422	C	236.25
45631	23-Oct-2014	ACE010	A.C.E. COURIER SERVICES	Cleared	422	C	223.29
45632	23-Oct-2014	ALB020	ALBERTA FIRE CHIEFS ASSOCIATION	Issued	422	C	4,764.04
45633	23-Oct-2014	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	422	C	1,458.24
45634	23-Oct-2014	AMF010	AM FORD	Cleared	422	C	698.48

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
45635	23-Oct-2014	ARR010	ARROW BUILDING SUPPLY	Cleared	422	C	9.12
45636	23-Oct-2014	BER050	BERRYMAN, JEFF	Cleared	422	C	157.50
45637	23-Oct-2014	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	Issued	422	C	474.00
45638	23-Oct-2014	BLA050	BLACK PRESS GROUP LTD.	Cleared	422	C	855.75
45639	23-Oct-2014	BON070	BOND, RICK	Issued	422	C	230.48
45640	23-Oct-2014	BRA120	BRACE, LEANNE	Cleared	422	C	52.00
45641	23-Oct-2014	BRI120	BRITISH COLUMBIA SAFETY AUTHORITY	Cleared	422	C	3.00
45642	23-Oct-2014	BVT010	BV TOOL RENTALS (2011) LTD.	Cleared	422	C	11.99
45643	23-Oct-2014	CAN035	CANADIAN SPRINGS	Cleared	422	C	101.13
45644	23-Oct-2014	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES -	Issued	422	C	3,272.92
45645	23-Oct-2014	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	422	C	360.19
45646	23-Oct-2014	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Issued	422	C	239.62
45647	23-Oct-2014	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	422	C	46.89
45648	23-Oct-2014	COL021	COLBACHINI, RANDY, R.	Cleared	422	C	31.12
45649	23-Oct-2014	COL024	COLUMBIA TRUCK CENTERS	Cleared	422	C	74.34
45650	23-Oct-2014	COM060	COMPLETE CLIMATE CONTROL INC.	Cleared	422	C	3,918.59
45651	23-Oct-2014	COO110	COOKE, JOAN	Issued	422	C	7.86
45652	23-Oct-2014	CRE030	CREATIVE CUSTOM EMBROIDERY	Cleared	422	C	840.00
45653	23-Oct-2014	CUM010	CUMMINS WESTERN CANADA	Cleared	422	C	1,945.42
45654	23-Oct-2014	DEL070	DELL CANADA INC	Cleared	422	C	254.81
45655	23-Oct-2014	DEL100	DELTA T CONSULTANTS	Issued	422	C	923.99
45656	23-Oct-2014	DIN020	DINSDALE, JENNIFER	Issued	422	C	19.30
45657	23-Oct-2014	DOE020	DOELL PHOTO	Cleared	422	C	369.60
45658	23-Oct-2014	DRA030	DRAKE, JULIE	Cleared	422	C	230.48
45659	23-Oct-2014	DUE020	DUECK, TIM	Cleared	422	C	75.00
45660	23-Oct-2014	ELL020	ELLIOTT, DAVE	Issued	422	C	230.48
45661	23-Oct-2014	FED020	FEDERATED CO-OPERATIVES LTD.	Issued	422	C	510.02
45662	23-Oct-2014	FIR020	FIRST REGISTRY SERVICES LTD.	Cleared	422	C	46.93
45663	23-Oct-2014	FIR040	FIREFIGHTERS ASSOCIATION	Cleared	422	C	3,564.50
45664	23-Oct-2014	FLA002	FLAG OUTLET	Cleared	422	C	1,057.23
45665	23-Oct-2014	FOR010	FORTISBC - ELECTRICITY	Cleared	422	C	369.49
45666	23-Oct-2014	FOR040	FORTIS BC - NATURAL GAS	Cleared	422	C	975.92
45667	23-Oct-2014	FRA100	FRAZER, ROBERT	Cleared	422	C	11.81
45668	23-Oct-2014	FRU010	THE VILLAGE OF FRUITVALE	Cleared	422	C	750.00
45669	23-Oct-2014	FRU070	FRUITVALE FIRE DEPT	Issued	422	C	442.00
45670	23-Oct-2014	GEN002	GENERATION TO GENERATION SOCIETY	Issued	422	C	10,000.00
45671	23-Oct-2014	GEN040	GENELLE VOLUNTEER FIRE DEPT	Issued	422	C	442.00
45672	23-Oct-2014	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	422	C	293.71
45673	23-Oct-2014	GLO010	GLOWA, DARLENE & ALLAN	Issued	422	C	262.38
45674	23-Oct-2014	GOO020	GOODWILL, JAMIE, R.	Issued	422	C	307.95
45675	23-Oct-2014	GRA050	GRAND FORKS HOME HARDWARE	Cleared	422	C	113.06
45676	23-Oct-2014	GRA100	GRAND FORKS GLASS	Issued	422	C	251.68
45677	23-Oct-2014	GRE030	GREYHOUND COURIER EXPRESS	Cleared	422	C	297.16
45678	23-Oct-2014	GRE080	GRESLEY-JONES, KEN	Cleared	422	C	75.00
45679	23-Oct-2014	GRE510	GREEN, DALE ALAN	Cleared	422	C	54.88
45680	23-Oct-2014	HAL010	HALL PRINTING	Cleared	422	C	161.54
45681	23-Oct-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	422	C	513.58
45682	23-Oct-2014	HAR230	HARKNESS, CELIA	Issued	422	C	35.81
45683	23-Oct-2014	HOM010	HOME DEPOT CREDIT SERVICES	Cleared	422	C	342.84
45684	23-Oct-2014	HUT020	HUTCHINSON, DAVID	Issued	422	C	88.90
45685	23-Oct-2014	IMP020	IMPERIAL OIL LIMITED	Issued	422	C	935.15
45686	23-Oct-2014	IMP100	IMPERIAL DATA SUPPLY CORP.	Cleared	422	C	53.75
45687	23-Oct-2014	INF030	INFOSAT COMMUNICATIONS	Cleared	422	C	826.63

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
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45688	23-Oct-2014	JAR010	JARVIE, JEANNETTE	Cleared	422	C	83.96
45689	23-Oct-2014	JFA010	J.F. AUTO& TRUCK CENTRE	Cleared	422	C	207.28
45690	23-Oct-2014	JJH010	J.J.H. ENTERPRISES	Cleared	422	C	667.29
45691	23-Oct-2014	JON025	JONES, SHIRLEY	Issued	422	C	14.52
45692	23-Oct-2014	JUS010	JUSTICE INSTITUTE OF B.C.	Cleared	422	C	52.53
45693	23-Oct-2014	KON001	KONE INC.	Cleared	422	C	295.13
45694	23-Oct-2014	LEN002	LENARDON, THERESA	Cleared	422	C	145.00
45695	23-Oct-2014	LOR010	LORDCO PARTS LTD.	Cleared	422	C	204.12
45696	23-Oct-2014	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	422	C	22.28
45697	23-Oct-2014	MAR006	MARINO WHOLESALE LTD.	Cleared	422	C	33.27
45698	23-Oct-2014	MCG020	MCGREGOR, ROBERT	Cleared	422	C	643.55
45699	23-Oct-2014	MEH010	MEHMAL, LEONARD	Issued	422	C	40.00
45700	23-Oct-2014	MON040	MONTROSE FIRE DEPARTMENT	Issued	422	C	442.00
45701	23-Oct-2014	MON050	MONASHEE ELECTRICAL SERVICES LTD.	Issued	422	C	3,295.37
45702	23-Oct-2014	MOR150	MORRISON, JAMES	Issued	422	C	230.48
45703	23-Oct-2014	NAT090	NATIONAL EDUCATION CONSULTING INC.	Cleared	422	C	1,015.88
45704	23-Oct-2014	OBR020	O'BRIEN, JENNIFER, C.	Issued	422	C	50.00
45705	23-Oct-2014	OKT010	OK TIRE STORE	Issued	422	C	77.28
45706	23-Oct-2014	PAR050	PARSLOW LOCK & SAFE	Cleared	422	C	53.50
45707	23-Oct-2014	PEN130	PENNY, KEVIN	Issued	422	C	230.48
45708	23-Oct-2014	PES010	PESUT, BRYON	Issued	422	C	2,450.75
45709	23-Oct-2014	POW100	POWER TECH ELECTRIC LTD.	Cleared	422	C	373.82
45710	23-Oct-2014	PRA040	PRAXAIR DISTRIBUTION	Cleared	422	C	371.62
45711	23-Oct-2014	PUR020	PUROLATOR COURIER LTD.	Cleared	422	C	50.80
45712	23-Oct-2014	RBM010	R B MECHANICAL	Issued	422	C	339.67
45713	23-Oct-2014	REC010	RECEIVER GENERAL FOR CANADA	Issued	422	C	59,791.26
45714	23-Oct-2014	RIC010	RICOH CANADA INC.	Cleared	422	C	9,619.07
45715	23-Oct-2014	RIT020	RITEWAY MECHANICAL REPAIR LTD.	Issued	422	C	8,850.65
45716	23-Oct-2014	ROC100	ROCK CREEK & BOUNDARY FAIR ASSOC.	Issued	422	C	8,780.50
45717	23-Oct-2014	ROC240	ROCHESTER MIDLAND LTD.	Cleared	422	C	816.39
45718	23-Oct-2014	ROD070	RODGERS, FAITH	Cleared	422	C	49.30
45719	23-Oct-2014	ROG001	ROGERS	Issued	422	C	131.83
45720	23-Oct-2014	ROS140	ROSSLAND FIRE DEPT.	Issued	422	C	442.00
45721	23-Oct-2014	SEL030	SELKIRK PAVING LTD.	Cleared	422	C	801.78
45722	23-Oct-2014	SEL160	SELKIRK SECURITY SERVICE	Cleared	422	C	35.70
45723	23-Oct-2014	SEM010	SEMNOK, COLTON	Issued	422	C	230.48
45724	23-Oct-2014	SHA030	SHAW CABLE	Issued	422	C	179.20
45725	23-Oct-2014	SPR040	SPRADO, TOMAS, B	Cleared	422	C	3,517.50
45726	23-Oct-2014	STA007	DESJARDINS CARD SERVICES	Issued	422	C	17.15
45727	23-Oct-2014	SWA110	SWANSON, ANNE	Issued	422	C	42.09
45728	23-Oct-2014	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	422	C	289.69
45729	23-Oct-2014	TER010	TERRA NOVA MOTOR INN	Cleared	422	C	152.50
45730	23-Oct-2014	TER100	TERPSTRA, PAUL	Issued	422	C	19.15
45731	23-Oct-2014	THE410	THE BOUNDARY SENTINEL	Cleared	422	C	600.00
45732	23-Oct-2014	TOO010	TOOL TIME SUPPLIES LTD.	Issued	422	C	13.43
45733	23-Oct-2014	TRA029	TRAIL COFFEE & TEA COMPANY	Cleared	422	C	10.00
45734	23-Oct-2014	TRA033	TRAIL RCMP SOCIAL CLUB	Issued	422	C	125.00
45735	23-Oct-2014	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	422	C	295.07
45736	23-Oct-2014	USC010	U.S.C.C.	Cleared	422	C	50.00
45737	23-Oct-2014	VAN050	VAN HELLEMOND SPORTE LTD.	Cleared	422	C	206.61
45738	23-Oct-2014	WAL080	WAL MART CANADA CORP	Issued	422	C	137.53
45739	23-Oct-2014	WAR040	WARFIELD FIRE DEPT. SOCIAL CLUB	Issued	422	C	442.00
45740	23-Oct-2014	WAS010	WASTE MANAGEMENT	Issued	422	C	1,514.87

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45741	23-Oct-2014	WHA010	WHALEY, HEATHER	Cleared	422	C	42.20
45742	23-Oct-2014	WHI120	WHITE, BROOKE	Issued	422	C	11.81
45743	23-Oct-2014	YOU090	YOUNG, PAUL M	Cleared	422	C	195.71
45744	23-Oct-2014	YRW010	Y & R WATER SALES & SERVICE INC.	Cleared	422	C	6.41
45745	28-Oct-2014	COL017	COLBACHINI, CHERYL ANN	Cleared	426	C	119.50
45746	28-Oct-2014	GRA170	GRAND FORKS PUBLIC LIBRARY	Cleared	426	C	86,500.00
45747	30-Oct-2014	ACK020	ACKLANDS-GRAINGER INC.	Issued	435	C	483.25
45748	30-Oct-2014	ALL140	ALLAN, JONATHAN	Issued	435	C	80.00
45749	30-Oct-2014	ALP030	ALPINE DISPOSAL & RECYCLING	Issued	435	C	31,982.58
45750	30-Oct-2014	AMF010	AM FORD	Issued	435	C	72.92
45751	30-Oct-2014	AND040	ANDREW SHERET LTD.	Issued	435	C	106.13
45752	30-Oct-2014	ARN030	ARNOLD, DARCY	Issued	435	C	400.00
45753	30-Oct-2014	BEA014	BEAVERDELL COMMUNITY CLUB	Issued	435	C	225.00
45754	30-Oct-2014	BEA014	BEAVERDELL COMMUNITY CLUB	Issued	435	C	1,000.00
45755	30-Oct-2014	BEA480	BEAVER VALLEY MAY DAYS SOCIETY	Issued	435	C	1,355.43
45756	30-Oct-2014	BEL020	BELLA TIRE SERVICE CENTRE LTD.	Issued	435	C	73.92
45757	30-Oct-2014	BFS010	B & F SALES LTD	Issued	435	C	47.65
45758	30-Oct-2014	BIG130	BIG WHITE ELECTRICAL LTD.	Issued	435	C	143.44
45759	30-Oct-2014	BLA050	BLACK PRESS GROUP LTD.	Issued	435	C	9,742.31
45760	30-Oct-2014	BLA070	BLACK JACK CROSS COUNTRY SKI CLUB	Issued	435	C	4,500.00
45761	30-Oct-2014	BOU007	BOUNDARY FIGURE SKATING CLUB	Issued	435	C	300.00
45762	30-Oct-2014	BOU010	BOUNDARY ELECTRIC(1985) LTD.	Issued	435	C	63.00
45763	30-Oct-2014	BOU020	BOUNDARY OUTDOOR & MINOR SPORTS AS	Issued	435	C	500.00
45764	30-Oct-2014	BOU270	BOUNDARY DISTRICT CURLING CLUB	Issued	435	C	300.00
45765	30-Oct-2014	BRA030	BRANDT TRACTOR	Issued	435	C	784.16
45766	30-Oct-2014	BRI050	BRIDESVILLE COMMUNITY CLUB	Issued	435	C	1,100.00
45767	30-Oct-2014	BRI120	BRITISH COLUMBIA SAFETY AUTHORITY	Issued	435	C	147.00
45768	30-Oct-2014	BRO070	BROWN, MICHELLE	Issued	435	C	16.66
45769	30-Oct-2014	BUC060	BUCHNER, THERESA L	Issued	435	C	92.95
45770	30-Oct-2014	BVT010	BV TOOL RENTALS (2011) LTD.	Issued	435	C	1,081.85
45771	30-Oct-2014	CAN038	CANADIAN PROFESSIONAL COUNSELLORS /	Issued	435	C	300.00
45772	30-Oct-2014	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Issued	435	C	169.10
45773	30-Oct-2014	CAR011	CAREER DEVELOPMENT SERVICES	Issued	435	C	233.63
45774	30-Oct-2014	CAS016	CASCADES RECOVERY INC.	Issued	435	C	2,874.92
45775	30-Oct-2014	CHE050	CHERRY HILL COFFEE INC.	Issued	435	C	167.55
45776	30-Oct-2014	CHE100	CHENEY, JOHN	Issued	435	C	74.85
45777	30-Oct-2014	CHR003	CHRISTMAN, MARTIN RUSSELL	Issued	435	C	1,199.80
45778	30-Oct-2014	CLA030	CLARKE, RON	Issued	435	C	51.49
45779	30-Oct-2014	COC010	COCA-COLA REFRESHMENTS CANADA	Issued	435	C	988.45
45780	30-Oct-2014	COL040	COLUMBIA GLASS	Issued	435	C	168.00
45781	30-Oct-2014	COL090	COLUMBIA RECYCLE	Issued	435	C	940.00
45782	30-Oct-2014	COL200	C.V.C.C.S.	Issued	435	C	1,994.51
45783	30-Oct-2014	COL240	COLUMBIA FILTER LTD.	Issued	435	C	740.38
45784	30-Oct-2014	COO050	COOKSON MOTORS LTD.	Issued	435	C	814.55
45785	30-Oct-2014	DEE030	DEES, LAWRENCE R.	Issued	435	C	146.99
45786	30-Oct-2014	EAR020	EARTH MANAGEMENT LTD.	Issued	435	C	1,317.59
45787	30-Oct-2014	ENO010	ENORMOUS PRODUCTIONS	Issued	435	C	1,734.25
45788	30-Oct-2014	FER001	FERRARO FOODS	Issued	435	C	28.66
45789	30-Oct-2014	FLE015	FLEETCOR CANADA MASTERCARD	Issued	435	C	3,157.62
45790	30-Oct-2014	FOR010	FORTISBC - ELECTRICITY	Issued	435	C	11,598.42
45791	30-Oct-2014	FOR040	FORTIS BC - NATURAL GAS	Issued	435	C	182.68
45792	30-Oct-2014	FRE060	FREEMAN, BOB	Issued	435	C	830.00
45793	30-Oct-2014	FRU070	FRUITVALE FIRE DEPT	Issued	435	C	63.12

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45794	30-Oct-2014	GEO020	GEOTRAC SYSTEMS INC.	Issued	435	C	154.56
45795	30-Oct-2014	GES010	SONEPAR CANADA INC - GESCAN WEST	Issued	435	C	6.62
45796	30-Oct-2014	GOL100	GOLDSBURY, CORRIE	Issued	435	C	69.21
45797	30-Oct-2014	GON010	GONZALEZ, JOSE ALBERTO	Issued	435	C	94.85
45798	30-Oct-2014	GRA280	GRAND FORKS VOLUNTEER FIREFIGHTERS	Issued	435	C	4,228.00
45799	30-Oct-2014	GRE026	GREENWOOD SENIOR CITIZENS ASSOCIATION	Issued	435	C	300.00
45800	30-Oct-2014	GRE070	GREENWOOD RECREATION COMMISSION	Issued	435	C	1,000.00
45801	30-Oct-2014	GRE080	GRESLEY-JONES, KEN	Issued	435	C	200.00
45802	30-Oct-2014	GUI001	GUILLEVIN INTERNATIONAL INC.	Issued	435	C	1,000.52
45803	30-Oct-2014	HAL010	HALL PRINTING	Issued	435	C	614.78
45804	30-Oct-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cancelled	448	C	0.00
45805	30-Oct-2014	HAR007	HARLAMOVS, MADELEINE	Issued	435	C	80.24
45806	30-Oct-2014	HAW006	HAWKINS, KRIS	Issued	435	C	106.65
45807	30-Oct-2014	HSL010	HSL BUILDING MAINTENANCE	Issued	435	C	500.00
45808	30-Oct-2014	INT080	INTERIOR SIGNS	Issued	435	C	6,783.00
45809	30-Oct-2014	INT170	INTERIOR ICE	Issued	435	C	152.00
45810	30-Oct-2014	KELO30	CITY OF KELOWNA	Issued	435	C	1,314.95
45811	30-Oct-2014	KET007	KETTLE RIVER LIONS CLUB	Issued	435	C	300.00
45812	30-Oct-2014	KET030	KETTLE RIVER RECREATION COMMISSION	Issued	435	C	1,000.00
45813	30-Oct-2014	KOK020	KOKIW, DAVID	Issued	435	C	17.16
45814	30-Oct-2014	KOO015	KOOTENAY COLUMBIA TRAILS SOCIETY	Issued	435	C	5,000.00
45815	30-Oct-2014	LAF020	LAFACE CONTRACTING	Issued	435	C	115.50
45816	30-Oct-2014	LEX010	LEXISNEXIS CANADA INC.	Issued	435	C	191.63
45817	30-Oct-2014	LON040	LONGDEN, GEORGE	Issued	435	C	300.00
45818	30-Oct-2014	LOR010	LORDCO PARTS LTD.	Issued	435	C	751.32
45819	30-Oct-2014	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Issued	435	C	7.96
45820	30-Oct-2014	MAK010	MAKI, PHILLIP	Issued	435	C	419.61
45821	30-Oct-2014	MAL001	MALLACH, ANDY	Issued	435	C	190.00
45822	30-Oct-2014	MAR006	MARINO WHOLESALE LTD.	Issued	435	C	120.85
45823	30-Oct-2014	MAR320	MARTIN, STACEY	Issued	435	C	37.34
45824	30-Oct-2014	MAR330	MARTIN, ELAINE	Issued	435	C	28.57
45825	30-Oct-2014	MCA020	MCALPINE, CATHY	Issued	435	C	42.34
45826	30-Oct-2014	MCF020	MCFARLANE, KATHRYN	Issued	435	C	33.60
45827	30-Oct-2014	MCL130	MCLEAN, TANIS	Issued	435	C	230.48
45828	30-Oct-2014	MCR002	MCRITCHIE, TERRI	Issued	435	C	80.00
45829	30-Oct-2014	MEH010	MEHMAL, LEONARD	Issued	435	C	122.84
45830	30-Oct-2014	MGK010	MGK CONTRACTING	Issued	435	C	2,730.00
45831	30-Oct-2014	MID007	MIDWAY R.C.M.P. COMMUNITY CONSULTATIVE	Issued	435	C	200.00
45832	30-Oct-2014	MID040	MIDWAY COMMUNITY CLUB	Issued	435	C	1,000.00
45833	30-Oct-2014	MIN040	MINISTER OF FINANCE	Issued	435	C	155.69
45834	30-Oct-2014	MOR020	MORRIS, RICHARD	Issued	435	C	75.00
45835	30-Oct-2014	MUN050	MUNICIPAL INSURANCE ASSOC. OF B. C.	Issued	435	C	1,458.87
45836	30-Oct-2014	MUN120	MUNCH, ART	Issued	435	C	11.82
45837	30-Oct-2014	MYR010	MYRON'S DOOR SERVICE	Issued	435	C	3,770.70
45838	30-Oct-2014	OME040	OMEGA COMMUNICATIONS LTD.	Issued	435	C	313.95
45839	30-Oct-2014	PAC020	PACIFIC BLUE CROSS	Issued	435	C	32,820.93
45840	30-Oct-2014	PAR120	PART EVIL CUSTOM AUTOS LTD.	Issued	435	C	160.19
45841	30-Oct-2014	PHO020	PHOENIX CROSS COUNTRY SKI CLUB	Issued	435	C	300.00
45842	30-Oct-2014	PIN015	PIN, JULIE	Issued	435	C	325.00
45843	30-Oct-2014	PUR020	PUROLATOR COURIER LTD.	Issued	435	C	42.66
45844	30-Oct-2014	RID010	RIDGETOP MEAT PIES	Issued	435	C	2,321.50
45845	30-Oct-2014	ROC050	ROCKY MOUNTAIN AGENCIES	Issued	435	C	2,114.93
45846	30-Oct-2014	ROS430	ROSSLAND FALL FAIR CORE GROUP	Issued	435	C	1,750.00

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


AP5090

Page : 12

Date : Nov 14, 2014

Time : 10:17 am

Supplier : 084010 To ZUC010
 Cheque Dt. : 01-Oct-2014 To 31-Oct-2014
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
45847	30-Oct-2014	SCO025	SCOUTS CANADA - FIRST WARFIELD	Issued	435	C	1,309.88
45848	30-Oct-2014	SEC030	SECURE BY DESIGN	Issued	435	C	44.80
45849	30-Oct-2014	SEI060	SEIFRIT, LEAH	Issued	435	C	21.55
45850	30-Oct-2014	SEL010	SELECT OFFICE PRODUCTS	Issued	435	C	33.55
45851	30-Oct-2014	SHA030	SHAW CABLE	Issued	435	C	504.24
45852	30-Oct-2014	SID010	SIDHU, AMRINDERDEEP, S.	Issued	435	C	184.66
45853	30-Oct-2014	SPE030	SPEEDPRO SIGNS PLUS	Issued	435	C	196.00
45854	30-Oct-2014	STE140	STEEP, RANDY P.	Issued	435	C	230.48
45855	30-Oct-2014	SUP170	SUPER SAVE DISPOSAL INC.	Issued	435	C	11,193.24
45856	30-Oct-2014	TAL020	TALARSKI, THOMAS	Issued	435	C	230.48
45857	30-Oct-2014	TEL002	TELUS MOBILITY	Issued	435	C	609.63
45858	30-Oct-2014	THE170	THE GREATER TRAIL AREA CREATIVE ACTIVI	Issued	435	C	150.00
45859	30-Oct-2014	TRA075	TRAIL HOSPITAL AUXILIARY SOCIETY	Issued	435	C	1,725.00
45860	30-Oct-2014	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Issued	435	C	76.67
45861	30-Oct-2014	TRA540	TRANS-CARE RESCUE LTD.	Issued	435	C	3,158.40
45862	30-Oct-2014	TRO070	TROY LIFE & FIRE SAFETY LTD.	Issued	435	C	1,468.79
45863	30-Oct-2014	TWI020	TWIN RIVERS CONTROLS	Issued	435	C	189.00
45864	30-Oct-2014	VAL130	VALLEN	Issued	435	C	717.76
45865	30-Oct-2014	VAN050	VAN HELLEMOND SPORTE LTD.	Issued	435	C	246.40
45866	30-Oct-2014	VEN010	VENTURE MECHANICAL SYSTEMS LTD	Cancelled	436	C	0.00
45867	30-Oct-2014	VER090	VERHELST, SHELLEY	Issued	435	C	5.81
45868	30-Oct-2014	VIS050	VISTA RADIO LTD.	Issued	435	C	738.15
45869	30-Oct-2014	VOL030	VOLPATTI, ERIC W.	Issued	435	C	230.48
45870	30-Oct-2014	WAL080	WAL MART CANADA CORP	Issued	435	C	43.02
45871	30-Oct-2014	WES006	WEST BOUNDARY SENIOR'S HOUSING SOCI	Issued	435	C	300.00
45872	30-Oct-2014	WES016	WESTBRIDGE RECREATION SOCIETY	Issued	435	C	1,075.00
45873	30-Oct-2014	WES035	WESTERN FINANCIAL GROUP FRUITVALE	Issued	435	C	870.00
45874	30-Oct-2014	YRW010	Y & R WATER SALES & SERVICE INC.	Issued	435	C	76.84
45875	30-Oct-2014	ZEL030	ZELKE, BRYAN	Issued	435	C	230.48
Total Computer Paid : 1,549,686.18				Total EFT PAP : 0.00	Total Paid : 1,549,686.18		
Total Manually Paid : 0.00				Total EFT File : 0.00			

613 Total No. Of Cheque(s) ...

INTERIM SCHEDULE SUMMARY:

ACCOUNTS PAYABLE FOR OCTOBER 2014 \$ 1,549,686.18

PAYROLL EXPENDITURES (PP# 21 & 22) 439,460.48

TOTAL EXPENDITURES FOR OCTOBER 2014 \$ 1,989,146.66

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1565

“Rivervale Waterworks Regulations and Rates Bylaw (2015)”

A bylaw to fix and regulate the rates, terms and conditions
under which water may be supplied and used in the
Rivervale Waterworks Service Area

WHEREAS the Regional District is authorized, under section 803(1)(c) of the *Local Government Act*, to impose fees and charges, by bylaw, for the purpose of recovering the annual costs for a service;

AND WHEREAS it is deemed desirable to fix and regulate the rates, terms and conditions under which water may be supplied and used in the Rivervale Waterworks Service Area of Electoral Area ‘B’/Lower Columbia – Old Glory;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

1) Bylaw No. 1543 cited as the “Rivervale Waterworks Regulations and Rates Bylaw No. 1543, 2014” is hereby repealed.

2) For the purpose of this bylaw, the following definitions shall apply:

“Regional District” means the Regional District of Kootenay Boundary, the Board or persons duly authorized to represent the Board in respect of this bylaw.

“Water Connection” means a connection to a main supply line and extending to the property line of the customer for the purpose of conveying water to the said property, and may or may not include a water meter or backflow prevention device, but shall include a shut-off valve and shall be the property of the Regional District.

“Disconnect” or Disconnection” means the turning off, or complete removal, of a water connection.

“Cross-connection” is any actual or potential connection between the water supply and a source of contamination or pollution. Such cross-connections constitute a hazard to water users and can jeopardize the cleanliness and potability of the water system, in the event of a backflow or backsiphonage event.

3) Applications for the installation and connection of a water service in the Rivervale Waterworks Service Area shall be made to the Regional District and shall be made in the form of Schedule “A” of this bylaw and shall be accompanied by the proper fee as specified in Schedule “B” of this bylaw. Each application, when duly signed by the potential customer, shall be an undertaking whereby the customer agrees to abide by the terms and conditions of the bylaw. Each residential structure requires a separate water connection.

4) Applications for disconnection of any water service shall be made in writing and delivered to the Regional District.

5) The Regional District may, without notice, disconnect the water service to any premises for any of the following reasons, and the Regional District shall not be liable for damages by reason of discontinuing water service for such reasons as:

- a. Unnecessary wasteful use of water, or violation of regulations concerning watering or sprinkling;
- b. Failure to repair or replace defective pipe, fittings, valves, tanks or appliances on private property which are leaking or are otherwise not in a good state of repair and which are or may become a cause of waste of water;
- c. Supplying water to a dwelling on adjacent properties;
- d. Failure to pay the appropriate rates;
- e. Use of an on-site well which constitutes a threat of cross-contamination;
- f. Use of any surface water intake which constitutes a threat of cross-contamination;
- g. Any other form of cross-connection; or
- h. Unauthorized connection and/or tampering activities.

- 6) No individual on-site wells or surface water intakes will be permitted to supply domestic water to any property within the Rivervale Waterworks Service area.
- 7) No pump, booster or other device, shall be employed by any customer without permission in writing from the Regional District, for the purpose of, or having the effect of, increasing water pressure in service lines to a higher pressure than the normal pressure in the said service line, and the Regional District may, without notice, disconnect service to any customer employing such pump, booster or other device.
- 8) No work of any kind connected with the water system, either for the laying of new or repair of old service pipes, shall be done on or under any street or lane within the Rivervale Waterworks Service Area by any other person or persons than contractors of the Regional District except such person or persons as shall be authorized by the Regional District.
- 9) No unauthorized person shall in any way interfere or tamper with any pipe, curb stop, fixture or fitting, or appliance of, or connected with, the water system of the Rivervale Waterworks Service Area, whether on his own premises or elsewhere.
- 10) No person will place or introduce contaminants or pollutants into the Rivervale Waterworks System.
- 11) Any consumer wishing to have their water service disconnected shall pay the charge enumerated in Schedule "B", and unless seen as an emergency, give the Regional District seven (7) days written notice. Upon request and having paid the charge enumerated in Schedule "B", the Regional District will restore the water service re-connections in a timely fashion.
- 12) The RDKB shall have the right to access all parts of a property or premise during all reasonable hours, or in the event of an emergency, for the purposes of inspecting and or testing of any works, fittings, or apparatus related to the use of water, or for the purpose of installing, removing, repairing, reading or inspecting meters.
- 13) The Regional District may, at its discretion, and whenever the public interest so requires, suspend or limit the consumption of water from the water system of the Rivervale Waterworks Service Area, or may regulate the hours of use, or may further prescribe the manner in which such water may be used.
- 14) All customers shall keep the service pipes, fixtures and fittings on their own premises in good order and repair, and protect them from frost at their own risk and expense.
- 15) The disconnection of water service on a seasonal basis shall not be permitted unless written application is made to the Regional District and the chargeable rate specified in Schedule "B" is paid.
- 16) The several rates and charges enumerated in Schedule "B" of this bylaw are hereby imposed and levied for water services supplied by the Regional District and all rates and charges shall be billed annually on or before the fifteenth day of January (15th) and shall be due and payable on or before the thirtieth (30th) day of September in each year. A prompt payment discount of 10% shall be allowed on the Water Rates Schedule if payment is received by the Regional District on or before the thirty-first (31st) day of March. A late penalty of 10% will be charged on the outstanding balance if payment is made after the thirtieth (30th) day of September.
- 17) In the event that applicable rates or charges for water service commence after the first (1st) day of April, the billing shall be issued within sixty (60) days and shall be due and payable within sixty (60) days of issue. Water rates will be prorated for the initial year only; thereafter the annual rate shall apply.
- 18) Pursuant to Section 363.2 of the *Local Government Act*, any unpaid balance owing at a fiscal year end will be deemed to be taxes in arrears.
- 19) Nothing contained in this bylaw shall be construed to impose any liability on the Regional District to give a continuous supply of water to any person or premises and the Regional District hereby reserves the right at any time to disconnect the water to any premises without giving notice.

- 20) Every person to whom water is supplied under this bylaw shall at all reasonable time allow any authorized person to enter into and upon the premises in respect of which such water is supplied for the purpose of inspecting the water pipes, fixtures and fittings used in connection with such water supply.
- 21) A person who contravenes or fails to comply with the Bylaw commits an offence and is liable upon conviction to the penalties prescribed by the Offence Act (British Columbia).
- 22) This bylaw may be cited as “Regional District of Kootenay Boundary Rivervale Waterworks Regulations and Rates Bylaw No. 1565, 2015”.
- 23) This bylaw shall come into full force and effect on January 1, 2015.

READ a first time this 27th day of November, 2014.

READ a second time this 27th day of November, 2014.

READ a third time this 27th day of November, 2014.

RECONSIDERED AND ADOPTED this 27th day of November, 2014.

Manager of Corporate Administration

Chair

I, Theresa Lenardon, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1565 cited as “Rivervale Waterworks Regulations and Rates Bylaw No. 1565, 2015” which was adopted by the Regional District of Kootenay Boundary Board of Directors on November 27, 2014.

Manager of Corporate Administration

RIVERVALE WATERWORKS REGULATIONS AND RATES
BYLAW NO. 1565, 2015

SCHEDULE “A”

REGIONAL DISTRICT OF KOOTENAY BOUNDARY WATER CONNECTION
APPLICATION FOR SERVICES AND AGREEMENT

I, _____

Being the owner (or duly authorized agent of the owner) of the lands and premises described as follows:

Hereby apply to the Regional District of Kootenay Boundary for a supply of water through a standard connection to the said premises and, in the event of this application being granted, covenant and agree to be bound by all the regulations, charges, terms and conditions set out and imposed by the Regional District of Kootenay Boundary from time to time and further agree that the said Regional District of Kootenay Boundary shall in no case be liable for shortage or failure of water supply.

It is declared that this Agreement shall be binding upon my heirs, executors, and administrators, and that all charges payable in respect of the above premises shall constitute a charge against such premises, pursuant to the applicable provisions contained in the *Local Government Act*.

Dated this _____ day of _____, 2 ____.

Owner

Tax Assessment Folio No.

RIVERVALE WATERWORKS REGULATIONS AND RATES
BYLAW NO. 1565, 2015

SCHEDULE “B”

WATER RATES SCHEDULE for 2015

1. Connection Charge

Residential ¾” (19mm) diameter	\$ 2,815.00	Plus Water Meter
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2. Annual Water Rates - Unmetered

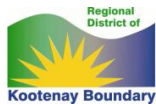
	<u>Rate</u>	<u>Code</u>
Single Family Residential	\$ 725.00	W41
Single Family Residential (two or more connections)	\$ 795.00	W42
Single Family Residential with Self-contained Rental Unit	\$ 830.00	W43
Condominiums (per unit)	\$ 720.00	W44
Pub/Bar/Restaurant (up to 20 seats)	\$ 720.00	
(Plus \$8.00 per seat over 20 seats)		
Pub/Motel Rooms	\$ 320.00	
Restaurant Separate Banquet Room	\$ 695.00	
Watering a Vacant Neighbouring Property	\$ 130.00	
Industrial/Commercial	\$ 1,375.00	W45
Industrial/Commercial (two or more connections)	\$ 1,590.00	W46
Swimming Pools (larger than 1,000 L)	\$ 50.00	W47

3. Chargeable Rates for Miscellaneous Works

- Cost of materials Plus 25%
- Serviceman \$70.00 per hour (minimum charge of two (2) hours)
- Trades or Expertise –Rate Plus 25%
- Water Service Disconnection \$50.00
- Water Service Re-Connection \$50.00

Notes:

- Any other land use classification will require an amendment to this bylaw
- Water rates will be reviewed annually
- Water meters must be pre-approved by the Regional District



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1566

A Bylaw to regulate the operation of the Beaver Valley Waterworks and to provide for the imposition of a charge against the owner or occupier of real property for the use of or ability to use the water system within the Beaver Valley Water Service area.

WHEREAS the Regional District of Kootenay Boundary has adopted "Beaver Valley Water Service Establishment Bylaw No. 1491, 2011" which establishes the Beaver Valley Water Service serving the Village of Fruitvale and a portion of Electoral Area "A";

AND WHEREAS Part 24 of the *Local Government Act* gives a Regional District the authority to establish and operate a local service for the supply, treatment, conveyance, storage and distribution of water;

AND WHEREAS Part 24 of the *Local Government Act* gives a Regional District all necessary power to do anything incidental or conducive to the exercise or performance of its power;

AND WHEREAS Section 803 of the *Local Government Act* authorizes a Regional District to recover annual servicing costs of a local service by the imposition of fees and other charges;

AND WHEREAS Section 803 of the *Local Government Act* authorizes a Regional District to base a fee or charge on any factor, and to set different fees and charges on different classes of persons, classes of property or types of land use and to establish terms and conditions of payment as specified by bylaw;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

1. There is hereby imposed and levied a water user charge against the owner or occupier of land or real property whose property is connected to the Beaver Valley Service within the Beaver Valley Service area and the Manager of Corporate Administration shall classify each consumer in accordance with the categories set out in Schedule 'A', attached to and forming part of this bylaw.
2. The Beaver Valley Water Service shall be regulated as specified in Schedule 'A' as attached and forming part of this bylaw.
3. User charges, consumption rates, payment terms and conditions may be imposed as set out in Schedule 'B' as attached and forming part of this bylaw.
4. Bylaw No. 1544 cited as the "Beaver Valley Water Service Rates Bylaw No. 1544, 2014" is hereby repealed.
5. This bylaw may be cited for all purposes as the "Beaver Valley Water Service Rates Bylaw No. 1566, 2015".

6. This Bylaw shall come into full force and effect on January 1, 2015

Read a **FIRST** time this 27th day of November, 2014.

Read a **SECOND** time this 27th day of November, 2014.

Read a **THIRD** time this 27th day of November, 2014.

RECONSIDERED AND FINALLY ADOPTED this 27th day of November, 2014.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1566 cited as the ""Beaver Valley Water Service Rates Bylaw No. 1566, 2015" as reconsidered and finally adopted this 27th day of November, 2014.

Manager of Corporate Administration

BEAVER VALLEY WATER SERVICE RATES BYLAW NO. 1566, 2015

SCHEDULE 'A'

In this Bylaw unless the context other requires:

"Applicant"

Means an owner or his agent making application for a water service connection and from whom the Regional District may expect to receive revenue on a continuing basis for this service.

"Board"

Means the Board of Directors of the Regional District of Kootenay Boundary.

"Building Inspector"

Means the Building Inspector of the Regional District of Kootenay Boundary and his duly authorized representatives.

"Capable of Connection"

Means that the parcel of land abuts a street, lane, public right-of-way or easement upon or under which there is a water main of a size and capacity acceptable to the Regional District or the Operator for the proposed use and if, in the opinion of the Regional District, no other physical or topographical conditions make the connection impossible or uneconomical.

"Collector"

Means the Collector of the Regional District duly appointed pursuant to the provisions of the *Local Government Act* or the duly appointed agent for the Regional District.

"Consumer"

Means any person to whom water is supplied by the Regional District.

"Curb Stop"

Means a shut off valve installed by the Regional District or its Operator on a service connection with a protective housing to the ground surface. The curb stop is located on the main side of the property line.

"Distribution System"

Means all mains and appurtenances thereto including fire hydrants, pumping stations, reservoirs, pressure reducing stations, meters and service connections installed within any highway, Regional District right-of-way or easement or Regional District property.

"Discount Date"

Means the final and last day on which the prompt payment discount shall apply.

"Manager of Corporate Administration"

Means the employee of the Regional District appointed by the Board to the position of Manager of Corporate Administration.

"Dwelling Unit"

Means one or more rooms consisting of a unit of living accommodation used or intended to be used for living and sleeping purposes and containing a sink and cooking facilities.

- "Fire Chief"**
Means the Regional Fire Services Chief of the Regional District of Kootenay Boundary or his duly authorized representative.
- "Fire Hydrant"**
Means a device equipped with special threaded connections installed by the Regional District or its Operator within a highway, road or street, right-of-way, easement or on Regional District or municipal property and connected to a water main to supply water for fire protection purposes.
- "Main"**
Means a pipe including valves, fittings and other appurtenances other than a service connection, pumping station, treatment plan or reservoir in the water distribution system.
- "Meter"**
Means a device used to measure and indicate the volume of water passing through the device.
- "Metered Accounts"**
Means those accounts billed monthly or for any other period established from time to time and of which the water consumption is measured through a device commonly known as a water meter.
- "Non Profit / Affordable Housing Unit"**
Means rental housing unit complexes that are owned and operated by community-based non-profit societies, where the mandate of these societies are to provide safe, secure, affordable accommodation to households with low-to-moderate incomes. All Non Profit / Affordable Housing Units must be approved by the Beaver Valley Water Committee.
- "Occupant"**
Shall have the meaning assigned to it by Part 1.1 of the *Local Government Act*.
- "Operator"**
Means the person or persons, corporation or agency to whom the Regional District of Kootenay Boundary contracts, instructs, or appoints to operate the Beaver Valley Waterworks.
- "Owner"**
Shall have the meaning assigned to it by Part 1.1 of the *Local Government Act*.
- "Person"**
Means and shall include not only a natural person but also a Corporation, Firm or Partnership.
- "Regional District"**
Means the Regional District of Kootenay Boundary.
- "Service Connection"**
Means a pipe and the necessary valves and protective boxes, connections, thaw wires, and any other materials necessary to and actually used to connect the water main to a curb stop.

"Sprinkling"

Means the pouring of water by means of any hose, sprinkling device, water pot or other utensil upon or under the surface of gardens, lawns and all other grounds or upon any roof.

"Water Service"

Means a pipe including all valves, connections, taps and meters connecting a curb stop to the house or building.

"Waterworks"

Means the entire waterworks system of Beaver Valley Waterworks Local Service including, but not limited to, the intake, purification and treatment, transmission and distribution, pumping and storage systems and further including subterranean and surface vessels, structures, buildings, fixtures and stationary and mobile equipment.

PART II - USE OF WATERWORKS SYSTEM

2.1 Tampering with the Waterworks

No person shall make any connection to the waterworks or in any way tamper with, operate, remove, or make any alteration to any hydrant, meter, curb stop, valve, pumping station, reservoir, chamber or other fixture or appurtenance connected with the waterworks without first obtaining written permission from the Regional District or its Operator, or for the use of a hydrant, written permission from the Fire Chief. No person shall, without lawful excuse, break, damage, destroy, uncover, deface, mar or tamper with any part of the waterworks.

2.2 Liability

It is a condition of the supply of water that:

- (a) In the event that the supply of water to any consumer shall fail, whether from natural causes or accident or from any other causes whatsoever, the Regional District shall not be liable for damage by reason of such failure.
- (b) The Regional District shall not be liable for any injury or damage to any person or property arising or occurring from the use of water from the waterworks.
- (c) The Regional District does not guarantee that water supplied by it is free of any impurity that would affect a manufacturing process or any other use of equipment and devices.

2.3 Termination of Water Supply

The Regional District may order the termination of the water supply to any consumer on thirty (30) days' written notice for violation of any of the provisions of this Bylaw, for failure to maintain the water service pipe in good condition without any leaks, for the non-payment of rates or rents when due, or for refusing to provide for the proper installation of a water meter, or when, in the opinion of the Board, the public interests require such action.

2.4 Sale of Water

It shall be unlawful for any consumer to sell, waste, dispose of or give away Regional District water for use other than on his premises or permit it to be taken or carried away by any person or persons unless such consumer is on a metered account and is conducting a business from the premises concerned in compliance with the Bylaws of the Regional District or permission in writing has been granted by the Regional District.

2.5 Water Use Restrictions

- (a) In the event of a water supply shortage, due to any reason whatsoever, the Regional District or the Regional District's Operator may issue a notice prohibiting, restricting, or limiting the use of water by any or all of the consumers or fixing the days and hours upon or during which sprinkling shall be allowed or to prohibit such sprinkling. Such notice shall be sufficiently given if delivered in writing, direct mail out, or broadcast by the local radio or television station, or advertised in at least two consecutive issues of a newspaper circulated in the service area. Any person who refuses or fails to abide by such prohibition, restriction or limitation contained in the notice shall be deemed to have contravened this Bylaw.

- (b) No person shall use water for cooling in air conditioning units until application has been made in writing to the Regional District and permission in writing has been granted to do so. The use of such equipment will not be permitted unless a water cooling tower is installed to prevent waste of water and a meter has been installed where such was not the case before application was made.

PART III - SERVICE CONNECTIONS

3.1 Illegal Connections

No person shall connect or attempt to connect, or allow to be connected, or allow to remain connected to the waterworks any property or premises otherwise than in accordance with the provisions of this Bylaw.

3.2 Connection Application

Each application for a service connection shall be made to the Regional District or its Operator by the owner or his authorized agent in the form prescribed. Such applicant shall, on making application, pay to the Regional District the applicable connection fee prescribed in Schedule 'B'. If the connection is practicable, the Regional District or its Operator shall, within ninety (90) days, weather permitting, provide and install a service connection to the applicant's property. If such connection is not practicable, the Regional District or its Operator shall so notify the applicant within sixty (60) days and the Regional District shall refund the charges or fees paid by the applicant.

3.3 Connection Location

Where possible, the service connection will be located at the location requested by the applicant. In the event the applicant's preferred location is not practicable due to the existence of installed surface improvements or is

in conflict with installed underground utilities, the Regional District shall designate the location of each service connection to each parcel of land or premises.

3.4 Size of Service Connection

The minimum inside diameter of a service connection shall be as specified by the Provincial Plumbing Code. The sizes of service connection for any premises shall be approved by the Building Inspector. If the requested service connection exceeds the then available capacity of the waterworks, the Regional District may limit the size of the connection.

3.5 Depth of Bury

The minimum depth of bury of the service connection below finished ground elevation shall be four (4) feet unless specifically authorized to the contrary by the Regional District.

3.6 Maintenance of Service Connection

In the event a defect is suspected in the service connection or water service, the consumer shall immediately notify the Operator and the Operator will, as soon as practicable, operate the curb stop and determine thereby if the defect exists in the water service or in the service connection. If the defect is determined to be located in the service connection, the Operator shall repair the defect at no cost to the consumer.

If the defect is determined to be in the water service, the property owner shall effect the necessary repairs within ten (10) days. Should the consumer insist that the defect is in the service connection and not in his water service, he shall deposit with the Regional District a sum of money equal to fifty percent (50%) of the cost of a new connection to cover the cost of excavation and backfilling for inspection purposes. In the event the defect is found in the service connection, the Operator shall carry out repairs and return the deposit to the consumer. If there is no fault or defect found in the service connection, the consumer shall forfeit that portion of the deposit in the amount equal to the actual cost of the work, any surplus being returned to the consumer.

PART IV - WATER SERVICES

4.1 Plumbing Code

Water services on private property shall be installed in accordance with the Provincial Plumbing Code and shall be constructed by and at the expense of the owner, and shall be approved by the Building Inspector prior to connection being made to the water service at the property line. The Regional District shall install that portion of the water service between the curb stop and property line. Any fittings required to join the water pipe to the applicant's shall be the applicant's responsibility.

The Regional District may disconnect service to plumbing that does not conform to the Provincial Plumbing Code or any Regional District or Municipal Plumbing Bylaw.

4.2 Maintenance

The water service shall be maintained by the property owner at his sole expense. In the event any defect is suspected in the service connection or water service, the consumer shall immediately notify the Operator and the Operator will, as soon as practicable, arrange to operate the curb stop and determine thereby if the defect exists in the water service or in the service connection. If the defect is determined to be in the water service, the property owner shall effect repairs within ten (10) days.

In order to facilitate repairs to the water service, the Operator will upon request and at its earliest convenience, during normal working hours, open or close the curb stop and the fee for such turn on or turn off shall be as provided in Schedule 'B' of this Bylaw. If the property owner requires a curb stop to be operated during hours when the Operator's waterworks personnel are not normally on duty, the owner shall be billed the actual costs involved in calling out crews and operating the valve. In the event the property owner refuses or neglects to carry out repairs within the specified time, the Operator may, by his workmen or others, have the work done at the expense of the owner, and the Regional District may recover the cost thereof with interest at a similar rate as that charged for user charges in arrears as provided in Schedule 'B' of this Bylaw.

4.3 Initiation and Cessation of Supply

When an owner wishes the water supply turned on or off at the curb stop, the owner shall advise the Operator and the Operator will carry out the work at the Operator's convenience and the fee for such turn on or turn off shall be as provided in Schedule 'B' of this Bylaw.

4.4 Abandonment

When any water service is abandoned, the owner or his agent shall notify the Regional District or its Operator and the Operator shall cut off the service connection at the junction with the main. The owner shall be liable for the abandonment charge specified in Schedule 'B' of this Bylaw.

4.5 Frozen Service

Pursuant to Section 4.2 if it is determined that the defect is a frozen water service, it is the owner's responsibility to thaw the pipe. On further application to the Regional District and with the approval of the Provincial Inspector of Electrical Energy, the owner or his agent may connect a source of electricity to the curb stop in order to complete an electrical circuit to thaw his water service. The consumer shall be fully responsible for any damage caused by this thawing method.

The Operator may, at his convenience, and following the owner's application, thaw the water service at the rate specified in Schedule 'B' of this Bylaw. Priority shall always be given to thawing any frozen service connections before any water services.

4.6 Alternate Water Supply

In the event an owner has an alternate or auxiliary water supply source other than the Waterworks service connection, he shall not connect or in any way cause to be connected any portion of the alternate or auxiliary water supply distribution system with the distribution system supplied by

the service connection. On application to the Regional District in writing, special permission may be given to cross connect the two systems provided all requirements of the Regional District with respect to water quality, disinfection procedures and equipment, back flow protection devices and maintenance of such devices and equipment are met.

In the event an owner has more than one Waterworks service connection from different distribution system pressure zones, the owner shall install back flow prevention devices satisfactory to the Regional District on each service connection and shall maintain said devices.

4.7 Swimming Pools

Swimming pools must be filled prior to June 15 of the current year.

4.8 Check Valves

All water tanks are to be equipped with check valves.

4.9 Shut off Valves

Property owners are responsible for keeping shut off valves visible.

4.10 Back Flow Prevention

Underground irrigation systems shall be equipped with back flow prevention devices. The installation of an underground irrigation system shall be approved by the Building Inspector prior to connection to the waterworks.

4.11 Plumbing Standard

The Regional District shall at all times retain the right to disconnect service without notice to plumbing that it is not in compliance with the Provincial Plumbing Code, is not of sufficient quality or standard or represents a possible hazard to health or safety, or a possible danger to the waterworks.

PART V - METERS

5.1 Installation of Meters

If instructed by the Regional District, all commercial, industrial, residential and institutional consumers shall install at their expense a water meter and strainer complete with bypass and isolation valves if required in a location easily accessible to the Operator for inspection and reading of the meter. Where the service is to be a single building, the meter may be located within the building as close as possible to the entrance point of the water service into the building and before any take off points.

If the water service is a distribution system to more than one building or structure, the meter shall be located upstream of any distribution point and as close as possible to the property line, and the water supply should go through one of the buildings to be metered. If no building or structure exists at the location where the meter is to be installed, the property owner shall be responsible for constructing the meter vault in accordance with the standard issued by the Regional District.

5.2 Meter Size and Supply

The Regional District shall determine the size of meter required and the Regional District shall supply the meter and strainer, with the meter remaining the property of the Regional District.

5.3 Access to Meter

The consumer shall supply access to the water meter for the purpose of reading the meter and for maintenance during the Operator's normal working hours. Failure to provide this access for meter reading shall result in an extra charge per call.

In the event convenient access cannot be supplied, the Operator shall, by its workmen or others, install suitable remote reading equipment at the expense of the owner. On failure to pay such costs within thirty (30) days of invoice, the Regional District shall recover the expense thereof with interest at a similar rate as that charged user charges in arrears as provided in Schedule 'B'.

5.4 Operation of Bypass

No person shall in any way tamper with, operate or remove the water meter or sealed bypass valves after installation without first obtaining the permission of the Regional District.

PART VI - CHARGES FOR SERVICE**6.1 Connection and Abandonment Fees**

The owner or his agent shall, on making application for a service connection, a turn on or turn off or the abandonment of a service connection, pay to the Regional District applicable fee prescribed in Schedule 'B' attached hereto and forming part of this Bylaw.

6.2 Fee Added to Taxes

Connection, water user, penalties, turn on, turn off or abandonment fees not paid on or before the thirty-first (31st) day of December in any year shall be deemed to be taxes in arrears in respect of the parcels of land served by the said service connection and such sum shall be recoverable under the *Local Government Act*.

6.3 User Rate

The owner or occupier of real property shall pay in addition to all other rates, charges and fees for the use of the waterworks the amounts specified in Schedule 'B' of this Bylaw. The several rates enumerated in Schedule 'B' hereto are hereby imposed and levied by the Regional District and all such rates shall be payable at the office of the Regional District or its duly appointed agent or any other place authorized and designated by the Board on or before the date specified in Schedule 'B' and shall form a charge on the lands and improvements to or upon which the service connection is made and if the rates imposed during any one calendar year remain unpaid after the thirty-first (31st) day of December, they shall be entered upon the tax roll as taxes in arrears.

The user rates as specified shall be applied on the date the water turn on or turn off is made and in the case of unmetered accounts the rate charged for the first and the final billing period shall be prorated to the nearest full month of service.

PART VII - WATERWORKS EXTENSIONS

7.1 Extension Application

- (a) All applications for distribution system extensions shall be made in writing to the Regional District by the owner or owners of the property to be served by such extensions.
- (b) Notwithstanding anything in this Bylaw contained, the Board may refuse any application for a waterworks extension should it consider the Regional District share of costs to be excessive, or should the existing waterworks trunks or mains be inadequate to supply the area in question, or if it is considered technically necessary to install a second water main thereby causing the Regional District share of the costs to be excessive. The option, however, shall be open to the applicant to pay whatever extra costs may be involved and, if deemed equitable by the Board, it may then approve such application.

PART VIII - INSPECTION

8.1 Right of Entry

The owner of every parcel of land and the occupier of every premises shall at all reasonable times allow, suffer and permit the Operator, Building Inspector or Meter Reader to enter into or upon lands and premises for the purpose of inspecting the premises and water piping system, meter location, meter connection and bypass facilities in order to ascertain whether or not the provisions of this Bylaw are being obeyed.

8.2 Inspection

Water Service pipes on private property shall have passed inspection by the Building Inspector prior to connection being made at the property line.

- 8.3** No person shall obstruct at any time or in any manner the access to any hydrant, valve, stop-clock, meter, mains or any other appurtenances connected to the waterworks, and should any person do so by placing thereon or near thereto any brick, stone, timber, or any other material or structure or thing, the Operator or any other authorized agent of the Regional District may remove such obstruction at the expense of the offending person.

PART IX - PENALTIES

9.1 Penalties

Any person who violates any of the provisions of this Bylaw shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding the sum of Five Hundred Dollars (\$500.00) together with costs for each

offence and each day during which any violation, contravention or breach shall continue shall be deemed as a separate offence.

BEAVER VALLEY WATER SERVICE RATES BYLAW NO. 1566, 2015

SCHEDULE 'B'

1. **Unmetered Accounts** user rates shall be as follows:

2015 WATER RATES		Monthly	Yearly
DOMESTIC			
W01	Single family dwelling unit	23.00	276.00
W01	Duplex, triples or apartment building units with individual plumbing, independent of other units within the same structure	23.00	276.00
W01	For each of the first six (6) units	23.00	276.00
W02	For each additional unit in excess of six (6)	11.85	142.20
W01	Registered mobile home park, owner/manager's residence	23.00	276.00
W01	For each mobile home space	23.00	276.00
W14	Non-Profit / Affordable Housing Individual Unit (first 6)	11.50	138.00
W14	For each additional Non-Profit / Affordable Housing Individual Unit in excess of six (6)	5.90	70.80
COMMERCIAL			
All commercial and industrial establishments shall be put on water consumption meters UNLESS the Board of Directors of the Regional District of Kootenay Boundary is satisfied that the total quantity of water does not warrant this, in which case the user rate shall be as follows:			
W13	Small business, store or office with no more than two (2) fixture suites	23.00	276.00
W13	Curling Rink, Arena, Fire Hall	23.00	276.00
W04	For each additional plumbing fixture	5.25	63.00
W03	Retail Store, Financial Office	25.00	300.00
W03	Grocery Store	25.00	300.00
W03	Public Lounge (liquor licensed premises)	25.00	300.00
W05	Commercial, hotel/motel for managers residence	23.00	276.00
W06	For each room with plumbing fixture suite in hotel/motel	11.85	142.20
W07	Church or Church Hall, not in daily use	11.85	142.20
W03	Public Hall or place of amusement with two separate washroom facilities	25.00	300.00
W08	Cafe, restaurant, or drive-in, whether in conjunction with a hotel or motel or separate building	30.20	362.40

W08	Garage, service station, mechanic or body shop	30.20	362.40
W09	School	81.50	978.00
W10	Non-occupied school premises	81.50	978.00
W11	Car Wash	43.40	520.80
W12	Sawmill	94.55	1134.60

2. **Metered Accounts** - user rates shall be as follows:

All metered accounts are subject to a minimum monthly charge of **\$23.00**. The charge for the quantity of water used each month shall be calculated at the following rates:

Monthly Rates:

On FIRST 1000 cubic feet per minute (cu.ft./min.) **\$1.78** per 100 cubic feet of water consumed

On NEXT 9,000 cu.ft./min. Additional **\$0.10** per 100 cu.ft. from above
On NEXT 90,000 cu.ft./min. Additional **\$0.25** per 100 cu.ft. from above
On NEXT 100,000 cu.ft./min. Additional **\$0.30** per 100 cu.ft. from above

3. **Commencement and Cessation of Supply**

A charge of **\$50.00** will be imposed to shut off or turn on a service during regular working hours. The fee shall be **\$100.00** when the service is performed outside of regular working hours. This charge must be paid prior to the work being performed.

4. **Water Connection Charges**

In the case of a connection being made during any year, the charge imposed shall begin with the month following which the final inspection of the water connection was made.

Service connections rate shall be two thousand dollars (**\$2,000.00**) or the actual cost of effecting the connection whichever is greater. Connection cost shall include but is not limited to: debris removal, road bed replacement, road surface replacement, asphalt replacement, sidewalk replacement, curbing and gutter replacement, landscaping and re-seeding incurred at the time of connection or at a time subsequent.

5. **Payment Due Date and Billing Procedure**

- a) All unmetered account payments shall become due and payable on the thirty-first day of October.
- b) All metered account payments shall become due and payable on presentation of billing or the thirty-first day of October whichever is earlier.
- c) Bills may be rendered by the Regional District or its appointed agent on a regular basis or as is convenient to the District;

6. Discounts

A prompt payment discount of 5% shall be allowed, if full payment is received by the thirty-first **(31)** day of March.

7. Penalty

A late penalty of 10% shall be charged on all accounts outstanding after the thirty-first **(31)** day of October.

8. Non-Payment of Rates

In case of non-payment of rates for thirty (30) days after they shall have become due and payable, the Board or its agent shall give notice, at its convenience, to the consumer, that the rates have not been paid and if the same remains unpaid for a period of seven (7) days after the date of notice, the operator may cut off the supply of service in respect to which such rates are due, without any further notice.

Any rate remaining unpaid on the thirty-first day of December shall be deemed to be taxes in arrears in respect of the property on which the consumer dwells and shall be forthwith entered on the real property tax roll by the collector of taxes in arrears.

9. Abandonment Fee

The fee for disconnecting an abandoned water service connection at the water main shall be based on the actual cost to the Regional District.

10. Service Fee

Where the Regional District has been requested to provide other water supply service including but not limited to service connection, alteration and thawing private water service and the Regional District has agreed to perform the requested service, the fee for the service shall be the actual cost to the Regional District as determined by the Regional District.

11. Rate Reduction

For the purpose of this section, “vacant” means not occupied by persons for the purpose of habitation and where the owner has received no rental payments, excluding any vacancy created by vacation or temporary absence of the tenant.

- a. Customers defined under Schedule “B” Section 1 Unmetered Accounts as “Domestic, single family dwelling unit” will be eligible for a rate reduction for any vacant rental dwelling to which the user fee has been applied if the vacancy has been in excess of two (2) continuous months.

The rate reduction shall be effected by “shut off” and “turn on” service as per “Schedule “B” Section 3 Commencement and Cessation of Supply and regular charges for same will apply.

A minimum payment for the year, equivalent to six (6) months user charges, will be required for each unit. At year end, any excess due to vacancy rate reduction will be refunded to the customer.

- b. Customers defined under Schedule “B” Section 1 Unmetered Accounts as “Duplex, triples or apartment building units with individual plumbing, independent of other units within the same structure” will be eligible for a rate reduction for any vacant rental dwelling to which the user fee has been applied if the vacancy has been in excess of two (2) continuous months.

A minimum payment for the year, equivalent to six (6) months user charges, will be required for each unit.

Other customers defined under Schedule “B” Section 1 Unmetered Accounts will also be eligible for a rate reduction for any vacant rental dwelling to which the user fee has been applied if the vacancy has been in excess of two (2) continuous months

A minimum payment for the year, equivalent to six (6) months user charges, will be required for each customer.

- c. Application for any rate reduction must be made in writing to the Regional District on or before February 28th of the year following the year in which the user rate was applied. Applications must be supported by the landlord’s tenancy records, verified accurate by a Chartered Accountant (CA) or a Certified General Accountant (CGA) as to the period of vacancy for which a reduction has been requested, or by such other documents deemed acceptable by the Regional District.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

BYLAW NO. 1569

A bylaw to amend the Regional District of Kootenay Boundary
Oasis-Rivervale Sewer Rates Bylaw.

WHEREAS the Regional District of Kootenay Boundary deems it necessary to amend the Oasis-Rivervale Sewer Rates Bylaw;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary, in open and public meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as the Regional District of Kootenay Boundary Oasis-Rivervale Sewer Regulations and Rates Bylaw No. 1569, 2015.
2. Regional District of Kootenay Boundary Sewer Rates Amendment Bylaw No. 1192, 2002 is hereby rescinded.
3. Schedules 'A' and 'B' setting out the user charges and connection requests are attached to and forms part of this Bylaw.
4. This Bylaw shall come into full force and effect on January 1, 2015.

INTRODUCED this 27th day of November 2014.

Read a **FIRST** time this 27th day of November 2014.

Read a **SECOND** time this 27th day of November 2014.

Read a **THIRD** time this 27th day of November 2014.

RECONSIDERED AND FINALLY ADOPTED this 27th day of November 2014.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration, do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1569 cited as the "Regional District of Kootenay Boundary Oasis-Rivervale Sewer Regulations and Rates Bylaw No. 1569, 2015" as reconsidered and finally adopted this 27th day of November 2014.

Manager of Corporate Administration

**OASIS-RIVERVALE SEWER REGULATIONS AND RATES
BYLAW NO. 1569, 2015**

SCHEDULE 'A'

Sewer Rates

Users classified into any of the following categories shall pay the respective rate per month.

a)	For each single dwelling, trailer or apartment unit.	\$16.50
b)	For each grocery, meat market, bakery, or retail food store.	\$16.50
c)	For each business office.	\$16.50
d)	For each hardware, dry-goods, shoe, dental, florist, gift variety, furniture, drug, confectionery.	\$16.50
e)	For each motel unit, with or without housekeeping facilities.	\$7.20
f)	For each service station or garage.	\$20.60
g)	For each cafe, restaurant, or dining room.	\$20.60
h)	For each school classroom.	\$30.90
i)	For each laundry and dry cleaners (except a laundromat).	\$33.00
j)	For each barber shop.	\$16.50
k)	For each coin operated machine in laundromat.	\$41.20
l)	For each hairdressing or beauty parlour.	\$16.50
m)	For each pool hall or bowling alley.	\$16.50
n)	For each taxi operating out of a residence.	\$16.50
o)	For each sleeping trailer or bunkhouse.	\$16.50
p)	B.C. Telephone facilities.	\$16.50
q)	Post Office.	\$16.50
r)	Community Hall.	\$20.60
s)	Library.	\$16.50
t)	Pottery Club.	\$16.50
u)	Churches.	\$20.60
v)	Petroleum Bulk Plant.	\$20.60
w)	<u>Chargeable Rates for Miscellaneous Works</u>	
	➤ Cost of materials Plus 25%	
	➤ Serviceman \$70.00 per hour (minimum charge of two (2) hours)	
	➤ Trades or Expertise –Rate Plus 25%	
	➤ Water Service Disconnection \$50.00	
	➤ Water Service Re-Connection \$50.00	

Discounts

A prompt payment discount of 10% shall be allowed if payment is made before the 31st day of March.

Penalties

A late penalty of 10% will be charged if payment is made on or after September 30th.

Service Connections

Each application for a service connection shall be made to the Regional District of Kootenay Boundary by the owner or his authorized agent in the form identified in Schedule "B".

The service connections rate shall be Two-Thousand Dollars (\$2,000.00) or the actual cost of effecting the connection, whichever is greater. Connection costs shall include, but is not limited to: debris removal, road bed replacement, road surface replacement, asphalt replacement, sidewalk replacement, curbing and gutter / ditching replacement, utility relocation (if required), landscaping and reseeded incurred at the time of connection or at a time subsequent. All connection costs will be at the discretion of the Regional District of Kootenay Boundary and will be paid within six (6) months after the service connection construction activity has been completed. Sewer rates will be prorated for the initial year only, thereafter the applicable annual rate shall apply.

Pursuant to Section 363.2 of the Local Government Act, any unpaid balance owing at a fiscal year end will be deemed to be taxes in arrears

OASIS-RIVERVALE SEWER REGULATIONS AND RATES
BYLAW NO. 1569, 2015
SCHEDULE “B”

REGIONAL DISTRICT OF KOOTENAY BOUNDARY SEWER CONNECTION
APPLICATION FOR SERVICES AND AGREEMENT

I, _____

Being the owner (or duly authorized agent of the owner) of the lands and premises described as follows:

Hereby apply to the Regional District of Kootenay Boundary for a standard sewer connection service to the said premises and, in the event of this application being granted, covenant and agree to be bound by all the regulations, charges, terms and conditions set out and imposed by the Regional District of Kootenay Boundary from time to time and further agree that the said Regional District of Kootenay Boundary shall in no case be liable for blockages and/or back-ups of sanitary sewer materials to or from the said property service.

It is declared that this Agreement shall be binding upon my heirs, executors, and administrators, and that all charges payable in respect of the above premises shall constitute a charge against such premises, pursuant to the applicable provisions contained in the *Local Government Act*.

Dated this _____ day of _____, 2 ____.

Owner

Tax Assessment Folio No.

Regional District of Kootenay Boundary **MEMORANDUM**

TO: Chair McGregor and Members of the Board
FROM: Beth Burget, General Manager of Finance
DATE: November 17, 2014
SUBJECT: Service 010 Regionalized Waste Management

Issue Introduction

A staff report from Beth Burget, General Manager of Finance requesting that the Board approve a transfer from the Landfill Closure Reserves totaling \$1,185,106 to Service 010 Regionalized Waste Management and amend the 2014 - 2018 Five Year Financial Plan accordingly.

History/Background Factors

The Environmental Services Committee had requested a staff report on replacing the statutory Closure Reserve with a reserve called "The Closure IP and Landfill Infrastructure Reserve Fund" intended to provide funding for capital projects that extend the lifespan of landfills, and the consequence of not correcting a qualification in the annual RDKB audit.

A closure fund is required by the Province of BC. The guiding regulation is the Ministry of Environment "Landfill Criteria for Municipal Solid Waste" which states, "A person that owns an existing or proposed new landfill site is to provide for the future financial security of the operations at and beyond closure by establishing a Closure Fund in a form acceptable to the Manager, such as upfront security or a fund financed on a charge per tonne of waste disposed basis" and continues, "The ultimate amount of the financial security will meet or exceed the currently estimated closure and post- closure costs as outlined in the closure plan plus a reasonable contingency for any remediation which may be required. For municipally owned landfills, the financial security can be built up over time according to a schedule approved by the Manager."

The consequence of not correcting a qualification in the annual RDKB audit are that over time it will result in the loss of ability to obtain grants and financing which will result in the RDKB being severely restricted in their operating ability.

The Community Charter requires the financial statements to be prepared in accordance with generally accepted accounting principles for local government.

These principles are established by the Public Sector Accounting Board (PSAB) a division of the Canadian Institute of Chartered Accountants.

As was noted from the 2013 RDKB audit, Landfill closure and post closure cost accruals must be recorded in accordance with PSAB 3270 which requires the financial statements recognize a liability for closure and post-closure as the site's capacity is used.

In 2013, the District had an engineering consultant review the McKelvey Creek Landfill with respect to landfill closure/post closure cost accruals. The consultant's assessment was significantly different to the District's prior estimates. The 2013 financial statements reflect a prior period adjustment for landfill closure and post closure cost accruals of \$1,743,132.

While the District had not recorded a landfill liability, there was a reserve recorded annually for this purpose. The balance of the reserve at December 2013 was \$1,185,106.

Transfer of the reserve into income in 2014 will offset this deficit and leave a balance of approximately \$625k pertaining to the landfill liability. The District would maintain these funds in a special purpose account still for the intended purpose of the landfill closure/post closure but would remove the status of reserve funds.

Implications

The District is required to have a balanced budget in the service. Transferring to current revenue will bring the deficit carried forward to a more manageable level and reduce the impact to taxpayers in future years.

Alternatives

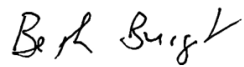
- Receipt
- Deferral
- Approval

Recommendation(s):

That the staff report from Beth Burget, General Manager of Finance requesting that the Board transfer landfill closure reserve funds to Service 010 Regionalized Waste Management and amend 2014 - 2018 Five Year Financial Plan be received.

That the Board of Directors approve transfer of \$1,185,106 Landfill Closure Reserve funds to Service 010 Regionalized Waste Management and amend the 2014 - 2018 Five Year Financial Plan.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Beth Burget", with a stylized flourish at the end.

Beth Burget
General Manager of Finance

Regional District of Kootenay Boundary **MEMORANDUM**

TO: Chair McGregor and Members of the Board
FROM: Beth Burget, General Manager of Finance
DATE: November 18, 2014
SUBJECT: Liability Under Agreement Application Approval

Issue Introduction

A staff report from Beth Burget, General Manager of Finance requesting that the Board approve obtaining financing through Liability Under Agreement with the Municipal Finance Authority (MFA) to finance short term financing (under five years) for projects included in the 2014 Financial Plan.

History/Background Factors

The 2014 Financial Plan included the following projects which are planned to be financed by entering into a "liability" under Section 819 of the Local Government Act (refers to Section 175 of the Community Charter applying to Regional Districts):

- Service 018 Culture Arts & Rec in Lower Columbia - Boiler Replacement
- Service 021 Recreation Grand Forks & Electoral Area of Area 'D'/Rural Grand Forks - Fitness Park
- Service 031 Grand Forks Curling Club - Exterior Metal Cladding

Service 018 Culture Arts & Rec in Lower Columbia - Boiler Replacement

Material and labor to replace two boilers, additional heading piping, two new injection pumps and additional control points for the DDC System.

Project cost \$200,844

Service 021 Recreation Grand Forks & Electoral Area of Area 'D'/Rural Grand Forks - Fitness Park

Material and labor for establishment of a 12 piece outdoor fitness park including installation and landscaping.

Project cost \$40,086

Service 031 Grand Forks Curling Club

Material and labor for replacement of the exterior metal cladding which includes cladding, J mold, cap flashings, fascia, soffit and removal of cedar shake.

Project cost \$57,141

Implications

Approval to make application to the Municipal Finance Authority for this proposed financing under Section 819 of the Local Government Act (Section 175 of the Community Charter) is requested for these projects as approved within the 2014 Financial Plan. The 2014-2018 Financial Plan does provide for the financing costs for these projects within each applicable Service.

Alternatives

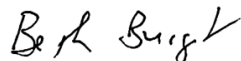
No alternative is provided for the Board's consideration, as previous direction for the projects to be undertaken was provided in the 2014 Financial Plan.

Recommendation(s):

That the staff report from Beth Burget, General Manager of Finance requesting that the Board approve financing through Liability Under Agreement be received.

That the Board of Directors approve application be made to the Municipal Finance Authority for short term financing pursuant to Section 819 of the Local Government Act for the Culture Arts & Rec in Lower Columbia Boiler Replacement, the Recreation - Grand Forks & Electoral Area of Area 'D'/Rural Grand Forks - Fitness Park and the Grand Forks Curling Club Outside Siding Replacement in a combined total of \$298,071.

Respectfully submitted,



Beth Burget
General Manager of Finance

Regional District of Kootenay Boundary

MEMORANDUM

TO: Chair McGregor and Members of the Board
FROM: Beth Burget, General Manager of Finance
DATE: November 19, 2014
SUBJECT: Investment Strategies

Issue Introduction

A staff report from Beth Burget, General Manager of Finance requesting direction from the Board on investment strategies.

History/Background Factors

Section 183 of the Community Charter indicates that money that is not immediately required may only be invested or reinvested in one or more of the following:

- a. securities of the Municipal Finance Authority;
- b. pooled investment funds under section 16 of the Municipal Finance Authority Act;
- c. securities of Canada or of a province;
- d. securities guaranteed for principal and interest by Canada or by a province;
- e. securities of a municipality, regional district or greater board;
- f. investments guaranteed by a chartered bank;
- g. deposits in a savings institution, or non-equity or membership of a credit union;
- h. other investments specifically authorized under this or another Act.

RDKB currently holds \$7.7 million in investments primarily in the MFA money market. The money market, while a solid investment, produces a low rate of return. The rate has been an annual average of .94% over the past five years. The MFA Intermediate fund which is meant for investment for a 1 -3 year period has averaged an annual return of 1.38% during the same period. At the same time, the MFA Bond fund which is meant for investments over the 3 year period has averaged an annual return of 2.86% over a similar period.

A realignment of investments would result in a greater return to the RDKB. Following the existing pattern of investing in the money market would result in an estimated return of 1% or \$77,000 on the \$7.7 million invested. However, if

investments were realigned, assuming continuation of past trends, the RDKB could earn an increased return of \$90,000 or 1.2%. A schedule is attached which illustrates a realignment of the investments. It is expected that staff would review and adjust based on immediate, short term and long term requirements of the organization and balance with market conditions.

Implications

Staff would monitor and adjust investments based on current needs and market opportunities.

Alternatives

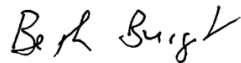
- Receipt
- Deferral
- Approval

Recommendation(s):

That the staff report from Beth Burget, General Manager of Finance requesting direction on investment strategies be received.

That the Board approve staff using a mix of investments utilizing MFA, Chartered Bank and Credit Union.

Respectfully submitted,



Beth Burget
General Manager of Finance

Regional District of Kootenay Boundary
Reserve Investments

By legislation required to invest in conservative investments

RDKB currently holds \$7.7 million in investments primarily in the MFA money market. The money market while a solid investment produces a very low rate of return. Rate has been average of .94% over the past five years. The MFA Bond fund is meant for investments for a 3 year commitment or longer and has an average return over the past 5 years of 2.86%.

Estimated return on existing investment process

Investment	\$7,700,000
Estimated rate of return	1%
Annual investment earnings	\$77,000

Investment reallocation as follows:

		Estimated rate of return	Annual investment earnings
CIBC Flexible GIC	\$2,000,000	1.4%	\$28,000
MFA Intermediate Fund	2,000,000	1.4%	28,000
MFA Bond Fund	3,700,000	3%	111,000
Total	\$7,700,000		\$167,000
Average estimated return			2.2%

Regional District of Kootenay Boundary
MEMORANDUM

TO: Chair McGregor and Members of the Board
FROM: Beth Burget, General Manager of Finance
DATE: November 19, 2014
SUBJECT: Management Early Retirement Incentive Program Policy

Issue Introduction

A staff report from Beth Burget, General Manager of Finance requesting approval from the Board to renew the Early Retirement Incentive Plan for a period of January 1, 2015 to December 31, 2016.

History/Background Factors

The Regional District of Kootenay Boundary Board originally approved an Early Retirement Incentive Program (ERIP) for Management Staff effective 2005. This program was consented to as a result of concessions to other aspects of the Management group's benefit package. Management staff hired after the original Program approval date are not eligible to participate in the Program. There are currently three eligible staff. A copy of the Policy is included for the Board's information.

Implications

There are no new financial implications.

Alternatives

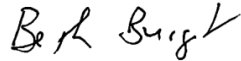
- Receipt
- Deferral
- Approval

Recommendation(s):

That the staff report from Beth Burget, General Manager of Finance on the Management Early Retirement Incentive Program Policy (Renewal) be received.

That the Regional District of Kootenay Boundary Board of Directors approve the renewal of the Management Early Retirement Incentive Program Policy for another two year period ending December 31, 2016 by approving a motion in the format provided by the Pension Corporation.

Respectfully submitted,



Beth Burget
General Manager of Finance

Board Resolution required for Management Early Retirement Incentive Program Policy renewal 2015 - 2016:

That the Regional District of Kootenay Boundary Board of Directors approves the Management Early Retirement Incentive Program Policy (the ERIP) for employees of the Regional District who are member of the Municipal Pension Program and who are described more particularly in the details of the ERIP immediately following this resolution (Schedule 'A', revised November 19, 2014) **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors agrees to pay one hundred percent (100%) of the total cost of the ERIP as determined by the Pension Corporation.

The ERIP will provide an unreduced pension for employees of the Regional District of Kootenay Boundary who are members of the Municipal Pension Program and who are at least 55, by waiving the "Rule of 90" (normal age plus contributory service) and substituting the "Rule of 80". The member is eligible to apply for an unreduced pension under the terms of this ERIP during the period from January 1, 2015 to December 31, 2016.

Regional District of Kootenay Boundary Management Early Retirement Incentive Program Policy

PURPOSE

To provide exempt management employees with an opportunity to elect an early retirement package, which offers more favourable retirement terms than those provided upon retirement at the normal retirement age.

POLICY

1. Eligible Employees

An employee is eligible to apply for the Early Retirement Incentive Program ("ERIP") if:

- (a) he/she occupies an exempt management position.
- (b) he/she is a 55 to 60 years of age, or 50 to 55 years of age is he/she is a fire fighter;
- (c) In respect to option 1, he/she qualifies for a pension under the Municipal Pension Plan and his/her age and years of contributory service add up to the factor (rule) of 80 or greater, or 75 or greater if he/she is a fire fighter.
- (d) he/she has a minimum of five years full time service with the Regional District of Kootenay Boundary (Regional District).
- (e) he/she is not on long term disability.

2. ERIP Package

The ERIP Package consists of two mutually exclusive options:

Option 1

Pension Benefit

The plan benefit is to provide eligible exempt management employees an unreduced pension benefit for employees age 55 to 60 and 50 to 55 for Fire Fighters.

The benefit is a change in the unreduced pension benefit formula from the factor (rule) of 90 to the factor (rule) of 80, and a change in the unreduced pension benefit formula for fire fighters from the factor (rule) of 80 to the factor (rule) of 75.

Option 2

Retirement Allowance

Should an eligible employee chose to not apply or does not qualify for a purchase of an annuity to result in an unreduced pension benefit then they are entitled to receive a payout of a retirement allowance upon retirement.

The amount of the payout entitlement is 50% of the accumulated savings in benefit costs as specified in Schedule 'A'. An example for an eligible employee who provides a monthly saving in benefit costs of \$100.00 per month and is in the plan for 24 months would be: $(\$100.00 \times 24) \times 0.5 = \$1,200.00$.

This entitlement can be taken as cash, contribution to a registered retirement savings plan, a registered pension plan or as leave with pay, or any combination of forms subject to *the Income Tax Act* and pension plan restrictions.

Regional District of Kootenay Boundary Management Early Retirement Incentive Program Policy

POLICY (continued)

2. ERIP Package (continued)

Other Entitlements

Payment of vacation, banked time, sick leave, probationary period payout (RDKB Board resolution 109-02) and/or gratuity pay in accordance with legacy entitlement from the I.A.F.F. collective agreement, or any entitlements from other exempt staff policies, whichever may be applicable, is not effected by the E.R.I.P.

3. Purchase of Period of Non-Contributory Employment

An eligible employee who has applied for the ERIP may, at his or her election, purchase a period of non-contributory employment while in the employ of the Regional District in order to increase his or her pension benefit upon retirement. The total cost of such purchase shall be shared between the employee and the Regional District, and the employee's share of the cost shall be deducted from the amount referred to in Section 2.

The same purchase practice applied in the policy directive of Board resolution 109-02 (purchase of probationary period) is to apply to the purchase of any other non contributory employment period while in the employ of the Regional District.

4. Purchase of Pension Reduction

Where the early retirement of an employee would result in the employee receiving a reduced pension the ERIP will buy out the full reduction, by paying a sum or sums of money to the Municipal Pension Plan, the amount of which will be determined by the Pension Corporation. The full cost of such buyout will be paid by the Regional District. The buyout is subject to approval by the Pension Corporation.

5. Applying for the ERIP

- (a) An eligible employee interested in participating in the ERIP shall submit his or her expression of interest in writing to the Regional District's Chief Administrative Officer six months prior to their expected date of retirement. The Regional District reserves the right to waive this requirement due to unusual or unique circumstances. The submission of interest does not commit the employee to retire.
- (b) The Chief Administrative Officer will, upon receipt of an expression of interest, obtain pension information in respect of the employee and see that the information conveyed to the employee. This information will include an explanation of the Early Retirement Incentive Program package, as described in Section 2, an explanation of the pension distribution and buyout options available to the employee under the Municipal Pension Plan, pension benefit levels and calculations based on the options available, information on group health and welfare benefits, and other related information.

The pension information provided by the employer is of a preliminary nature and may be modified or adjusted by the Pension Corporation. It is the responsibility of the employee to obtain confirmation directly from the Pension Corporation of any pension information provided by the employer.

Regional District of Kootenay Boundary Management Early Retirement Incentive Program Policy

POLICY (continued)

- (c) If, upon reviewing the information provided by the employer and the Pension Corporation, the employee wishes to retire, the employee shall submit a letter of intent to the Chief Administrative Officer stating his or her intent to retire, the intended date of retirement, and whether he/she wishes to purchase period(s) of non-contributory service. The submission of a letter of intent does not commit the employee to retire.

5. Applying for the ERIP (continued)

- (d) The Chief Administrative Officer will review the letter of intent and will finalize the pension benefit calculations with the employee and the Pension Corporation will determine the amount payable to the employee under Section 2 of this policy. The Regional District will provide the employee with a formal written offer of early retirement containing the details of the early retirement package.
- (e) The employee will be given two weeks to accept the offer. Upon acceptance of the offer, it is the responsibility of the employee to complete all necessary forms required to be submitted to the Pension Corporation.

6. Funding

The Regional District of Kootenay Boundary is funding the Early Retirement Incentive Program. The Regional District reserves the right to fund the program from reserves or current revenues.

7. Plan Amendment

The Early Retirement Incentive Program shall remain in effect subject to *the Income Tax Act* and pension plan restrictions for the employees listed in Schedule 'A'. Regional District of Kootenay Boundary reserves the right to apply for an amendment to the ERIP for subsequent eligible employees should conditions become materially unfavourable.

8. Counseling and Financial Planning

The Pension Corporation offers informational services to assist plan members in assessing the relative merits of the various pension options available to the member. The Regional District takes no roll or responsibility in personal financial and retirement planning and it is the responsibility of the employee to seek professional financial planning services if desired.

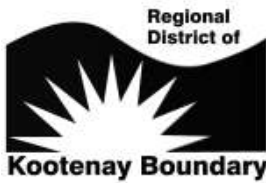
Regional District of Kootenay Boundary
Management Early Retirement Incentive Program Policy

SCHEDULE 'A'

Management (union exempt) Group Employees
Early Retirement Incentive Program

Revised: November 19, 2014

Name	Position
Mark Andison	General Manager - Operations/Deputy CAO
Theresa Lenardon	Manager of Corporate Administration
Terry Martin	Fire Chief



STAFF REPORT

Prepared for meeting of November 2014

FrontCounter BC Referral - License of Occupation Utilities – Electric Powerline			
To: Chair McGregor and Members of the RDKB Board of Directors			
Applicant: Fortis BC		File No: D-6	
Location: Crown land being the bed of the Granby River, Electoral Area 'D'/Rural Grand Forks			
Legal Description: All that unsurveyed Crown foreshore being part of the bed of the Granby River, fronting Lot 1, District Lots 1225 and 3000, Similkameen Division of Yale District, Plan KAP54436, except Plan KAP71962, and Lot 1, District Lot 1225, Similkameen Division of Yale District, Plan KAP71962		Application Area: Area: 0.07ha Length: 70m Width: 10m	
OCP Designation: Rural Resource	Zoning: Rural Resource 1 (RUR1)	ALR status: In	DP Area: No
Contact Information: Curt Nixon Tenures Forester FrontCounter BC (250) 825-1107 Curt.Nixon@gov.bc.ca		Applicant: Nicholas Mirsky Fortis BC 2850 Benvoulin Road Kelowna, BC V1W 2E3 (250) 368-0311 nicholas.mirsky@fortic.bc	
Report Prepared by: Jeff Ginalias, Senior Planner			

ISSUE INTRODUCTION

FrontCounterBC has invited the Regional District of Kootenay Boundary the opportunity to comment on a Crown land application for a license of occupation for utilities and electric powerline purposes for an aerial crossing over the Granby River, near the confluence with Brown Creek, on the north side of the Hummingbird Bridge (*see Site Location Map; Ortho Photo*).

The powerline already exists. This application for an interim license of occupation is to legalize it. After that, Fortis may apply for a statutory R/W. However, a license of occupation must be granted first, then a legal survey completed, before applying for a statutory right of way.

PROPOSAL

The applicant seeks a license of occupation for an existing utility and electric powerline.

The total area under application is 0.07ha. The R/W length is about 70m. The width is 10m (*see Applicants' Submission*).

Access already exists, by North Fork Road. No new roads are proposed, and no clearing is necessary. However, the applicant states some timber may be cut to widen the R/W.

IMPLICATIONS

The bed of the Granby River is designated 'Rural Resource' in the Electoral Area 'D'/Rural Grand Forks OCP and zoned 'Rural Resource 1' (RUR1). The fronting parcels on both sides of the River are zoned 'Agricultural Resource 1' (AGR1) and are in the ALR. The ALR mapping indicates that both the river bed, and adjacent lands, is within the ALR. RDKB staff has advised FrontCounter BC of the ALC status and suggested they contact the ALC. The ALC has advised that they are aware of the application, and while they consider the bed of the River is in the ALR, since there is no proposed activity in the riverbed, they generally have no concerns with these types of applications.

ADVISORY PLANNING COMMISSION COMMENTS

The Electoral Area 'D'/Rural Grand Forks APC provided the following comments:

We would like clarification regarding tree removal. Proposal, as stated in the staff report indicates "no clearing is necessary" but also says that "some timber may be cut." Also, adjacent property owner has concerns regarding a tree with an eagle nest that may be in the right of way.

PLANNING AND DEVELOPMENT COMMENTS

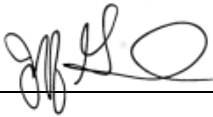

Regarding tree removal and timber cutting, this application is for a Crown grant in the riverbed. There should not be any tree removal or timber cutting on the Crown land portion under application. If so, any activities in the riverbed would require a Section 9 Permit, and the applicant advises that Fortis follows an "*Operating Agreement for Works In and About a Stream on Electrical Right-of-Ways*", and where necessary an environmental assessment will be completed before any work is performed.

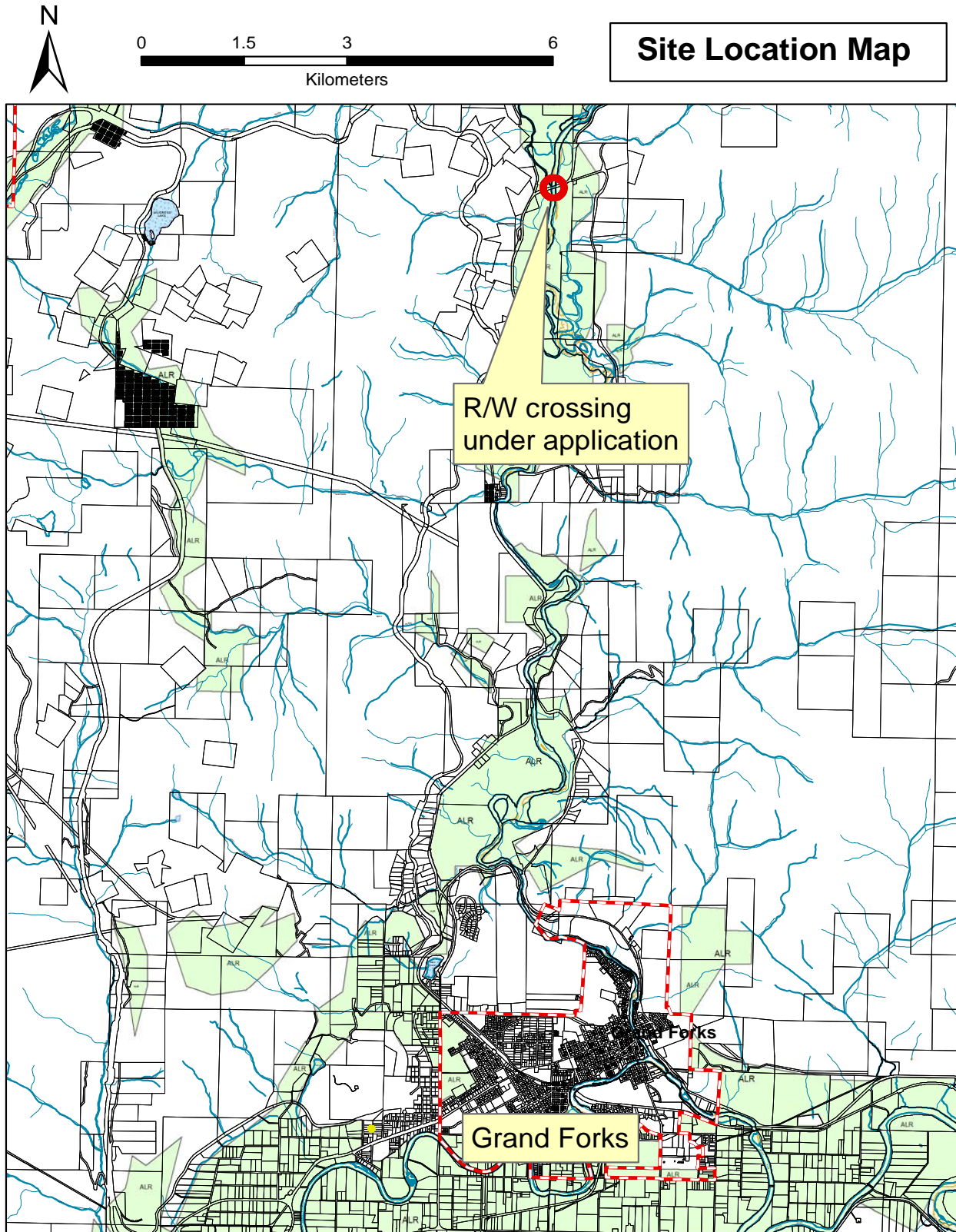
It may be that some timber may be removed as incidental to management of the R/W above the foreshore. This activity would be on private land in the R/W adjacent to the Crown grant. This activity may be subject to the terms of the R/W Agreement, as well as Provincial regulations on ecological and wildlife disturbances.

BACKGROUND INFORMATION PROVIDED*Site Location Map**Ortho Photo**Applicants' Submission***RECOMMENDATION**

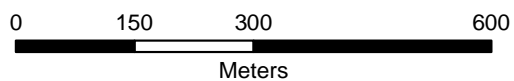
That the staff report regarding a referral from FrontCounter BC submitted by Fortis BC for a license of occupation for utilities and electric powerline purposes for an aerial crossing of Crown land, being the bed of Granby River, fronting District Lot 1225, be received.

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by Fortis BC, for a license of occupation for utilities and electric powerline purposes for an aerial crossing of Crown land, being the bed of Granby River, fronting District Lot 1225, is supported, and that the APC comments be provided to FrontCounter BC for consideration.

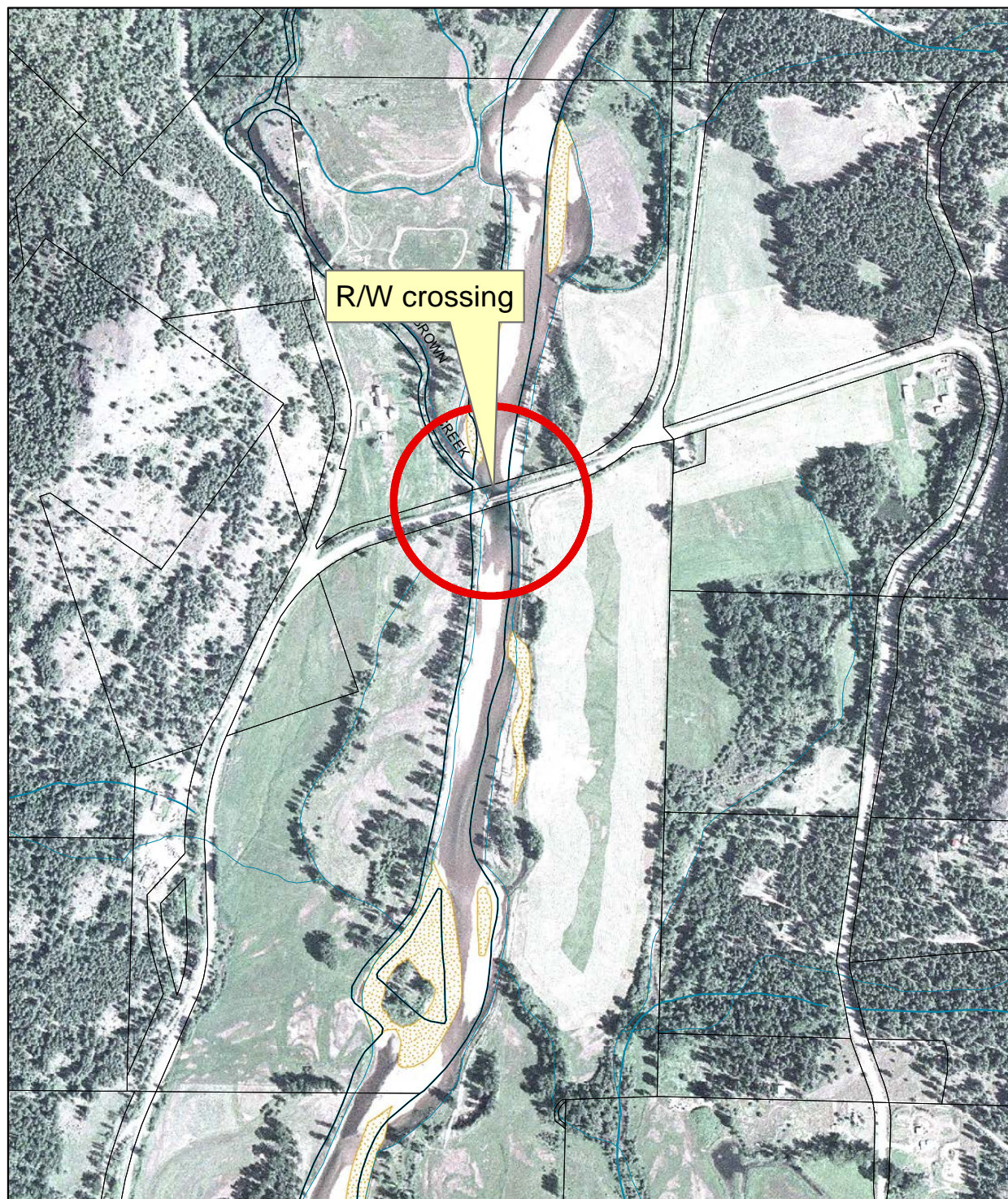
*Respectfully Submitted:**Concurrence: (Department Head)**Concurrence: (CAO)*





Projected Coordinate System:
NAD 83 UTM Zone 11N



Ortho Photo



Projected Coordinate System:
NAD 83 UTM Zone 11N



GRANBY RIVER – APPLICATION FOR LAND ACT TENURE – INTERIM LICENCE
LEADING TO STATUTORY RIGHT OF WAY FOR POWERLINE

MANAGEMENT PLAN - September 2, 2014

Section A – Project Overview

Project and Purpose:

This application is to legalize a powerline (aerial crossing of the Granby River) in the vicinity of the Red Hawk Ranch. See attached mapping for powerline location and extent of the application area on Crown lands administered by the Ministry of Forests, Lands and Natural Resource Authorizations.

Project Description

This existing line parallels the North Fork Road, north of Grand Forks. The portion under this application is an aerial crossing of the Granby River.

Location of Project:

BCGS Mapsheet – 82E-018

The powerline is located on the north side of North Fork Road, in the vicinity of the confluence of Brown Creek and the Granby River.

Crown lands occupied by the FBC structures are legally described as:

- Unsurveyed Crown foreshore, being part of the bed of the Granby River, Similkameen Division of Yale District

Width of Right of Way area – 10 meters

Approximate Length of Right of Way – 70 meters

Total Application Area – 0.07 hectares, more or less.

Existing FBC tenures in the area:

File 3410213 – aerial powerline crossing Granby River south of application area.



Access:

Access to the FBC facilities will be via North Fork Road.

Construction Schedule:

No new construction is planned

Access plans after construction for ongoing maintenance:

Access for ongoing maintenance of the FBC facilities will be via North Fork Road.

Environmental Control Measures and Impacts:

The impacts from this project are expected to be minimal, as the powerline is an existing aerial line over the Granby River. Environmental control measures during maintenance will follow the Operating Agreement for FortisBC for Works In and About a Stream on Electrical Right-of-Ways, and where necessary an environmental assessment will be completed by a qualified professional to identify potential habitat issues and any remedial measures required.

Ongoing maintenance will occur over the life of the tenure.

Clearing of the Right of Way area:

The right of way will not require clearing.

Land and Landscape features:

The application area crosses the Granby River in an aerial crossing.

Documented Archaeological Sites:

Information related to archaeological sites is not available on public mapping sites.

Aquatic Impacts –Aquatic impacts will be minimal as this is an aerial crossing, with no construction within the wetted perimeter of the river. Maintenance will occur in accordance with the “Regional Operating Agreement for Fortis BC Riparian Work Practices for Routine Works on Electrical Rights of Way in the Service Area.” Environmental control measures during routine maintenance will follow this Agreement. Where necessary an environmental assessment will be completed by a qualified environmental professional to identify potential habitat issues and any remedial measures required.



Fish and Wildlife Habitat – No work will occur below the High Water Mark of the Granby River.

Land Use:

Land uses in the area include agriculture and natural resource extraction.

Socio-Community Conditions:

The powerline under application provides the power supply to the North Fork Road area, north of Grand Forks.

Public Health:

The powerline will have minimal impacts on public health.

First Nations:

The application area lies within the Ktunaxa Nation territory and Okanagan Nation territory. The closest band is the Osoyoos Indian Band.

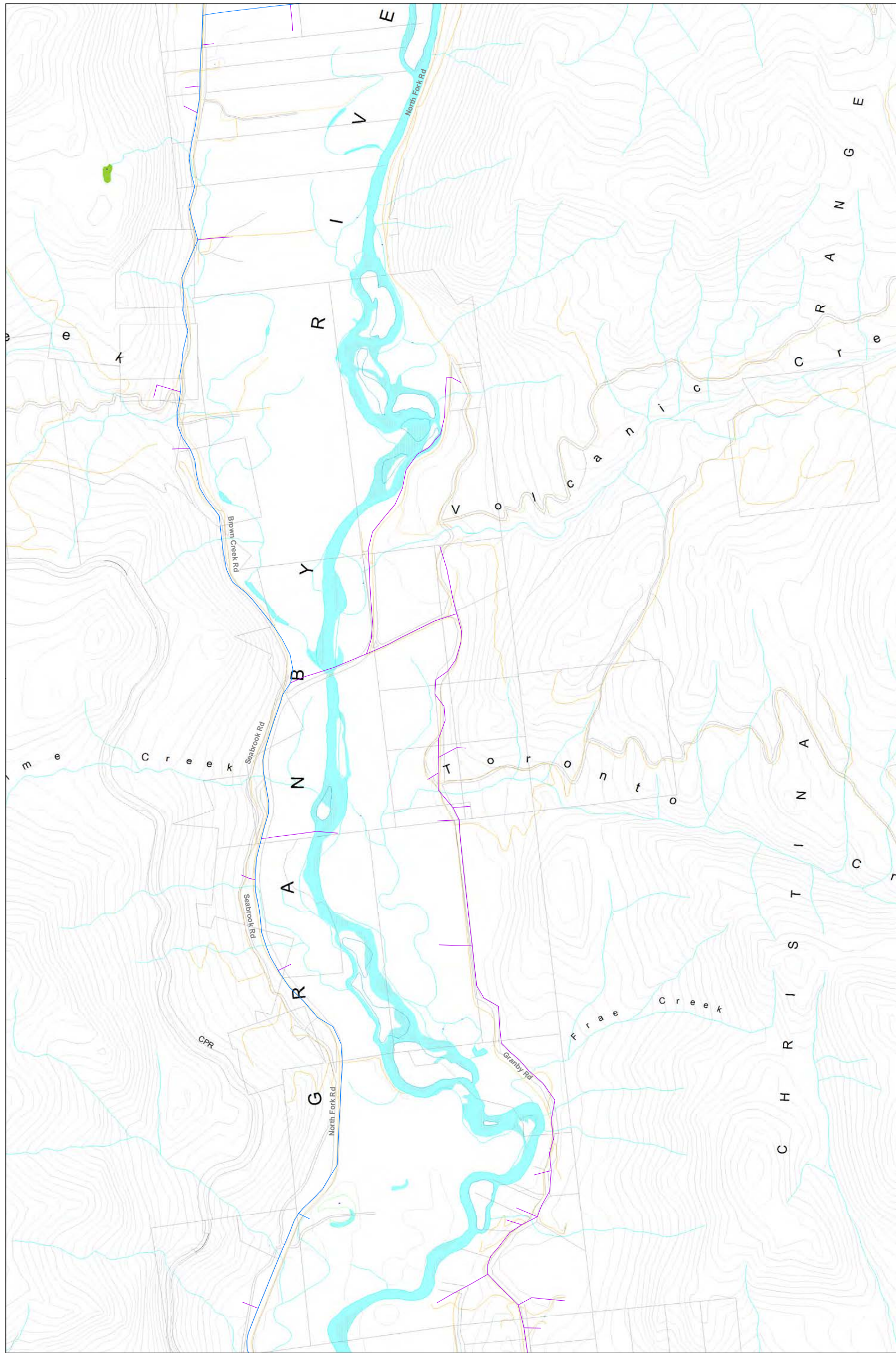
There has been no contact with the First Nations relative to this specific application.

Dated for Reference September 2, 2014.

Signed: _____

Attachments – titles for upland properties

LAND ACT APPLICATION
FORTISBC DISTRIBUTION LINE

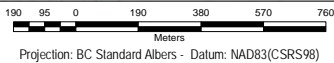


Suite 100, 1975 Springfield Rd.
Kelowna, British Columbia, V1Y 7V7
1-866-4FORTIS
<http://www.fortisbc.com>

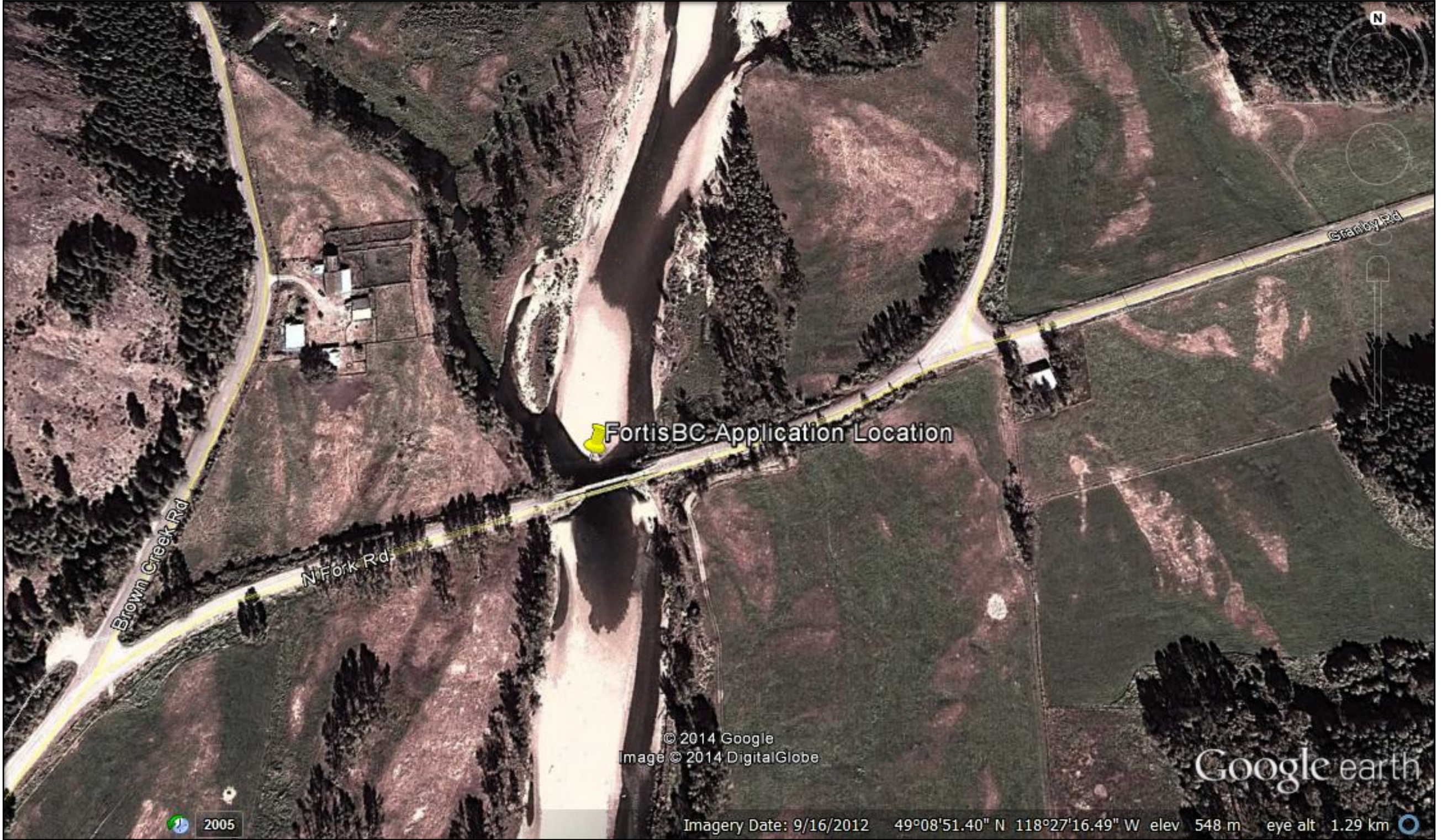
Locations of electrical features shown on this map are approximate only.
Accuracy, completeness, correctness, and currency are not guaranteed.
Persons utilizing the map agree and accept that their use of any
information contained therein is entirely at their own risk.
FortisBC will not accept responsibility for any errors or omissions.
You are required to call BC OneCall at 1-800-474-6886 prior to commencing any excavation.



1:20,000



Projection: BC Standard Albers - Datum: NAD83(CRS98)





STAFF REPORT

Prepared for meeting of November 2014

FrontCounterBC Referral - License of Occupation			
Transportation - Roadways			
To: Chair McGregor and Members of the RDKB Board of Directors			
Applicant: Michael Freisinger, Scot Gannon, and Jo-Anne Gannon		File No: D-6	
Location: Crown land in the Danshin Village area, Electoral Area 'D'/Rural Grand Forks			
Legal Description: That part of the surface of District Lot 2071, SDYD, Except Sub-Lot 1, Plan 1184, Sub-Lot 2, Plan 1184, Sub-lot 3 Plan 1184, Sub-lot 4 Plan 1184, Sub-lot 5, Plan 1184, Sub-lot 6, Plan 1184, Sub-lot 8, Plan 1184, sub-lot 9, Plan 1184, Sub-lot 10, Plan 1184, Sub-lot 11, Plan 1184, Sub-lot 12, Plan 1184, Sub-lot 12, Plan 1184, Sub-lot 17, Plan 1184, Plan 534, lying within the boundaries of Lot 2169s, surveyed as the "Denver Mineral Claim, SDYD, more particularly shown on the Legal Description Schedule".			Application Area: Area: ± 1 hectare; Road length: 233m
OCP Designation: Rural Resource/ Agricultural Resource	Zoning: Rural Resource 1	ALR status: Partially In	DP Area: No
Contact Information: Curt Nixon Tenures Forester FrontCounterBC (250) 825-1107 Curt.Nixon@gov.bc.ca		Applicant: Michael Freisinger PO Box 124 Proctor, BC V0G 1V0 (623) 435-6598	
Report Prepared by: Jeff Ginalias, Planner			

ISSUE INTRODUCTION

FrontCounterBC has invited the Regional District of Kootenay Boundary the opportunity to comment on a Crown land application for a license of occupation for transportation and roadway purposes in the Danshin Village area in Electoral Area 'D'/Rural Grand Forks (*see Site Location Map*). The applicants seek road access for their parcel which currently has no legal road access.

PROPOSAL

The applicants seek a license of occupation to provide road access through a recently logged parcel of Crown land from their parcel. The access will then connect to Willow Road (*see Applicants' Submission*). The road length under application is 233m long and about 4-5 m wide (*see Ortho Photo*).

Recent logging activities on Crown land resulted in the creation of a 3km road linking the Crown land under application to Willow Road. This license of occupation would extend that road south another ± 233 meters, to a panhandle on a privately owned parcel which is between the Crown land and the **applicants' parcel**. The applicants have an agreement with the owner of the private land for road access across the panhandle.

IMPLICATIONS

The Crown parcel under application is split designated 'Rural Resource' and 'Agricultural Resource' Electoral Area 'D'/Rural Grand Forks Official Community Plan. It is zoned 'Rural Resource 1' (RUR1) in the Zoning Bylaw. "Highways" (which includes "roads") are permitted in all zones.

The Crown land under application is partially in the ALR. The location of the proposed license of occupation, where the road will be established, runs through ALR land.

Transportation uses (road construction) in the ALR are processed through an application directly to the Agricultural Land Commission. That has not yet occurred in this case. FrontCounterBC advises that an application will be made to the ALC, either by the applicants or by the Province, as their agent. FrontCounterBC is requesting that any comments on the referral still be provided to them at this time, rather than wait for an ALC application to be submitted.

ADVISORY PLANNING COMMISSION COMMENTS

The Electoral Area 'D'/Rural Grand Forks APC provided the following comments:

The APC has no concerns about this application.

BACKGROUND INFORMATION PROVIDED

Site Location Map; Applicants' Submission; Ortho Photo

RECOMMENDATION

That the staff report regarding a referral from FrontCounter BC submitted by Michael Freisinger, Scot Gannon and Jo-Anne Gannon for a license of occupation for transportation and roadway purposes in the Danshin Village area in Electoral Area 'D'/Rural Grand Forks on Crown land legally described as the Crown land portion DL 2169s, be received.

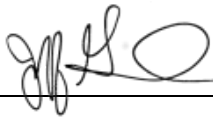
That the Regional District of Kootenay Boundary Board of Directors advise FrontCounter BC that the application submitted by Michael Freisinger, Scot Gannon and Jo-Anne Gannon, for a license of occupation for transportation and roadway purposes in the Danshin Village area in Electoral Area 'D'/Rural Grand Forks on Crown land legally

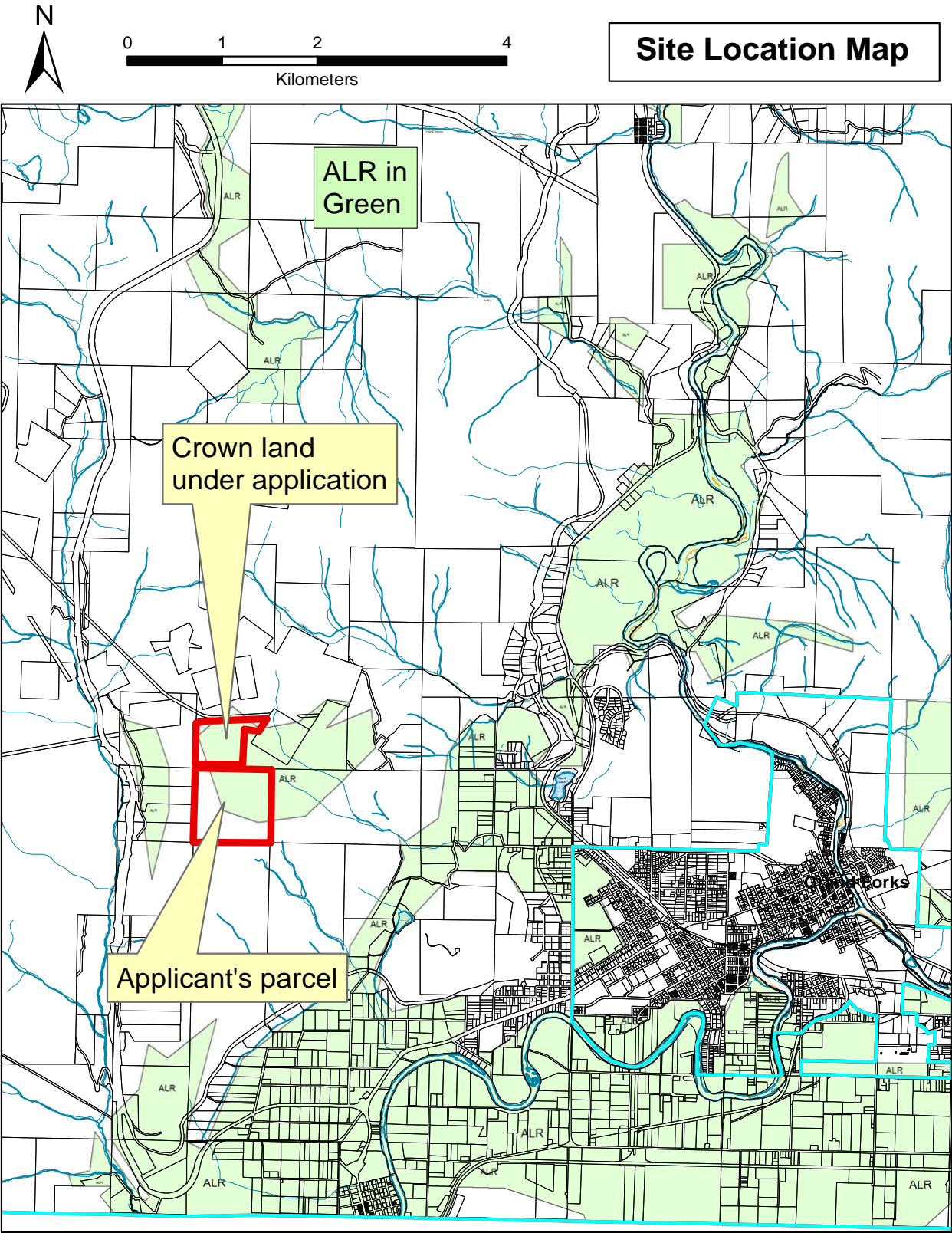
described as: that part of the surface of District Lot 2071, SDYD, Except Sub-Lot 1, Plan 1184, Sub-Lot 2, Plan 1184, Sub-lot 3 Plan 1184, Sub-lot 4 Plan 1184, Sub-lot 5, Plan 1184, Sub-lot 6, Plan 1184, Sub-lot 8, Plan 1184, sub-lot 9, Plan 1184, Sub-lot 10, Plan 1184, Sub-lot 11, Plan 1184, Sub-lot 12, Plan 1184, Sub-lot 12, Plan 1184, Sub-lot 17, Plan 1184, Plan 534, lying within the boundaries of Lot 2169s, surveyed as the "Denver Mineral Claim, SDYD, more particularly shown on the Legal Description Schedule", is supported.

Respectfully Submitted:

*Concurrence: (Department
Head)*

Concurrence: (CAO)





Projected Coordinate System:
NAD 83 UTM Zone 11N



Applying for a Crown Land Tenure

Roadways - Public - 100112017

PART 1. NAME(S) AND MAILING ADDRESS

Applicant Legal Name:

Michael Alan Freisinger

Contact Name for Company or Ministry Applicants:
Applicant Mailing Address:

PO BOX 124
Proctor BC V0G 1V0

Applicant Contact Numbers:

Phone: (623) 435-6598

Daytime Phone: (623) 435-6598

Fax:

Applicant Email Address:

mfreisinger5811@yahoo.com

Agent Submitting on Behalf of Client: No

Other Applicants

Scot Gannon; Joint; (780) 459-0979; Site 2 Site 2, Comp 75RR1 Strn. Main, St. Albert AB T8N 1M8

BC Inc. Number:

GST Registration Number:

BC Registration Number:

Society Number:

**Canadian Citizen or
Permanent Resident:** Yes

Age 19 or over: Yes

**Do you hold another
Crown land tenure?** No

Period of Projected Use: More than thirty years

Application Type: New Application

Tenure Type:

Proposed Use:

The purpose and proposed use for this roadway application is to provide an access road for land owners of Sublot 6 DL 2701 plan 1184, SDYD PID:011-798-661

FOR OFFICE USE ONLY

<p>(date/time received)</p> <p>Aug 11, 2014 2:37:49 PM</p> <p>Cranbrook office</p>	File Number:	Project Number:
	Disposition ID:	Client Number:

PART 2. PURPOSE, LOCATION, AREA

Proposed Land Use Program Area:	Roadways - Public	Application Fee:	\$250.00 plus applicable taxes	
General Location:	10 KM NW of Grand Forks, 3KM up forestry road of Willow rd. near Highway #3. N49 02 42.1 W118 31 36.5			
Closest Municipality:	Grand Forks, BC	Length:	233	m
Area:	000.9320 ha	Width:	4	m

PART 3. LEGAL DESCRIPTION OR BOUNDARY DESCRIPTION**Legal Description:**

Located on lot 2169s
N49 02 42.1
W118 31 36.5

Land Description:**PART 4. APPLICATION CERTIFICATION**

Fees Paid:	Yes
General Location Map(s):	Yes
Detailed Site Map(s):	Yes
Program Specific Requirements Met:	Yes
Application Date:	Aug 11, 2014

ATTACHMENTS SUBMITTED

Document Type	Description	File Name
Certificate of Title	Certificate of Land Title	Land Title Cert..pdf
Land Description	Land Description	Land Description DL2169s.docx
Location Map	Aerial image of proposed access road	NRoad1.tiff
Location Map	Existing Forestry access road in red from Willow road near Hwy #3 to logged area lot 2169s & proposed access road in green	Danshin East Rd..pdf
Location Map	Greenwood Topo map showing existing road in yellow. New access road will continue from end of road (yellow) south to SL 6	Greenwood-topo-road.pdf
Location Map	Greenwood topo map reference	2.tiff
Management Plan	SL6 Management Plan	Management Plan 2.1x.docx
Site Map	Aerial image of proposed access road	NRoad2.tiff
Site Photographs	Road route image	IMG_1271.jpg
Site Photographs	Road route image	IMG_1273.jpg
Site Photographs	Road route images	IMG_1270.jpg
Site Plan	Road Site Plan	SL 6 Road Site Plan006.pdf



Management Plan for Proposed Roadway to SubLot 6

Please describe the details of your proposed use to the extent known.

Section B -Parts I through IV will require a statement even if the statement is "not applicable". Information may be required for **Section C** - Parts V and VI but will be on a case by case basis, the larger or more invasive an activity the more likely this information will be required. The scope and the timing for response will be provided. If information is requested and not received it may result in the disallowance of the application.

Section B – Proposed Use Description

Information on these topics below may be required as part of the application processing and if further detail is necessary that is not part of the application and management plan received, you will be contacted and requested to provide additional information.

I. Background

Proposed use – what is proposed including any phased development details – should sync with "Purpose" chosen;

The proposed construction and use of the roadway is to provide an access road to the landowners of SubLot 6.

Why here and now?

This roadway proposal is the best location for an access road and will give the landowners a reliable access into the future. The proposed route is the most direct route, least amount of elevation increase, and least impact to the environment. SubLot 6 Land owners presently do not have road access to their property. Previous access to SL 6 was through 4 private properties with no access agreement(s), poor road conditions and communication problems making this route closed. SubLot 6 is surrounded and landlocked by private land and has never had reliable access.

Details of any preliminary investigative work and any other approvals obtained

On site field visits for site plan data and aerial maps through Google Earth/Maps and other internet sites were utilized to determine the proposed roadway. The proposed road location connects into existing roadways and is specifically placed in a relatively level logged off area to avoid impacts to the environment, yet provides accessibility for forest management and emergencies. Three road building contractors have been consulted for quotes to construct the road

Current zoning

For commercial activity – the location of competition, potential market statement

Current zoning shows Rural/Wild land.



Management Plan for Proposed Roadway to SubLot 6

II. Location

General description of:

The proposed road location is in a recently logged off area, lot 2169s, just south of a Fortis electric power line right of way and will only consist of a 233 meter length by 4-5 meter width extension of a road leading into the logged area.

Access plans – how will you or your clients be accessing the parcel

The defunct logged area produced a 3 km road linking to Willow road, a gazetted public road and a short distance from Trans-Canada highway 3 (see attached maps in application). This 3 km road will be used for access.

traffic including volume of traffic and phase or season,

Road use will be primarily spring, summer, fall seasonal use with low traffic, used primarily by SubLot 6 land owners.

seasonal expectations of use; and, land use on parcel, adjacent parcels and surrounding area

The use of the road will be primarily seasonal (spring, summer, fall)
With the successful roadway application, farm related buildings and residence will be built and revitalized along with hay fields, well, barn, etc. on SubLot 6. Other properties in the area are long established small homestead/farms and rural residences, and crown land.

Confirmation of Safety plan including first aid – probably needs to be a tick box on Appn form

III. Infrastructure

New facilities or infrastructure proposed and any ancillary uses

There are no plans for infrastructure within the proposed roadway. The roadway will provide landowners of SubLot 6 to build and develop the property as small/hobby farm.

Existing and proposed roads and their use by season, and any proposed connections to public or FSR roads



Management Plan for Proposed Roadway to SubLot 6

The plan is to access Danshin East road, that links to Willow road and Trans-Canada Hwy 3. The 233 meter proposed road will link to the 3 km Danshin East road.

**Utility (power, electrical, telecommunications) requirements and sources;
Water supply; (use and quantity if known) and,
Waste disposal (note if septic system required), sewage, sanitation facilities and refuse disposal.**

This does not apply. There will be no no such additions like these.

IV. First Nations

Describe any contact you may have had, including the name of the First Nation(s) and individuals contacted. Provide copies of or a description of any information you may have acquired from or provided to the First Nation(s) (potential benefits, partnership opportunities, special interests, concerns, etc.) and any information regarding archaeological resources and areas of cultural significance you are aware of in the vicinity of the proposed project.

Because the area is entirely within a recent logged cut block all of this including archaeological clearance would have been investigated and completed previously.

There are no known significant archaeological or cultural resources in the area.

Section C – Additional Information:

V. Environmental

Minimal invasive activity with minimal impacts due to the road proposal being entirely within a recent logged cut block.

VI. Socio- Community

b. Socio-Community Conditions

Provide a description of the demand on fire protection or emergency services, etc

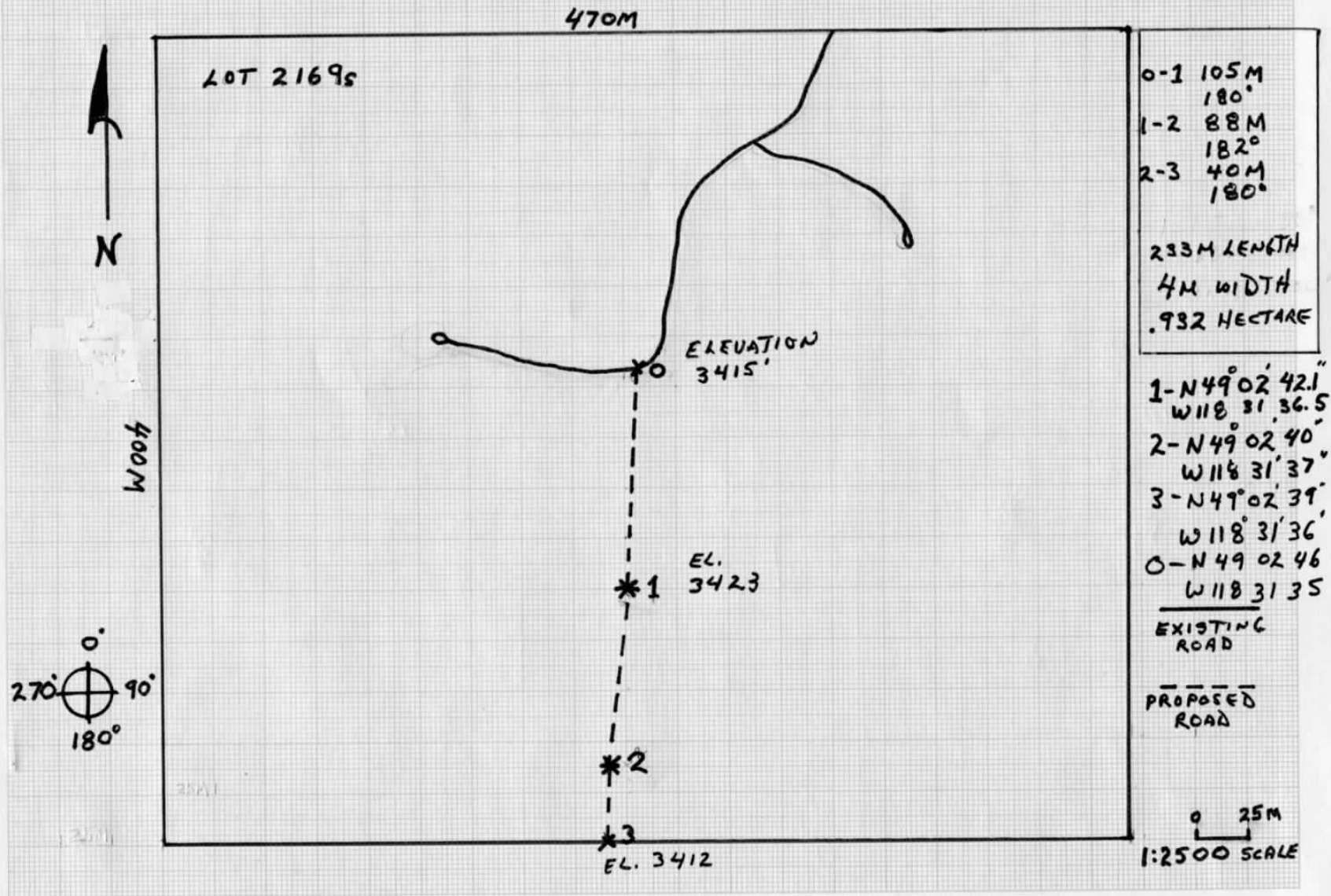
The proposed road will allow greater access for forest fire fighting and forest management.

Land Description for Proposed Road to Sublot 6 through DL2169s (Crown Land)

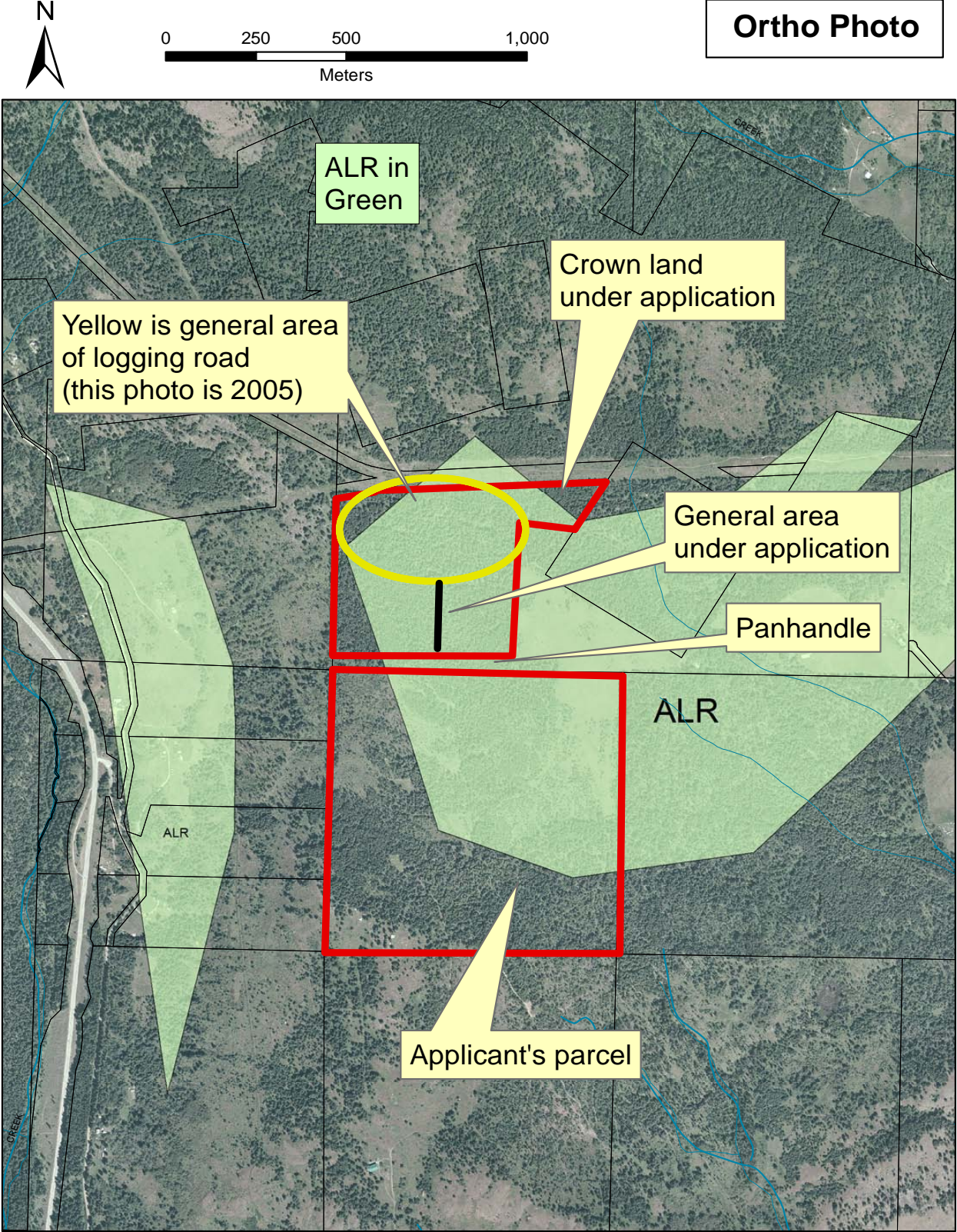
DL2169s is a recently logged parcel with a 3km connecting road to Willow road, a gazetted road. The lot was logged in several small cut blocks and is located south of an existing Fortis electric power line cut (see attached aerial images). The land is sloped primarily towards the north. The area proposed for the 4m wide road has minimal elevation changes and minimal impact to the environment by placing the road in existing logged area with no impact to the existing forest. The forest and regenerative growth consists of douglas fir, larch, lodgepole pine, birch and undergrowth.

The soil on DL2169s appears to be a yellow/brown silt/clay with small glacial cobbles and boulders. The existing roads into DL2169s were built when the parcel was logged within the last several years. We propose to utilize an existing road to connect to. The proposed road route contains numerous stumps and some small regenerative trees, as well as undergrowth brush.

SL 6 ACCESS ROAD SITE PLAN



Ortho Photo



Projected Coordinate System:
NAD 83 UTM Zone 11N



STAFF REPORT

Prepared for meeting of November 2014

FrontCounterBC Referral License of Occupation Utilities –Electric Powerline			
To: Chair McGregor and Members of the RDKB Board of Directors			
Applicant: Fortis BC		File No: A-1	
Location: Crown land around Blizzard Mountain, Electoral Area 'A'			
Legal Description: Those parts of DL 11471 and DL 8077, except Parcel A, RP 98220-1, and parts included in SRW Plans 13018 and 15669, KD, together with all that unsurveyed Crown land in the vicinity of Blizzard Mountain, KD		Application Area: Area: 2.3 ha Length: 2323m Width: 10m	
OCP Designation: Rural Resource 2; Conservation	Zoning: Rural Resource 2 (RR2); Conservation Area	ALR status: Out	DP Area: No
Contact Information: Curt Nixon Tenures Forester FrontCounter BC (250) 825-1107 Curt.Nixon@gov.bc.ca		Applicant: Nicholas Mirsky Fortis BC 2850 Benvoulin Road Kelowna, BC V1W 2E3 (250) 368-0311 nicholas.mirsky@fortic.bc	
Report Prepared by: Jeff Ginalias, Senior Planner			

ISSUE INTRODUCTION

FrontCounterBC has invited the Regional District of Kootenay Boundary the opportunity to comment on a Crown land application for a license of occupation for utilities and electric powerline purposes between Blizzard Mountain and the Seven Mile Dam in Electoral Area 'A'. The application is for three segments along the powerline (*see Site Location Map*).

The powerline is already in existence. This application is for a license of occupation to legalize these segments of it. In the future Fortis may convert these segments under application to a statutory right of way, which would be a charge on title. However a license of occupation must be granted first, then a legal survey completed, before applying

for a statutory right of way. Other segments of the R/W not under application were authorized by agreements which predate Crown ownership of the parcels.

PROPOSAL

The applicants seek a license of occupation for an existing utility and electric powerline. The powerline services a BC Hydro repeater site on Blizzard Mountain. Portions of the powerline have been previously authorized, but not all of it.

The combined length of the power line under application is $\pm 2323\text{m}$ long and 10m wide (*see Applicants' Submission*).

Access already exists. No new roads are proposed. The applicant states some timber may be cut, perhaps to widen the R/W.

If approved, the interim license would be for up to 2 years. A statutory right of way could be 30 years to unlimited.

IMPLICATIONS

For the three segments under application, the segment on unsurveyed Crown land leading to the repeater station on Blizzard Mountain is designated 'Rural Resource' and zoned 'Rural Resource 2' (RR2). The other two segments are designated 'Conservation' and zoned 'Conservation Area' (CA). Utility uses and structures are permitted in all zones.

ADVISORY PLANNING COMMISSION COMMENTS

While the Electoral Area 'A' Advisory Planning Commission did not meet in person, the following comments were provided:

"As long as the application does not restrict access to the adjoining parcels I do not object to the application."

"I have no concerns regarding the application."

"In my opinion there isn't much to discuss with this application. Appears to me the power lines are existing and they are just dealing with the paper work for a license of occupation."

An additional comment was made, related to, but not on the application:

"A concern for the Fortis application. Even though it is on Crown land, the line that supplies power to it goes through private land with no current legal access. There is a concern for the 5 or 6 landowners with no legal right of way by Fortis on their land."

PLANNING AND DEVELOPMENT COMMENTS

Concerning the APC comment on the concerns of the private land owners, unrelated to the Crown grant application, this appears to be a long standing issue. These property owners are all to the south of the land under application. The powerline and R/W running up the Mountain starts near the Waneta Dam, and goes through these privately owned parcels. The R/W was originally held by West Kootenay Power and Light Co. (the R/W is still on title on most of the parcels along the way, along with other utility R/W). The concern raised is that Fortis, the successor to West Kootenay Power and Light, for some reason failed to properly perfect their interest in the R/W, and that they have no right of access to the R/W.

Whether this is the case is not clear. However, it is a matter between the parties, and is beyond the authority of the Regional District, and has no bearing on the pending Crown land referral. That said, the Regional District can provide these APC comments to the Province and they can consider them in their review, or provide them to the appropriate parties for review.

BACKGROUND INFORMATION PROVIDED

Site Location Map
Applicants' Submission

RECOMMENDATION

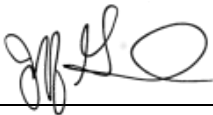
That the staff report regarding a referral from FrontCounterBC submitted by Fortis BC for a license of occupation for utilities and electric powerline purposes for three segments of Crown land near Blizzard Mountain, be received.

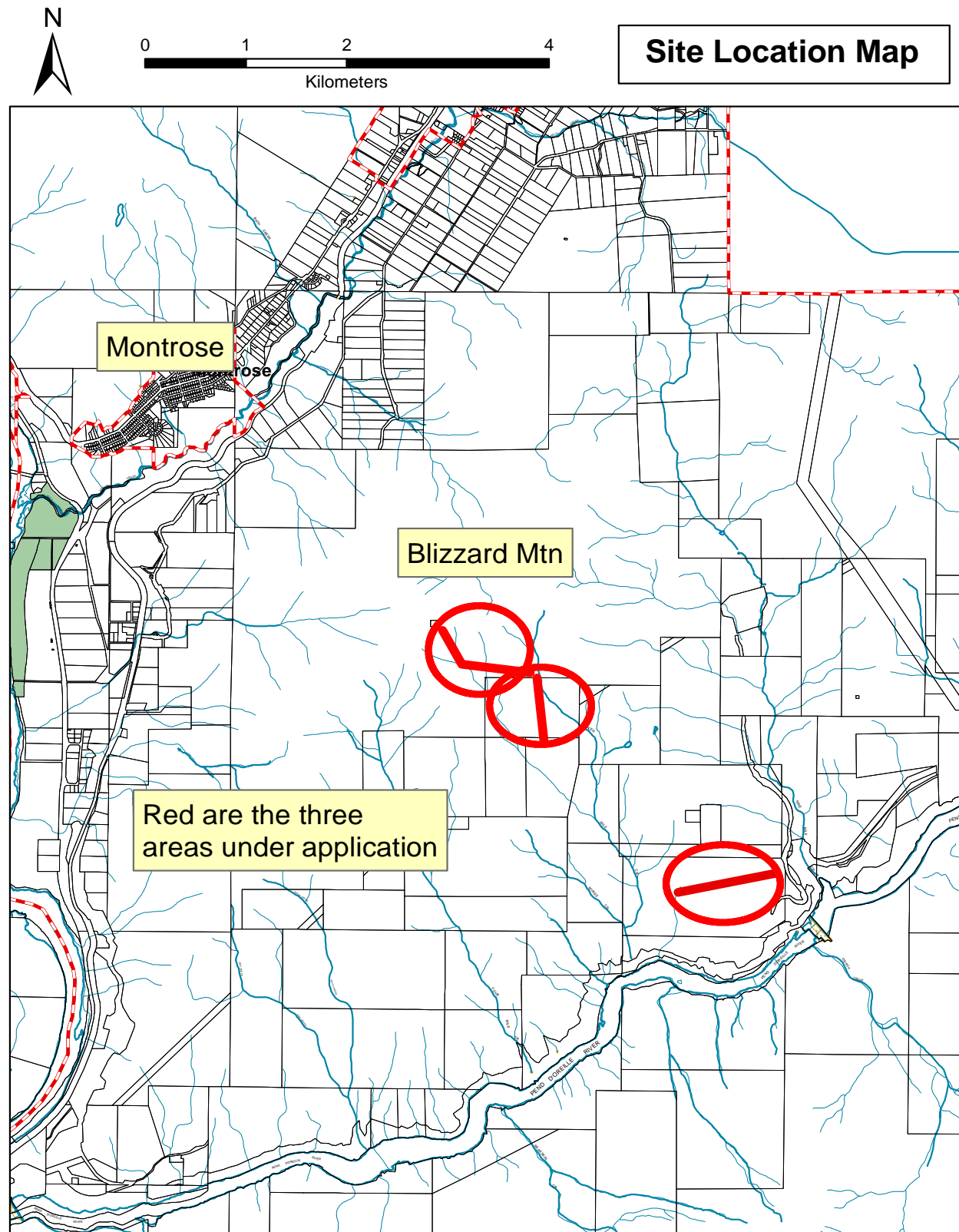
That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Fortis BC, for a license of occupation for utilities and electric powerline purposes for three segments of Crown land between Blizzard Mountain and the Seven Mile Dam is supported, and that the Advisory Planning Commission comments be provided to FrontCounterBC for consideration.

Respectfully Submitted:

*Concurrence: (Department
Head)*

Concurrence: (CAO)





BLIZZARD MOUNTAIN – APPLICATION FOR LAND ACT TENURE – INTERIM LICENCE
LEADING TO STATUTORY RIGHT OF WAY FOR POWERLINE

MANAGEMENT PLAN
July 16, 2014

Section A – Project Overview

Project and Purpose:

This application is to legalize an existing powerline which serves the BC Hydro Communication Site on Blizzard Mountain, authorized under Land Act File 4496258, Licence of Occupation 402668. See attached mapping for powerline locations and extent of the application area on Crown lands administered by the Ministry of Forests, Lands and Natural Resource Authorizations.

Project Description

This line has been in place since the 1980's, when it was built to service the abovementioned communication site. No modifications to the line are proposed at this time.

Location of Project:

BCGS Mapsheet – 82F-003

The powerline is located adjacent to Handley Road in the vicinity of Seven Mile Dam.

Crown lands occupied by the FBC structures are legally described as:

- Unsurveyed Crown Land in the vicinity of Blizzard Mountain (untitled Crown land)
- Unsurveyed portions of District Lot 11471, Kootenay District, lying within SRW Plan 10438.
- Unsurveyed portions of District Lot 8077, Kootenay District, lying within SRW Plan RW431.

Width of Right of Way area – 10 meters

Total Application Area – 2.276 Hectares, more or less.



Existing FBC tenures in the area (noted on mapping):

With the exception of the unsurveyed crown land portion of the application area, the remaining portions of the right of way (not under application) were authorized by agreements which predate Crown ownership of the subject parcels. Therefore, there are no Land Act tenures for the remainder of the line.

Access:

Access to the FBC facilities will be via Handley Road, where the line adjoins that road. For other portions of the line, access will be on existing roads.

Construction Schedule:

The powerline is already in place, so construction is not necessary.

Access plans after construction for ongoing maintenance:

Access for ongoing maintenance of the FBC facilities will be via Handley Road for the most southerly portion of the right of way and when necessary, by existing roads which provide access to the communication site, as well as maintenance roads which will fall within the dedicated SRW once survey is complete.

Existing survey plans have been noted on the attached maps. The application area, once approved, will be subject to survey.

Environmental Control Measures and Impacts:

The impacts from this project are expected to be minimal, as the powerline is already constructed. Environmental control measures during routine maintenance will follow standard FBC practices and where necessary an environmental assessment will be completed by a qualified professional to identify potential habitat issues and any remedial measures required.

Ongoing maintenance (pole replacement, installation of additional anchors and other facilities) will occur over the life of the tenure.

Clearing of the Right of Way area:

The right of way has been and will continue to be kept clear of any vegetation which may interfere with the FBC facilities.



Land and Landscape features:

The southerly portion of the application area lies adjacent to Handley Road, which follows a relatively level route at the base of the slope. Slopes in the upper area are relatively steep, with the powerline crossing the headwaters of Seven Mile Creek, in the vicinity of the communication site.

Documented Archaeological Sites:

Information not available on public mapping sites.

Aquatic Impacts – None anticipated as the powerline is already constructed and environmental control measures during routine maintenance will follow standard FBC practices. Where necessary an environmental assessment will be completed by a qualified professional to identify potential habitat issues and any remedial measures required.

Fish and Wildlife Habitat – This application is for an existing line, therefore impacts on fish and wildlife habitat will be minimal.

Land Use:

There are various Utility rights of way in the vicinity of this application, held by a variety of companies. Other land uses on the Crown lands are managed by the Habitat Branch and Land Management Branch of the Ministry of Forests, Lands and Natural Resource Operations. Various forest, water, trapline and mineral tenures also noted in the area.

Socio-Community Conditions:

The powerline under application provides the power supply to the BC Hydro Communication Site.

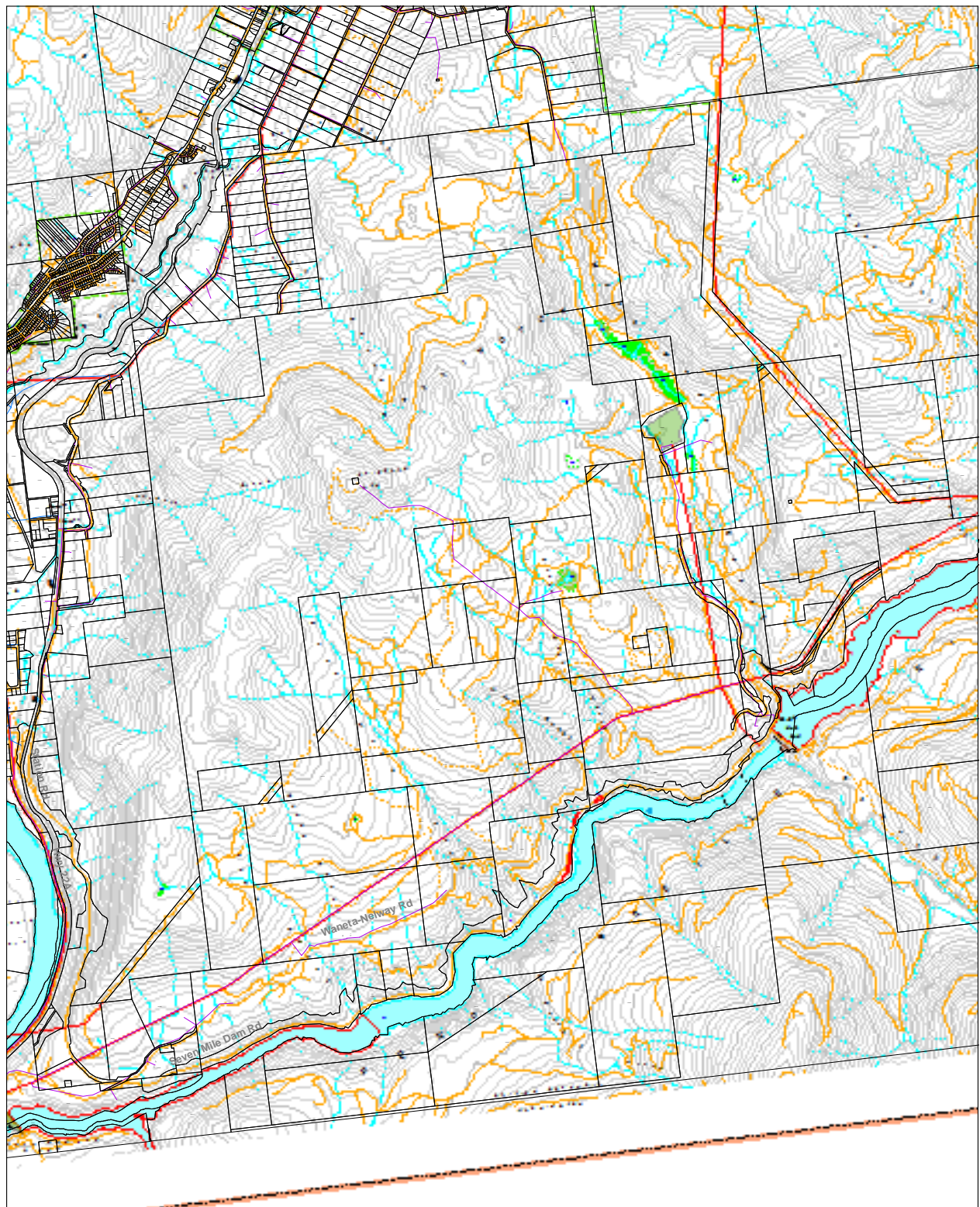
Public Health:

The existing powerline will have minimal impacts on public health.

First Nations:

The application area lies within the Ktunaxa Nation territory. The closest band is the Lower Kootenay Band, with their main community at Creston. The closest reserves are at Creston.

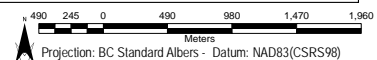
LAND ACT APPLICATION LOCATION MAP
POWERLINE TO BLIZZARD MTN REPEATER SITE



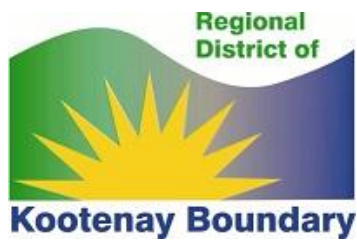
Suite 100, 1975 Springfield Rd.
Kelowna, British Columbia, V1Y 7V7
1-866-4FORTIS
<http://www.fortisbc.com>

Locations of electrical features shown on this map are approximate only.
Accuracy, completeness, correctness, and currency are not guaranteed.
Persons utilizing the map agree and accept their use of any
information contained therein is entirely at their own risk.
FortisBC will not accept responsibility for any errors or omissions.

You are required to call BC OneCall at 1-800-474-6886 prior to commencing any excavation.



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**STAFF REPORT**

Date: 20 Nov 2014 **File**
To: Chair McGregor and Members of
the RDKB Board of Directors
From: John M. MacLean, CAO
Re: Big White Security

Issue Introduction

A staff report from John M. MacLean, CAO requesting that the Board extend the Big White Security Services contract for an additional year.

History/Background Factors

We have had a contract with Securigard Services to provide security services to the Big White community for 4 years now. During the last year we were exploring options that may have increased the RCMP presence at Big White and possible lessen our need for security services. Unfortunately, while the discussions are ongoing nothing has been finalized as of yet.

We would ask that the contract be extended for an additional year to allow the policing discussions to continue without interrupting services.

The matter has been discussed with Director Baird and he is in agreement.

Implications

Securigard is maintaining pricing that was in place in 2013/2014.

Advancement of Strategic Planning Goals

Not applicable

Background Information Provided

- Proposed Extension Contract

Alternatives

1. Receipt
2. Deferral

3. Approval

Recommendation(s)

That the staff report from John M. MacLean, CAO requesting that the Board extend the Big White Security Services contract for an additional year be received.

That the Board authorize the RDKB signatories to enter a one year contract with Securigard Services for the provision of security services at Big White at a monthly cost of \$19,622.60 during the months of November through April and \$13,932.13 the remainder of the year.

EXTENSION AGREEMENT

THIS EXTENSION AGREEMENT (the "Agreement") is entered into on November 1, 2014 by and between:

Regional District of Kootenay Boundary
843 – 202 Rossland Avenue
Trail, B.C. V1R 4S8

(hereinafter referred to as "Client"); and

- (1) Securiguard Services Limited
206– 346 Lawrence Ave
Kelowna, B.C. V1Y 6L4

(hereinafter referred to as the "Securiguard").

WHEREAS:

- (A) The Parties signed a Service Agreement on September 1st, 2009;
- (B) The Parties agree to extend the term of the Service Agreement for an additional one (1) year, to October 31st, 2015.
- (C) Client agrees to pay Securiguard for the services of each Security Guard in accordance with the following rate schedule, effective November 1, 2014:

Nov 2013 to Oct 2014						
Month	Base	Vehicle		Condo	Total	
November	17,071.42	1,931.67	✓	67.61	551.91	19,622.60
December	17,071.42	1,931.67	✓	67.61	551.91	19,622.60
January	17,071.42	1,931.67	✓	67.61	551.91	19,622.60
February	17,071.42	1,931.67	✓	67.61	551.91	19,622.60
March	17,071.42	1,931.67	✓	67.61	551.91	19,622.60
April	17,071.42	1,931.67	✓	67.61	551.91	19,622.60
May	11,380.94	1,931.67	✓	67.61	551.91	13,932.13
June	11,380.94	1,931.67	✓	67.61	551.91	13,932.13
July	11,380.94	1,931.67	✓	67.61	551.91	13,932.13
August	11,380.94	1,931.67	✓	67.61	551.91	13,932.13
September	11,380.94	1,931.67	✓	67.61	551.91	13,932.13
October	11,380.94	1,931.67	✓	67.61	551.91	13,932.13
Totals	170,714.13	23,180.07		811.30	6,622.88	201,328.38

NOW THEREFORE, the Parties have agreed as follows:

1. Except with respect to the amendments contained herein, all other terms and conditions of the Agreement dated September 1st, 2009 shall remain unchanged and effective.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

Regional District of Kootenay Boundary

Securiguard Services Limited



Name:

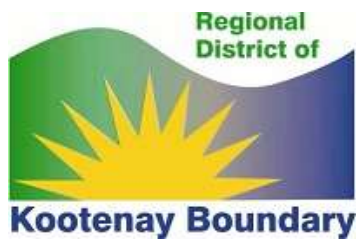
Name: Mike Mallen

Title:

Title: Regional Director

Date:

Date: November 7th, 2014



STAFF REPORT

Date: 25 Nov 2014 **File**
To: Chair McGregor and Members of
the RDKB Board of Directors
From: John M. MacLean, CAO
Re: Economic Development Agreement

Issue Introduction

A staff report from John M. MacLean, CAO regarding an agreement for the provision of economic development services in the Kootenay Region (Greater Trail) is presented.

History/Background Factors

The Greater Trail area currently has economic development services provided by the Lower Columbia Initiatives Corporation (LCIC) through an agreement with Lower Columbia Community Development Team (LCCDTS). That agreement is to expire December 31, 2014.

Throughout 2014 the East End Services Committee has been discussing economic development services and there is agreement to provide the service, once again, through an agreement with the LCCDTS. This agreement changes the structure of the LCIC Board, removing elected officials, and is for a three year term. The cost to the service will be \$176,000 per year.

There is a corresponding Service Amendment Bylaw which has also been approved by all participants. That Bylaw, which has been read three times by the Board, will be finalized in January.

Implications

This agreement will provide for economic development services in the Kootenay region for a three year period at a cost of \$176,600 per year.

Advancement of Strategic Planning Goals

This agreement represents a partnership between the communities of the East End and the Lower Columbia Community Development Team to provide economic development services, an identified priority on the Strategic Plan.

Background Information Provided

- Proposed Agreement

Alternatives

1. Receipt
2. Deferral
3. Approval and authorization to sign the agreement.

Recommendation(s)

That the staff report from John M. MacLean, CAO regarding an agreement for the provision of economic development services in the Kootenay Region (Greater Trail) be received.

That the RDKB Board of Directors approve the agreement with the Lower Columbia Community Development Team Society for the provision of economic development services for a three year period, starting January 1, 2015, at an annual cost of one hundred and seventy six thousand dollars (\$176,600). Further, that the RDKB signatories be authorized to sign and enter into the agreement.

Economic Development Services Agreement

THIS AGREEMENT made the ____ day of December, 2014

BETWEEN:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY, a local government incorporated pursuant to the *Local Government Act*, having its office at Suite 202 - 843 Rossland Avenue, Trail, B.C. V1R 4S8

(the "RDKB")

AND:

LOWER COLUMBIA COMMUNITY DEVELOPMENT TEAM, a society incorporated pursuant to the Society's Act

(the "LCCDT")

WHEREAS:

- A. The LCCDT is a society committed to economic development as well as community and business sustainability in the Lower Columbia;
- B. The RDKB operates an economic development service; and
- C. The RDKB wishes to contract services from the LCCDT to provide certain economic development services for the calendar year 2015 - 2017;

NOW THIS AGREEMENT WITNESSES that, in consideration of the mutual premises and covenants contained herein, and the payment of ten (\$10) dollars by each party to the other, the receipt and sufficiency of which each party hereby acknowledges, the parties agree and covenant as follows:

1. DEFINITION

In this Agreement, the following words are defined as follows:

- (a) **"Lower Columbia"** means the Cities of Trail and Rossland, the Villages of Warfield, Montrose and Fruitvale and Electoral Area A and Electoral Area 'B'/Lower Columbia – Old Glory of the RDKB;
- (b) **"Lower Columbia Initiatives"** means the Committee, appointed by the RDKB, that oversees the economic development service;

2

- (c) **“Service Stakeholders”** shall mean the elected or appointed representatives of the Cities of Trail and Rossland, the Villages of Warfield, Montrose and Fruitvale and Electoral Areas A and Electoral Area ‘B’/Lower Columbia – Old Glory or their alternates that sit on the RDKB Board of Directors;

2. SERVICE

2.1 Economic Development Services

The LCCDT will provide the economic development services within and for the Lower Columbia. Those services shall include:

- a) Provision of a point of contact from current and potential businesses located or interested in locating in the Lower Columbia;
- b) To gather and distribute an inventory of information that will assist the existing or potential business community;
- c) The provision of necessary and available information to assist current or potential businesses become sustainable, grow or locate in the Lower Columbia;
- d) To provide guidance and advice as to the possible additional sources of required information to assist current or potential businesses;
- e) To market the region to businesses and individuals as a worthy place for investment;
- f) Provision of such human, support and technological resources as required to effectively and responsibly fulfill the terms of this agreement and the workplan as completed and approved from time to time; and
- g) To report to and consult with the RDKB as required for operational purposes.

2.2 Economic Development Service Structure

The economic development service shall be overseen by a Committee to be known as “Lower Columbia Initiatives” (“LCI”) and appointed by the Service Stakeholders. The LCI shall be made up of eleven members to be appointed as follows:

- a) Eight non-elected members to be nominated by the LCCDT and appointed by the Service Stakeholders. The nominees cannot be members of the LCCDT.
- b) One non-elected member appointed by the City of Trail.
- c) Two non-elected members nominated jointly by the other six jurisdictions and appointed by the East End Services Committee.

2.3 Fee Payment

The parties agree that the Regional District of Kootenay Boundary shall pay one hundred and seventy six thousand six hundred dollars (\$176,600.00) per year of this agreement.

2.4 Records Audit

On the request of the RDKB, acting reasonably, the LCCDT will make available original records confirming activity and expenditures related to the completion of services outlined in Section 2.1.

3. TERM

This Agreement will commence on January 1, 2015 and continue until December 31, 2017.

4. TERMINATION**4.1 Notice**

Either party may, on providing 210 days notice in writing to the other party, terminate this Agreement.

4.2 Non-Performance

The RDKB may, in the event of a breach or non-performance of any provision of this Agreement by LCCDT, on providing 30 days notice in writing, and after complying with Section 6 of this agreement, terminate this Agreement.

Upon the expiration of the Term or where this Agreement is terminated pursuant to this Section 4, the LCCDT will no longer provide the Service to RDKB.

5. COMPLIANCE WITH REGULATORY AUTHORITY**5.1 Regulatory Jurisdiction**

The LCCDT warrants and represents that nothing in this Agreement is contrary to any statute, regulation, rule or policy of any regulatory authority having jurisdiction. The LCCDT warrants and represents that LCCDT will take all necessary actions to ensure that, in performing the obligations under this Agreement, LCCDT will remain in full compliance with all regulatory requirements.

5.2 Release and Indemnity

The LCCDT releases and indemnifies the RDKB from any action, cause of action, liability, loss, penalties, fines or costs, including legal costs that the RDKB may incur as the result of any non-compliance by LCCDT with any regulatory requirements of any authority having jurisdiction over the operations of LCCDT.

6. REVIEW AND CONSULTATION**6.1 Consultation**

The parties agree to consult on any matter arising under this Agreement, or any proposed amendment to this Agreement, in good faith.

7. DISPUTE RESOLUTION**7.1 Representatives to Negotiate**

In the event of any dispute or disagreement between the parties arising from the interpretation of this Agreement, either party may give notice to the other party at the address for notices described herein. Upon receipt of a notice of dispute, representatives from each party will immediately commence good faith discussions and negotiations to resolve the dispute or disagreement.

7.2 Mediation

If within 30 days of a notice of dispute being received by either party the representatives have been unable to resolve the dispute or disagreement, the parties may agree to mediate and appoint a mutually acceptable mediator knowledgeable in the subject matter of this Agreement to resolve the outstanding issues.

7.3 Arbitration

If within 30 days of a mediator being appointed, or if the parties have been unable to agree on mediation or the appointment of a mediator within 30 days of the conclusion of the negotiation process in Section 6.1, the matter or matters in dispute will be referred to an arbitrator for final decision. If the parties are unable within 10 days to agree on the appointment of an arbitrator, the appointment will be made in accordance with the *Commercial Arbitration Act*. The parties agree that the decision of the arbitrator will be final, including any decision the arbitrator may make regarding costs of the arbitration.

8. INDEMNIFICATION

The LCCDT acknowledges and agrees that nothing in this Agreement renders the RDKB responsible for any LCCDT operation, and LCCDT releases and indemnifies the RDKB for any losses incurred by the RDKB from any action, cause of action, claim, suit, loss, damage or costs (including legal costs) that may be brought by anyone in respect of any LCCDT operation, except and to the extent that any action, cause of action, claim, suit, loss, damage or costs arises directly or indirectly as a result of the action or negligence of the RDKB or any RDKB employee, contractor or agent.

9. GENERAL PROVISIONS

9.1 No Agency or Partnership

Nothing in this Agreement creates a partnership, joint venture or agency relationship between the parties, or grants LCCDT any authority to act for or bind the RDKB.

9.2 No Waiver

No waiver or forbearance by either party of a breach of any term of this Agreement constitutes a waiver or forbearance of any other breach of, or non-compliance with, any term of this Agreement.

9.3 Confidentiality

LCCDT acknowledges and agrees that the RDKB is subject to the *Freedom of Information and Protection of Privacy Act* (British Columbia) and that any records or information in the possession of the RDKB may, by law, be subject to disclosure.

9.4 Severability

If any section, subsection, sentence, clause or phrase in this Agreement is for any reason held to be invalid by the decision of a Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Agreement. The parties hereto shall agree upon an amendment to be made to the section, subsection, sentence, clause or phrase previously found to be invalid and shall do or cause to be done all acts reasonably necessary in order to amend this Agreement so as to reflect its original spirit and intent.

9.5 Notices

Where any notice under this Agreement may be provided, it must be provided in writing and may be given by delivery to either party or by facsimile and will be validly given if delivered on a business day addressed to the following party:

(a) if to the RDKB:

Regional District of Kootenay Boundary
Suite 202 - 843 Rossland Avenue,
Trail, B.C. V1R 4S8

Attention: _____

Fax No.: (250) 368-3990

6

(b) if to Lower Columbia Community Development Team:

Attention: _____

Fax No.: (

9.6 Time of Essence

Time is of the essence of this Agreement.

9.7 Governing Law

This Agreement will be subject to the laws of Canada and British Columbia, as applicable.

9.8 Number and Gender

In this Agreement, the singular and the masculine will be deemed to include the plural and the feminine and corporate, as applicable.

9.9 Counterparts

This Agreement may be executed and delivered in any number of counterparts with the same effect as if each of the parties had signed and delivered the same document and all counterparts will be construed together to be an original and will constitute one and the same agreement.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date first above written.

**REGIONAL DISTRICT OF KOOTENAY
BOUNDARY**, by its authorized
signatory(ies):

Name:

Name:

**LOWER COLUMBIA COMMUNITY
DEVELOPMENT TEAM**, by its authorized
signatory(ies):

Name:

Name:



Kootenay Boundary Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	X	Lower Columbia/ Old Glory (Electoral Area B) Director Linda Worley	X	Christina Lake (Electoral Area C) Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Irene Perepolkin	West Boundary (Electoral Area E) Director Bill Baird
Applicant:		Columbia Basin Environmental Education Network (CBEEN)				
Address:		P O Box 34 Cranbrook, BC V1C 4H6				
Phone: 250-427-7800		Fax: 250-427-7872				
Email:		wildvoices@cbeen.org				
Representative:		Susie MacDonald				
Make cheque payable to:		Columbia Basin Environmental Education Network				

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

CBEEN's Wild Voices for Kids program has offered students in the RDKB's School District #20 programs to enhance their connection to the land outside their classroom doors through hands-on experiences since 2009. This request would offer continued bussing, program support and honoraria to local experts who bring their passion to the classroom in curriculum-matched programs in grades K-12. It costs approximately \$10/student to bring this outstanding educational opportunity to our students.

In the last year Wild Voices served 483 students in SD# 20. Our ultimate goal is to provide one program for each of the 3700 students each year. Through these hands-on experiences with the local land we hope to instill in students a knowledge and stewardship ethic that will carry forward into adulthood. Wild Voices is unique in it's range of topics and educational opportunities, no other program across Canada offers this to schools.

Amount Requested: \$2500

#500

Approved by Director Grieve
Nov 16/14

Date: 13 November 2014

Signature:

Susie MacDonald

Print name: Susie MacDonald



Kootenay Boundary Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	X	Lower Columbia/ Old Glory (Electoral Area B) Director Linda Worley	X	Christina Lake (Electoral Area C) Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Irene Perepolkin	West Boundary (Electoral Area E) Director Bill Baird
Applicant:		Columbia Basin Environmental Education Network (CBEEN)				
Address:		P O Box 34 Cranbrook, BC V1C 4H6				
Phone: 250-427-7800		Fax: 250-427-7872				
Email:		wildvoices@cbeen.org				
Representative:		Susie MacDonald				
Make cheque payable to:		Columbia Basin Environmental Education Network				

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Amount Requested: \$2500

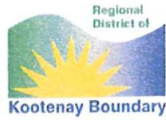
*\$500 Approved by Director Worley
Nov 15/14*

Date: 13 November 2014

Signature:

Susie MacDonald

Print name: Susie MacDonald



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/> Lower Columbia/ Old Glory (Electoral Area B) Director Linda Worley	Christina Lake (Electoral Area C) Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Irene Perepolkin	West Boundary (Electoral Area E) Director Bill Baird
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Applicant:	Larry Cecconi		
Address:	812 Wordsorth Ave Trail BC V1R2E9		
Phone:	2503686618	Fax:	
Email:	lceccconi@telus.net		
Representative:	1st Warfield Scouts		
Make cheque payable to:	1st Warfield Scouts		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Holiday & Events

Amount Requested: \$1000.00

Date: October 31 2014

Signature: Larry Cecconi
Digitally signed by Larry Cecconi
 DN: cn=Larry Cecconi, o=Scouts Canada, ou=1st
 Warfield Scouts, email=lceccconi@telus.net, c=CA
 Date: 2014.10.31 14:03:36 -0700

Print name: Larry Cecconi

SUBMIT

Office Use Only

Grant approved by Director:

Approved by Board:

17.11.2010 01:31 AM NAMPARA CONSULTING

250 447 2511

PAGE. 1/ 1



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Lower Columbia/ Old Glory (Electoral Area H) Director Linda Worley	<input checked="" type="checkbox"/> Christina Lake (Electoral Area C) Director Grace McGregor	Electoral Area D/ Kootenay Grand Forks Director Irene Perepolkin	West Boundary (Electoral Area E) Director Bill Baird
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Applicant:	CHRISTINA LAKE COMMUNITY CHRISTMAS DINNER		
Address:	2555 FIFE RD CHRISTINA LAKE, BC V0H 1E3		
Phone:	250 447 9066	Fax:	
Email:	leeanne.m.lawrence@gmail.com		
Representative:	LeeAnne Lawrence		
Make cheque payable to:	LeeAnne Lawrence		

GIA Requests of \$5,000.00 or more may require official receipt

What is the Grant-in-Aid for:

Community Christmas Dinner at Christina Lake Hall on Dec. 25 th
--

Amount Requested: \$500.00 Approved by Director *mcgregor* NOV 17/14

Date: NOV. 17/2014

Signature: *W. Robins* (for LeeAnne Lawrence)

Print name: VAL ROBINS (for LEE ANNE LAWRENCE)

RECEIVED
NOV 17 2014

REGIONAL DISTRICT OF KOOTENAY
BOUNDARY

SUBMIT

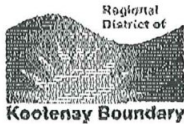
Office Use Only

Grant approved by Director: *Director G. McGregor*

Approved by Board: _____

10/31/2014 14:13 FROM Sun-Lite Travel-HisHer TO 12503683990

P.01



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Lower Columbia/ Old Glory (Electoral Area B) Director Linda Worley	<input type="checkbox"/> Christina Lake (Electoral Area C) Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Irene Perepelkin	<input type="checkbox"/> West Boundary (Electoral Area E) Director Bill Baird
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Applicant:	GF Rotary Club		
Address:	PO Box 1898 Grand Forks, B.C. V0H 1H0		
Phone:	(250) 442-7227	Fax:	
Email:	peter@sunlitetravel.com		
Representative:	Peter Perepelkin		
Make cheque payable to:	GF Rotary Club PO Box 1898, Grand Forks, B.C. V0H 1H0		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Annually the Rotary Club sponsors a large Community Bonfire & Fireworks. This attract more than 500 community members of all ages who receive hot chocolate, Kettle Korn and visit the Fortune Teller who talks about Safety. Keeps the younger people at the fire resulting in virtual no vandalism

Amount Requested: \$1500.00 Approved by Director Russell
NOV 12/14

Date: Oct 24/14

Signature: [Signature]

Print name: Peter Perepelkin

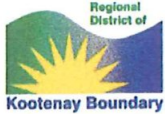
SUBMIT

Office Use Only

Grant approved by Director: [Signature]

Approved by Board: _____

TOTAL P.01



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Lower Columbia/ Old Glory (Electoral Area B) Director Linda Worley	<input type="checkbox"/> Christina Lake (Electoral Area C) Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Irene Perepolkin	<input type="checkbox"/> West Boundary (Electoral Area E) Director Bill Baird
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Applicant:	GRAND FORKS SENIORS CENTER BR. 68		
Address:	P.O. BOX 553 (565 7 Ave. GRAND FORKS, BC V0H 1H0		
Phone:	250-442-4265	Fax:	
Email: (Ralph)	ralphwhite7@gmail.com		
Representative:	Ralph White, President		
Make cheque payable to:	SENIORS CENTER BR. 68		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Sponsors for a Thanksgiving Dinner for all Seniors of GRAND FORKS and area. The dinner is provided free to the Seniors. Other sponsors are: Legion BR.59, Seniors BR. 68
--

Amount Requested: \$400.00 Apprv by Director Russell NOV 14/14

Date: October 29, 2014

Signature: Ralph White

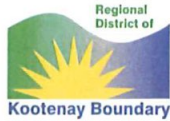
Print name: Ralph White

SUBMIT

Office Use Only

Grant approved by Director: R. Russell

Approved by Board: NOV 27/14



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Lower Columbia/ Old Glory (Electoral Area B) Director Linda Worley	<input type="checkbox"/>	Christina Lake (Electoral Area C) Director Grace McGregor	<input checked="" type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Irene Perepolkin	<input type="checkbox"/>	West Boundary (Electoral Area E) Director Bill Baird
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Applicant:	Grand Forks and Boundary Regional Agricultural Society		
Address:	Box 1328, Grand Forks, BC V0H 1H5		
Phone:	250-584-4109	Fax:	
Email:	boundaryfarms@gmail.com		
Representative:	Sheila Dobie and Jan Westlund		
Make cheque payable to:	Grand Forks and Boundary Regional Agricultural Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Tool Share - storage trailer.
Please see attached letter explaining the tool share project.

Amount Requested: 2500.00 Approved by Director Russell Nov 14/14

Date: Nov. 2nd, 2014

Signature: _____

Print name: Sheila Dobie

SUBMIT

Office Use Only

Grant approved by Director: R. Russell

Approved by Board: Nov 27/14



GFBRAS.CA | BOX 1328, GRAND FORKS, BC V0H 1H0

Nov. 2nd 2014.

To The Kootenay Boundary Regional District – Grant in Aid Program.

Please accept this letter as a request for \$2500.00 from Area D for our Tool Share Project.

The Grand Forks and Boundary Region Agricultural Society (GFBRAS) envisions *a vibrant and resilient local agro-ecological food system that unifies farmers, all food producers and consumers.*

Our mission is *to regenerate and protect our local food system through ecological agriculture by:*

- Expanding and preserving local related agricultural systems
- Creating sustainable land use and stewardship of natural resources
- Building systems for local food self-reliance and food security
- Building understanding and knowledge of agricultural issues amongst farmers and non-farmers
- Encouraging and providing ongoing education that strengthens local food production and consumption.

Background on the Tool Share Project:

Over the past several months, GFBRAS has been working to develop a TOOL SHARE for farmers in the Boundary Region to:

- make it easier for existing farmers to pilot new crops and growing strategies without unnecessary outlay for equipment that is used infrequently and able to be shared;
- make it easier for young farmers to get started, and;
- make us a more resilient farming community for the years ahead, building relationships between farmers that continue collaborative strategies.

Current conversations with key people in the farming community have led us to believe that a simple program which alleviates the need for individuals to own a full spectrum of tools and equipment would be beneficial in the long term. We have already received from community members donations of a few key pieces of prime equipment to form the basis of our library. Our system requires that we augment by purchasing other needed equipment and canvass participants to learn what they already own and are willing to share. Linked to this is to develop a loaning system and communication tool on our website.



GFBRAS.CA | BOX 1328, GRAND FORKS, BC V0H 1H0

Next steps for the GFBRAS's Tool Share Committee which would benefit from funding assistance include:

- develop, implement and evaluate a survey of local producers for needs, assets and willingness to participate
- identify and purchase or acquire donations of needed equipment and tools
- locate and construct tool shed as required- or obtain a trailer that can act as a storage unit and transportation for users
- develop Tool Share web page on GFBRAS's website

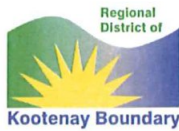
We recently received a donation of a BCS walk-behind tractor in good operating condition which came with a roto-tiller attachment. In order to put it into play with local farmers this spring, we need funds to purchase a single axle covered trailer for its housing and transportation, a spare tire with jack and the first year's registration and insurance fee. We estimate these can be purchased for \$2300.

The current website for the Ag Society requires updating and presentation of the Tool Share and other projects of the Ag Society- we would like to allocate \$200 for this purpose.

Thank you for your consideration;

Sincerely,

Sheila Dobie- President of the Ag Society
Jan Westlund- Tool Share Committee representative.



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/Lower Columbia-Old Glory Director Linda Worley	Electoral Area C/Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Irene Perepolkin	Electoral Area E/West Boundary Director Bill Baird
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Applicant:	Greenwood Heritage Society (Museum)		
Address:	214 S. Copper Street Box 399 Greenwood, BC V0H 1J0		
Phone:	250-445-6355	Fax: 250-445-6355	
Email:	museum@shaw.ca		
Representative:			
Make cheque payable to:	Greenwood Heritage Society (Museum)		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

To cover costs for Courthouse Luncheon-John Jarrett Memorial

Amount Requested: \$434.05

Approved by Director Baird Oct 8/14

Date: _____

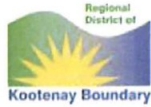
Signature: _____

Print name: _____ Greenwood Heritage Society (Museum) _____

Office Use Only

Grant approved by Director: *Bill Baird*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input checked="" type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
--	--	---	--	--

Applicant:	Christina Gateway CDA		
Address:	1675 HWY 3, Christina Lake, BC V0H 1E2		
Phone:	250 447-6165	Fax:	
Email:	coordinator@christinalake.ca		
Representative:	Sandy Mark		
Make cheque payable to:	Christina Gateway CDA		

What is the Grant-in-Aid for:

Volunteer appreciation

Amount Requested: \$2000

*Approved by Director McGregor
Nov 24/14*

Date: November 24, 2014

Signature: Sandra Mark

Print name: Sandy Mark

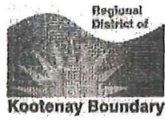
SUBMIT

Office Use Only

Grant approved by Director: G. McGregor

Approved by Board: _____

Cavan Gates
Manager of Special Projects



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Lower Columbia/ Old Glory (Electoral Area B) Director Linda Worley	<input type="checkbox"/> Christina Lake (Electoral Area C) Director Grace McGregor	<input checked="" type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Irene Perepolkin	<input type="checkbox"/> West Boundary (Electoral Area E) Director Bill Baird
--	--	--	---	---

Applicant:	Grand Forks Community Christmas Dinner		
Address:	Box 1046 Grand Forks BC V0H 1H0		
Phone:	250-442-2689	Fax:	442-442-2684
Email:	wol@nethop.net		
Representative:	Paula Wolkosky		
Make cheque payable to:	Grand Forks Community Christmas Dinner		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

see attchement

Amount Requested: we will be most grateful for any amount

Date: November 18, 2014

Signature: *Paula Wolkosky*

Print name: Paula Wolkosky

SUBMIT

Office Use Only

Grant approved by Director: *R. Russell*

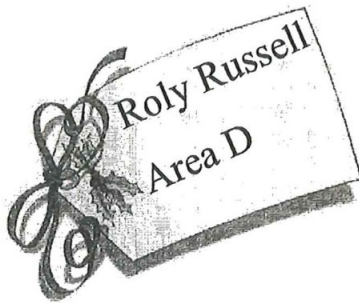
Approved by Board: _____

*\$1,000
Approved by
Director Russell
Nov 24/14*

Spirit of the Season

33rd Annual Grand Forks Community Christmas Dinner

C/O Box 1046
Grand Forks, BC V0H 1H0



It's that time of year again! Volunteers for the 33rd Annual Community Christmas Dinner are busy making plans for this important community event. Every year we see a great number of citizens, of all ages, take advantage of this wonderful opportunity to share a beautiful meal in the true spirit of the season on Christmas Day.

This year we anticipate close to 400 sit-down guests and take-out dinners, which are prepared and delivered entirely by volunteers. We provide transportation to and from the event for those who need it. A visit from Santa, bearing a small gift for the children, is also included.

There is no charge for the meal, however, a donation box is inconspicuously provided for those who feel they can contribute. All left over food is collected by a local agency for distribution for those in need. The churches in our community participate by supplying desserts and resources needed for the dinner.

However, our principal funding is obtained through thoughtful individuals and businesses such as yours, in the form of cash, gift certificates, store discounts and food or product donations.

At this time of year it is extremely satisfying to see the warmth and generosity of our community showered upon those who need it most. Your contribution to this worthwhile community event would be greatly appreciated and acknowledged both at the dinner and in the media.

Thank you for your support. May your holidays be filled with the true spirit of the season.

Sincerely,

Paula Wolkosky/George Longden
Co-Coordiators, Community Christmas Dinner